

WIN SPECIAL INTEREST GROUPS

PURPOSE:

WIN special interest groups (SIGs) foster community and belonging for members with interests in specific areas of nursing research, practice, and education. SIGs serve the broader WIN membership through expertise-sharing events and mentorship opportunities.

INITIATING AND CHARTERING A SIG:

To constitute a SIG, at least seven individuals with active individual memberships will petition the Board for recognition. A SIG proposal should include: SIG name, mission, chair and vice-chair with contact information, founding members with credentials and institutional affiliations, and proposed meeting schedule. SIG leaders agree to an initial one-year term of leadership. Leadership rotation or election thereafter will be managed by the SIG. The Board will review new SIG proposals during its summer meeting. SIGs are chartered by the Board for a 3-year term, with the option of a 3-year renewal. At the end of the 3-year term, the SIG will submit a summary of their activities and WIN contributions for the period of the charter and request a renewal (if desired).

DISSOLUTION OF A SIG:

If members of the SIG determine their purpose has been met or their membership and enthusiasm diminished, they may notify the WIN Executive Director of the cessation of the SIG.

KEY RESPONSIBILITIES:

- **Meetings:** SIG chair and vice-chair convene an in-person SIG meeting at the annual WIN conference and host two virtual meetings of SIG members during the calendar year to conduct SIG business and accomplish their goals.
- **Events:** SIGs offer at least one WIN-wide event or initiative each year to benefit WIN membership. Suggestions include:
 - Submit a symposium for consideration at the conference;
 - Submit a preconference proposal for consideration at the conference, sharing SIG members' expertise in nursing research, practice, or education;
 - Host webinar with the possibility of CEU credit offered by WIN;
 - Provide WIN newsletter contribution featuring a SIG position or information of benefit to WIN members;
 - Present poster award for best poster in the SIG interest area;
 - Provide publication or grant writing seminar in the SIG interest area;
 - Promote advocacy event or effort aligned with the SIG interest area;
 - Sponsor a SIG mentee to attend the WIN conference and/or the WIN Awards Lunch.
- **Membership Benefits:** In addition to offering networking, topical affiliation and support, and leadership development, SIGs are encouraged to develop mentorship opportunities for new members and students in the interest area.

WIN SUPPORT:

WIN will provide a meeting room for the SIG at the annual conference; the date/time of the meeting will be determined by WIN's Program Committee. WIN will provide a webpage for the SIG and, upon request, will provide the SIG contact information of WIN members who have expressed interest in the SIG via WIN's member directory.