

WESTERN INSTITUTE OF NURSING

BOARD OF GOVERNORS

Wednesday, July 30, 2025

9:00 AM to 12:00 PM Pacific

MINUTES

Call to Order and Welcome:	The meeting was called to order at 9 AM Pacific by WIN President, Lauren Clark.
Attendees:	Lauren Clark, Heather Coats, Patti Daly, Kimberly Kassab, Annette Nasr, Austin Nation, Joanne Noone, Andrea Wallace
Staff:	Kelly McGrath, Bo Perry

Agenda Topic:	Consent Agenda
	Dr. Nasr moved to approve the Consent Agenda as circulated, including Minutes from the meeting on April 8, 2025. Dr. Coats seconded the motion, and the Consent Agenda was approved unanimously.

Agenda Topic:	Report of the President
	Dr. Clark summarized recent efforts to enhance governance and structure across the organization including: 1) working with an ad-hoc Governance Committee to revise WIN's bylaws; 2) developing a Leadership Academy to engage members in WIN leadership; 3) creating guidelines for Special Interest Group to promote engagement throughout the year. All efforts will be included on the October agenda. The Board discussed endorsing statements and initiatives from national nursing organizations. Could WIN and the other regional societies be invited to officially endorse statements and positions? Dr. Clark will speak with other regional society presidents and CANS representatives about advocacy efforts. The Board discussed offering a "How to" webinar on lobbying and advocacy; Rachel Minahan of AACN was suggested as a potential facilitator. The Board also discussed formation of a committee or task force on policy.

Agenda Topic:	Report of the Treasurer
	Dr. Daly presented a five-year review of bank/investment balances (assets) as of June 30 for both WIN and NEXus. WIN's overall assets as of June 30, 2025 (\$1,176,307) were \$38,563 greater than on June 30, 2024. The NEXus overall assets as of June 30, 2025 (\$353,399) were \$3,510 greater than on June 30, 2024. NEXus enrollments were down across all semesters in the academic year, and the UNLV School of Nursing withdrew from the NEXus project in Summer 2025.

Agenda Topic:	Report of the Director
	Bo reported that the University of San Francisco has committed to a Presenting sponsorship of the 2026 conference. Montana State and Kaiser Permanente have committed to gold sponsorship. Two member organizations (Mayo Clinic and New Mexico State University) have announced that they will not renew their organizational memberships in the 25-26 academic year. As of the meeting, twelve institutions have not yet renewed their membership.

	WIN's investment balance, not including the endowment fund (~\$80,000), is \$837,000 as of the meeting. The investment account has grown by \$73,000 since January 2025. Dr. Hector Olvera-Alvarez, Senior Associate Dean for Research at OHSU SON has accepted a position as Senior Associate Dean for Research at the University of New Mexico College of Nursing. Bo has reported to Dr. Olvera-Alvarez for the past four years and will report directly to Dean Susan Bakewell-Sachs until a replacement is in place. As contracted, 5% of WIN's unrestricted net income (\$3,836) for FY24-25 will be paid to OHSU SON following the meeting. WIN's total payments / in-kind contributions to OHSU in FY24-25 totaled \$23,486.
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Agenda Topic:	2026 Conference Participation
	A one-question pulse survey will be included in the next email to members to gauge participation in the upcoming conference.

Agenda Topic:	WIN Awards Review and Discussion
	In September 2024, the Board voted to begin funding the Voda Award (\$1,000 annually), pending Dr. Voda's approval. Dr. Voda asked if, for the next 10 years, WIN would increase the award to \$2,000 annually to account for inflation and increased costs of attending the conference. Dr. Voda would contribute \$10,000 and WIN would contribute \$10,000 (total \$20k), which would be set aside in a restricted account to fund the award over the next 10 years. The Board unanimously supported this proposal. Ideas for new WIN grants include a Community-Based Participatory Research grant, a DEI grant, a grant focused on clinical settings (the PhD/DNP SIG could help develop), and a grant supporting research/projects across member institutions. This topic will be revisited at a future meeting.

Agenda Topic:	Approval of 25-26 Budget
	The Board reviewed a proposed budget for FY25-26. Dr. Clark moved to approve the proposed budget, and Dr. Nasr seconded the motion. The budget proposal was unanimously approved as circulated.

Agenda Topic:	WIN Diversity Statement
	The Board reviewed the first draft of the DEI committee's revised diversity statement, offering several suggestions to share with the committee.

Agenda Topic:	Committee Appointments
	Dr. Nation moved to approve the recommended committee appointments for FY25-26. Dr. Nasr seconded the motion, and the appointments were approved as recommended: <u>Committee on Diversity, Equity, and Inclusion</u> Victoria Keeton Siri Gurunam Khalsa Patrick Luna Benissa Salem

	<u>WIN Program Committee</u> Annette Carley Teresa Rangel Jennifer Stephens There were no volunteers for the Development Committee, Membership Committee, Research Committee, or Student Engagement Committee.
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Agenda Topic:	WIN Pediatric Special Interest Group Proposal
	The Board reviewed a proposal for the formation of a new pediatric special interest group. Dr. Nasr moved to include a pediatric special interest group among WIN's special interest groups. Dr. Coats seconded the motion, and it carried unanimously.

Agenda Topic:	WIN Conflict of Interest
	The Board reviewed WIN's most recent conflict of interest policy, which was established in 2009. Bo will ask governance consultant, Vernetta Walker, to share a COI form that she has recently used with other organizations to share with the Board in October.

Agenda Topic:	Schedule January 2026 Meeting
	The Board agreed to meet via videoconference on January 13, 2026, from 9-12 AM Pacific.

Next Meeting:	Friday, October 3, 2025, 8 AM to 5 PM Pacific, Hilton Union Square, San Francisco, CA
Adjourn:	The meeting was adjourned at 12 PM Pacific.