Thank you for your interest in participating in the SPR 2025 Annual Meeting.

The Society has developed several documents for your review to assist you in making your decision to participate.

Prospectus - This <u>Corporate Prospectus</u> provides an overview of the Society, past meeting statistics and details on how your company can exhibit and support SPR 2025. There are over 15 à la carte options to choose from as well! If you do not see an opportunity that meets your needs, please do not hesitate to contact us to discuss alternative options.

Exhibitor Services & Contract to Participate - The SPR will utilize an official Exhibitor Appointed Contractor for the meeting. Additional information will be provided once available. **It is important to know that the Hotel will not accept any shipments, so you must arrange your shipping needs through the Exhibitor Appointed Contractor.**

Once you have made the decision to exhibit, you must do the following:

- 1. Complete the SPR 2025 Exhibitor Application and Contract Accessible here!
- 2. Contact the Exhibitor Appointed Contractor once additional information is available.

Important Dates

> February 15, 2025

Commitment due for guaranteed listing in the printed program.

March 3, 2025

All exhibit and sponsorship payments due to the SPR.

> TBD

All advanced order materials due to the Exhibitor Appointed Contractor

> April 6, 2025

Exhibit hall set-up.

Setup Time: 11:00 - 4:30pm G.M.T.

*It is imperative that setup occur between this time frame to ensure support from the Exhibitor Appointed Contractor with any freight setup.

> April 9, 2025

Exhibit hall dismantle.

Dismantle Time: 12:45 - 5:30pm G.M.T.

*Please note that dismantlement is not permitted to occur prior to 12:45pm G.M.T.