

TREM – June 21, 2026

Logistics

- **When:** Monday, June 22, 2026, from 1200 – 1300 PDT
- **Where:** Microsoft Teams
- **Purpose:** Begin TReM Phase 2 – Drafting Best Practices
- **Facilitator:** Scott Humphrey

Agenda

1. Welcome and Phase 2 Overview
 - a) Call to order, roll call, and handle administrative logistics.
 - b) Review the rapid-sequence meeting series format designed to evaluate the draft best practices section by section.
2. Ground Truth and Feasibility Review: Sections 1, 2, and 3
 - a) Review the text line by line to determine accuracy and ground truth the concepts.
 - b) Evaluate the operational feasibility of the concepts and ensure all technical terms and verbiage are correct.
 - c) Determine authority, scope of control, and which agencies are responsible for which tasks and missions.
3. Next Steps and Action Items
 - a) Consolidate expert feedback to update the text of Sections 1, 2, and 3.
 - b) Assign Sections 4 and 5 for the next scheduled review session.
4. Briefly Discuss First Workshop Framing Session
 - a) Introduce the workshop concept, start at the end.
 - b) Begin discussing initial parameters to test the draft best practices.
5. Adjourn the meeting.