

Journal of Breast Imaging

Editor-in-Chief Job Description

Submit applications by March 1, 2024

Send applications and any questions related to the EiC search to JBleditorsearch@gmail.com.

The Society of Breast Imaging (SBI) is seeking a new Editor-in-Chief (EiC) for the *Journal of Breast Imaging* (JBI). The incoming EiC will be named in Spring 2024 and will work alongside interim EiC, Jay Baker, MD for several months to transition into the EiC role. JBI is in its sixth year of publication and publishes six online issues annually focused on peer-reviewed research as well as scientific, educational, and clinical reviews. JBI was recently accepted for indexing in MEDLINE/PubMed and is already indexed on Web of Science and Scopus. The Journal debuted in the 2023 Journal Citation Report with a 2022 Journal Impact Factor of 1.5. Visit JBI at <https://academic.oup.com/jbi> and follow the journal on Twitter ([@JBI_SBI](https://twitter.com/JBI_SBI)).

Position Summary

JBI seeks to advance the field of breast imaging, with particular focus on improving patient care and outcomes, while providing updates on new technological advancements in the field. The EiC sets the editorial direction and has final authority for the selection and quality of all content published. The EiC is expected to have a broad knowledge of breast imaging research and a clearly articulated vision for JBI.

Editor-in-Chief Responsibilities

The EiC sets the journal's standards for manuscript acceptance, while maintaining an infrastructure to ensure rapid and fair peer-review. JBI adheres to the recommendations of the [ICMJE Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals](#) and is a member of the [Committee on Publication Ethics](#). The EiC is responsible for structuring and overseeing the performance of the Editorial Board. The new position of Deputy Editor has been approved to support the EiC and Associate Editors. The Deputy Editor will be appointed with consultation and guidance from the new EiC.

The EiC has responsibility for all publication decisions and, with the support of a managing editor, will maintain oversight of the submission and review of manuscripts. With input from the Deputy Editor and Associate Editors, the EiC will continually develop and maintain a pool of reviewers representing the international scope of breast imaging research and practice. The EiC will be committed to equity, diversity, and inclusion in all aspects of the publication process. The EiC's day-to-day responsibilities include, but are not limited to:

- Cultivating and managing a diverse Editorial Board including a new Deputy Editor position, eight Associate Editors, Social Media Editors, and Consultants to the Editor
- Attracting submissions from authors representing the global breast imaging community
- Establishing appropriate and well-defined peer-review procedures and ensuring an unbiased and faithfully executed review process
- Setting standards for manuscript acceptance with rigorous and rapid peer review
- Delivering adequate inventory of high-quality manuscripts per an agreed-upon publication schedule and reviewing article proofs in advance of online publication

- Corresponding with authors, editors, and reviewers regarding peer review and manuscript decisions
- Nurturing new authors and peer reviewers in the field of breast imaging
- Handling incidents of error and allegations of publication misconduct and, as appropriate, keeping the SBI Board and publisher informed.

The JBI EiC is supported by a managing editor and the publisher at Oxford University Press (OUP). Under the direction of the EiC, the managing editor is responsible for all administrative aspects of the peer review process including communications with authors and reviewers and reporting editorial statistics. SBI provides added support for manuscript copyediting and promotion of the Journal through social media and other channels. OUP is responsible for production quality and publication, marketing, and sales of JBI. The EiC and SBI Board interact with OUP's publishing team on strategic initiatives. SBI manages the business aspects of the partnership with OUP.

The EiC is an SBI leadership position and serves as a non-voting member of the SBI Board of Directors. The EiC delivers an annual report to the Board of Directors on the editorial performance of JBI, including key editorial statistics and notable editorial activities. Additionally, the EiC chairs an Editorial Board Meeting during the SBI Annual Symposium as well as at the RSNA annual meeting. The EiC participates in monthly meetings with the publisher and leads monthly meetings with the Associate Editors.

The EiC role requires regular daily responsibilities. The SBI expects the EiC to commit in sum total approximately one day of effort per week to JBI. SBI will compensate the EiC (or their respective institution) with an editorial honorarium or stipend commensurate with this level of effort.

Qualifications and Required Skills

The EiC will be committed to maintaining the reputation of JBI for high-quality and timely publication and will be a global ambassador for SBI and JBI. The EiC must:

- Be a member of SBI
- Be a recognized expert in radiology research with specific expertise in breast imaging
- Have a background that reflects high standards in research and publication
- Be in a position to recruit respected experts to serve on the Editorial Board
- Possess editorial experience with a scholarly journal and an understanding of the journal publishing process
- Be fair and trustworthy while possessing the ability to make difficult decisions
- Have a willingness to explore innovations in publishing and the use of social media and technology tools as a means of enhancing journal usage and author interest
- Demonstrate strong leadership, organizational and communication skills, with a focus on service and positive author experiences

The EiC will perform the editorial obligations in a manner consistent with the highest standards of professionalism, competence, integrity, and ethics, and not engage in any conduct that may bring harm or disrepute upon the journal or SBI.

Term

The EiC will serve for an initial term of 5 years with the option for renewal at the discretion of the EiC and the SBI Board of Directors. The incoming EiC will be expected to work alongside the interim EiC, Jay

Baker, MD, for several months while assuming full responsibility as EiC. Additionally, the new EiC will be involved in the appointment of JBI's first Deputy Editor, a new Editorial Board position recently approved by the SBI Board of Directors.

Applications

Interested candidates may apply for the JBI EiC position by submitting an application package including their **curriculum vitae and a letter of interest summarizing their qualifications and describing their vision for JBI (2 pages maximum)**. Qualified applicants will have the opportunity to present their candidacy to the Editor Search Committee who will make a recommendation to the SBI Board of Directors. The Board of Directors will select and appoint the new EiC as soon as possible, potentially to be announced at the 2024 SBI Symposium in April. Applications must be received by **Friday, March 1, 2024**. Submit applications to JBleditorsearch@gmail.com.

SBI is committed to equal opportunities for all. All applicants for the EiC position will be considered without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status. This is a contract position.

