

Journal of Breast Imaging

Deputy Editor Job Description

Submit applications by October 4, 2024

Send applications and any questions related to the Deputy Editor search to JBleditorsearch@gmail.com.

The Society of Breast Imaging (SBI) is seeking a Deputy Editor for the *Journal of Breast Imaging* (JBI). The Deputy Editor will serve as the Associate Editor for Original Research articles and will support the recently appointed JBI Editor-in-Chief, Michael A. Cohen, MD. JBI is in its sixth year of publication and publishes six online issues annually focused on peer-reviewed research as well as scientific, educational, and clinical reviews. JBI is indexed in MEDLINE/PubMed and has a 2023 Journal Impact Factor of 2.0. Visit JBI at <https://academic.oup.com/jbi> and follow the journal on Twitter ([@JBI_SBI](https://twitter.com/JBI_SBI)).

Deputy Editor Term and Responsibilities

The Deputy Editor will be selected by a search committee which includes the JBI Editor-in-Chief (EiC). The Deputy Editor will be appointed by the SBI Board of Directors. This position is subject to annual review for a term of up to 5 years, with possible extension by the SBI Board of Directors.

The JBI Deputy Editor is expected to have a broad knowledge of breast imaging research and experience as an author and peer reviewer. The Deputy Editor will collaborate closely with the JBI Editor-in-Chief in formulating and implementing a vision for the future growth and enhancement of JBI. In this senior editorial board position, the Deputy Editor will be committed to equity, diversity, and inclusion in all aspects of the publication process.

Should the JBI EiC recuse himself from the review of any manuscript due to an actual or perceived conflict of interest, the Deputy Editor will serve as EiC for the manuscript. Additionally, the Deputy Editor will serve in the capacity of the EiC if Dr. Cohen is unavailable for an extended period.

The Deputy Editor will play an integral role in shaping the scope, content, and direction of the Journal. As the Associate Editor for Original Research articles, the JBI Deputy Editor may solicit articles for publication in JBI and will oversee the peer review process for solicited and unsolicited Original Research submissions. For these articles, the Deputy Editor will select and assign peer reviewers and will make editorial decision recommendations to the EiC. As needed, the Deputy Editor will provide editing and publication guidance to authors of accepted manuscripts. Currently, JBI currently publishes ~30 Original Research articles annually. The Deputy Editor will be supported by the JBI Managing Editor who will provide training on JBI's editorial submission and peer review system, ScholarOne.

The Deputy Editor will be expected to attend the JBI Editorial Board Meetings held during the SBI Annual Symposium and the RSNA Annual Meeting (in-person participation is preferable). The Deputy Editor will also be expected to join monthly virtual meetings of the Associate Editors and will be invited to attend monthly virtual meetings with JBI's publishing team at Oxford University Press. From time to time, the Deputy Editor may be called upon to chair the monthly Associate Editors meeting.

The Deputy Editor role may require daily attention. SBI expects the Deputy Editor to commit in sum total approximately one-half day of effort per week to JBI. SBI will compensate the Deputy Editor (or their respective institution) with an editorial honorarium or stipend commensurate with this level of effort. The Deputy Editor will have an annual performance evaluation.

Qualifications and Required Skills

The Deputy Editor will be committed to maintaining the reputation of JBI for high-quality and timely publication and will be an ambassador for SBI and JBI. The Deputy Editor must:

- Be a member of SBI
- Be a recognized expert in radiology research with specific expertise in breast imaging
- Have an active publication record and a background that reflects high standards in research and publication
- Be fair and trustworthy while possessing the ability to make difficult decisions
- Demonstrate strong leadership, organizational, and communication skills, with a focus on service and positive author experiences

Applications

Interested candidates may apply by submitting their **curriculum vitae and a brief letter of interest summarizing their qualifications for the Deputy Editor position**. Select qualified applicants will have the opportunity to present their candidacy to the Editor Search Committee who will make a recommendation to the SBI Board of Directors. Applications must be received by Friday, October 4, 2024. Submit applications to JBleditorsearch@gmail.com.

SBI is committed to equal opportunities for all. All applicants for the EiC position will be considered without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status. This is a contract position.