

ACGME & GME Timeline July 1- June 30

Anesthesia Residency Program

	YEAR											
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
WebADS	Prepare WebADS updates and submit to ACGME (Citation Responses, Updated CV, Major Program Changes, Faculty and Resident Scholarly Activities)											
Milestones					Submit Milestone Reports to ACGME				Submit Milestone Reports to ACGME			
Clinical Competency Committee				Send Gradebook and Summary Evaluations Reports to mentors. Meet, Review, Finalize in New Innovations				Send gradebook and summary evaluations reports to mentors. Meet, Review, Finalize in New Innovations				
Case Logs Reporting	Save case logs. Achieve case logs by deadline	Monitor case log minimum reports monthly. Send summary reports to residents.										
Semi-Annual Evaluations					Residnets complete self-evaluation		Period 1 Evaluations. Document summary report and meet with residents				Period 2 Evaluations. Document summary report and meet with residents	
ACGME Survey for Faculty and Residnets							Reporting Window. ACGME delivers confidential survey. Must be distributed by coordinator through WebADS			Survey results released through WebADS		
Summative Evaluations											Completed at the end of training	
Program Evaluation Committee / Annual Program Evaluation	Update APE	Annual Program Report due to GME									Schedule meeting, send out program surveys, and gather documents.	
Clinical and Educational Work Hours	Ongoing: monthly reports to GMEC											
CLER	Approx. every 18 months.											
ABA EXAMS (ITE, Basic, Advanced)					CA-2 Basic Exam Retake	ITE Registration		In-Training Exam	CA-1 Basic Exam Registration, CA-3 Advanced Exam Registration		CA-1 Basic Exam	
ABA Record of Training Information Database (RTID)	Training Reports due 7/31						Training Reports due 1/31					
Residnet Assignments	Program specific assignment deadlines											
Recruitment		Plan Residency Interviews, open house		ERAS opens						Ranklist deadline: Match week/SOAP: Match day:		Orientation
Important Residency Conferences/ Events				ASA - ANESTHESIOLOGY Annual Meeting	SAAAPM/ AAPAE Conference			ACGME Annual Conf				