



RTDNA

RTDNA Board of Directors

Meeting Minutes

Friday, Sept. 13, 2024, 3 p.m. Eastern | Virtual

ATTENDANCE: Sheryl Worsley, Tim Scheld, Vince Duffy, Jennifer Seelig, Kim Wilhelm, Robert Thomas, Lynn Hatter, Galean Stewart, Misty Montano, Alex Silverman, Blaise Labbe, Sean McLaughlin, Monika Diaz, Dan Shelley, Tara Puckey, Michael Sanserino

WELCOME & CALL TO ORDER

Sheryl Worsley calls the meeting to order at 3:02 p.m.

AUDIT PRESENTATION

Jennifer McVey from Greenwalt presents the audit. RTDNA accountant Sarah Beck is present for this portion of the call. Auditors reported a clean audit with no problems with management and a healthy reserve ready for operating should conditions become challenging.

Robert Thomas moved to accept the audit report. Vince Duffy seconded the motion. The board unanimously approves the audit report.

STAFFING ITEMS

Tara Puckey shared that the Employee Handbook received much-needed updates relating to a fully remote staff, changes in titles for the officers and the addition of the

already-approved unlimited PTO policy for staff. In addition, the organization changed from a Simple IRA plan to a 401k plan, which was also reflected in the handbook.

Tim Scheld moves to accept the proposed changes to the employee handbook. Misty Montano seconds. The board unanimously approves.

Tara Puckey shared a policy created to illustrate the thoughtful process for succession planning that outlines suggested steps for a board of directors to take should an emergency change in staffing occur.

Blaise Labbe moves to adopt the Succession Planning policy. Kim Wilhelm seconds. The board unanimously approves.

EXECUTIVE SESSION

Vince Duffy moves to enter into executive session for potential legal review. Tim Scheld seconds. The board unanimously approves.

Alex Silverman moves to exit the executive session. Blaise Labbe seconds. The board unanimously approves. No votes were taken.

RTDNA REPORTING

Dan Shelley talked about advocacy efforts the association had been focused on, including additional work around encryption and at the state levels. Tara Puckey reviewed financial documents and shared calendar updates, along with potential grant updates.

Vince Duffy makes a motion to adjourn as the Association and convene as the Foundation. Robert Thomas seconds. The board unanimously approves. Short reports were given on Foundation business, including a financial update - outlook is positive - and a short update on First Amendment Awards planning.

Vince Duffy moves to adjourn as the Foundation and reconvene as the Association, Blaise Labbe seconds. The board unanimously approves.

EXECUTIVE SESSION

Vince Duffy makes a motion to enter the executive session. Blaise Labbe seconds. The board unanimously approves.

Robert Thomas moves to leave the executive session. Lynn Hatter seconds. The board unanimously approves. No votes were taken.

Meeting Minutes Approval

Vince Duffy moves to approve the minutes en masse. Galean Stewart seconds. The board unanimously approves.

- April 30, 2024
- June 12, 2024
- June 15, 2024

ADJOURNMENT

Tim Scheld moves to adjourn. Galean Stewart seconds. Unanimously approved at 5:55 p.m.