



PROFESSIONAL  
REMODELING  
ORGANIZATION

## CERTIFICATON RENEWAL

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

EMPLOYER (MUST BE A PRO MEMBER COMPANY): \_\_\_\_\_

PRO AFFILIATE: \_\_\_\_\_

NAME OF EXISTING CERTIFICATION(S): \_\_\_\_\_

CERTIFICATION #: \_\_\_\_\_ CERTIFICATION EXPIRATION DATE: \_\_\_\_\_

### PRO CONTINUING EDUCATION REQUIREMENTS

PRO measures continuing education in PRO Units. One hour of approved continuing education earns one PRO Unit. Twelve (12) PRO Units are required for Certification renewal each year. PRO offers a variety of approved options to meet this requirement, including in-person affiliate-based meetings and training sessions. Seminars provided by PRO members that build industry knowledge are accepted as long as they are not product-specific training.

Of the 12 required PRO Units

- Six (6) PRO Units are required that are seminar/classroom based, either in person or virtual, on topics directly related to your Certification.
- Up to three (3) PRO Units may be provided by subscription to and reading of industry related Trade Publications.
- Up to six (6) PRO Units for writing an article or blog post for Trade Publications or PRO Website.
- Up to six (6) PRO Units may be provided by serving your local or national PRO organization, one (1) unit for each committee or board meeting attended.
- Up to six (6) hours of community service directly related to the remodeling industry, such as working on a Habitat for Humanity® or Rebuilding Together Project®.

The requirements and conditions of certification are set by the PRO Certification Board. This board is composed of members from each PRO Affiliate to establish uniform requirements and conditions on the PRO, Inc. Education Committee level. Your new certification will be issued and administered by your local PRO Affiliate by the authority granted from the PRO Certification Board.

### CERTIFICATION PERIOD AND FEE

Your renewed certification will be valid for ONE YEAR. The FEE to renew your PRO certification is \$50, payable upon application to your local PRO Affiliate.

Please complete the form and return it with your payment to:

Kimie Hollon  
kimie@promidatlantic.org  
Phone 703.261.9517  
or by mail:  
PRO Mid Atlantic  
PO Box 3462  
Merrifield, VA 22116

## Continuing Education Transcript

Type of Learning	Description	Hours/Units	Date of	Approved by
<b>Classroom or Seminar</b> (six units required) 1				
2				
3				
4				
5				
6				

<b>Trade Publications</b> (limited to 3 CEU's)				
Fine Home Building Magazine				
Journal of Light Construction				
Professional Remodeler Magazine				
Qualified Remodeler Magazine				
<b>Articles/Blog Posts Written</b> (Limited to 6. Attach copies.)				
<b>Affiliate Service</b> (one unit per meeting)				
Committee Meetings				
National PRO Meetings				
Board Meetings				
<b>Community Service Projects</b> (one unit per project)				