

Board minutes – January 20, 2023 Call to order at 12:05 p ET

Attendance:

- Board: Priska, Doug, Sáša, Joey, Tom
- Staff: Christine, Belinda

Slack decisions since last meeting: None

- Review minutes - [20221216 Board minutes](#)
- Old business from minutes
  - AMS updates
    - New website up, went live late December
    - 4 donations to foundation
    - 4 new members
    - Renewals going slowly, 2<sup>nd</sup> notice next week
    - Outreach planned for getting more members to complete profiles
  - Bylaws update – comment period
    - Comment period open through Feb 11
    - 2 comments so far
    - Discussion about elections vs appointments, want to be sensitive
    - Focus on outreach next week
  - Review progress on Conference Agenda
    - Great work from Board on progress
    - NPR sessions are still a concern, will reach out to Kathy again
    - Process on getting information from presenters
      - Get speakers to create profiles with bio and headshot on website
    - Jan 31 11am CT – presenter orientation webinar
    - Room inventory and assignments in progress
    - Setting registration rates as soon as we can, waiting on big ticket estimates
- New business
  - Committees update
    - Bylaws & Governance
      - Nominations in April, voting or appointment in May
    - Awards Committee
      - Proposal to name Editor of the Year award
        - Committee does not recommend that the board name of awards
      - Judge recruitment underway, please try to find 2 judges
    - Conference Committee
      - Tech upgrades and repairs happening in black box theater along with changes in TPR IT, Joey monitoring
      - Marketing materials development underway
    - Training Committee
      - ND meetup next week
      - Will use as test run for next meet up

- DEI Update
  - No meeting until February
- Membership & Outreach
  - Working on talking points on member benefits for one pagers by audience, aiming for early February
  - Committee will be sharing info in groups
  - Awards AMA February 6
  - Discussion of what might be a good pitch to Current for an article
- Proposal – change in PTO policy
  - Propose from traditional number of days of PTO which gets carried on balance sheet
  - Move to an “unlimited” PTO policy which is similar to the flexible scheduling that is currently in operation
  - Would improve benefits package for hiring
  - Discussion of scenarios like FMLA, extended illness, etc.
  - Motion to accept proposal with addendum for long term leave to follow
  - DECISION to accept
- Hiring updates
  - Member Engagement Coordinator
    - 3 interviews, one to go
    - Hope to decide next week
  - DEI Research Intern
    - Candidate review starts next week
- Other items
  - Process for Board to help with sending congratulations on job changes
    - Belinda will start assigning congrats tasks soon
  - Calls with CPB have gone very well for sponsorship and Editor Corp

Adjourn 1:18 pm ET