



SB 1383 Requirements for All Businesses Compliance Checklist

State and local law requires that all wastes be sorted correctly in order to keep recyclable and compostable wastes out of the landfill. Please see the requirements below and check to make sure that your business/organization is in compliance.

Recycling and Organics Collection

- There are containers for garbage, recycling, and organics and adequate service (i.e. no overloading) to collect all recyclables and organic wastes on a weekly basis.
- Organics and recycling carts/bins are located at each trash enclosure and there are a sufficient number to collect all recyclables and organics generated on site.
- All contract or work agreements between your business/property and a gardening or landscaping service specify that yard trimmings must be kept out of the trash/landfill.

Placement of Recycling and Organics Collection Carts/Bins

- Employees, contractors, and tenants have access to an adequate number, size, and location of recycling and organic waste carts/bins.
- There are recycling and organic waste carts/bins next to all trash bins provided for employee and customer use (except in restrooms).
- Restrooms with paper towels have an organics bin.
- All waste carts/bins are color coded or clearly labeled:
 - Color-coded: Trash bins must be gray or black, recycling bins must be blue, and organics bins must be green, (with either the lid or the body of the waste bin being the correct color). Businesses do not need to replace existing containers until they are no longer functional, or until January 1, 2036, whichever comes first.
 - Clearly labeled to show which materials can and cannot go inside.

Education and Training

- Annually provide information to all employees, contractors, and tenants on waste diversion requirements and how to properly sort recyclables and organic waste into the correct bins.
- Prohibit employees from placing recyclables and organic waste in the wrong bins.
- Provide information to new tenants about their requirements to sort waste properly within 14 days of occupation.

Contamination Monitoring

- Inspect trash, recycling, and organic waste bins for contamination on a regular basis.
- Remind employees about proper sorting if the bins are found to be contaminated.

Monitoring Your Program for Success

Providing recycling and food/green waste collection significantly changes how employees are expected to handle the trash, and they will need encouragement and reminders to establish these new habits. Try to resolve problems on an on-going basis.

On a regular basis, report back to employees on their progress. Charting the quantities collected each month and publishing comparisons with previous months helps employees to appreciate the results of their efforts. Keep this information as timely and concise as possible.



Once established, the recycling and food/green waste program will not require much time to coordinate. Your personnel will soon see recycling and food/green waste as just another part of their routine maintenance responsibilities. The benefits will continue for your business, your bottom line, and the environment.

Free Assistance and Resources

City of Chico offers the following free technical assistance and resources to help you set up and maintain a convenient and effective recycling and food/green waste program.

- Waste assessment to determine your recycling and food/green waste collection service needs.
- Cost savings estimate.
- Program setup and staff trainings.
- Ongoing support to help you maintain your program.
- Recycling and food/green waste posters, containers and decals.



