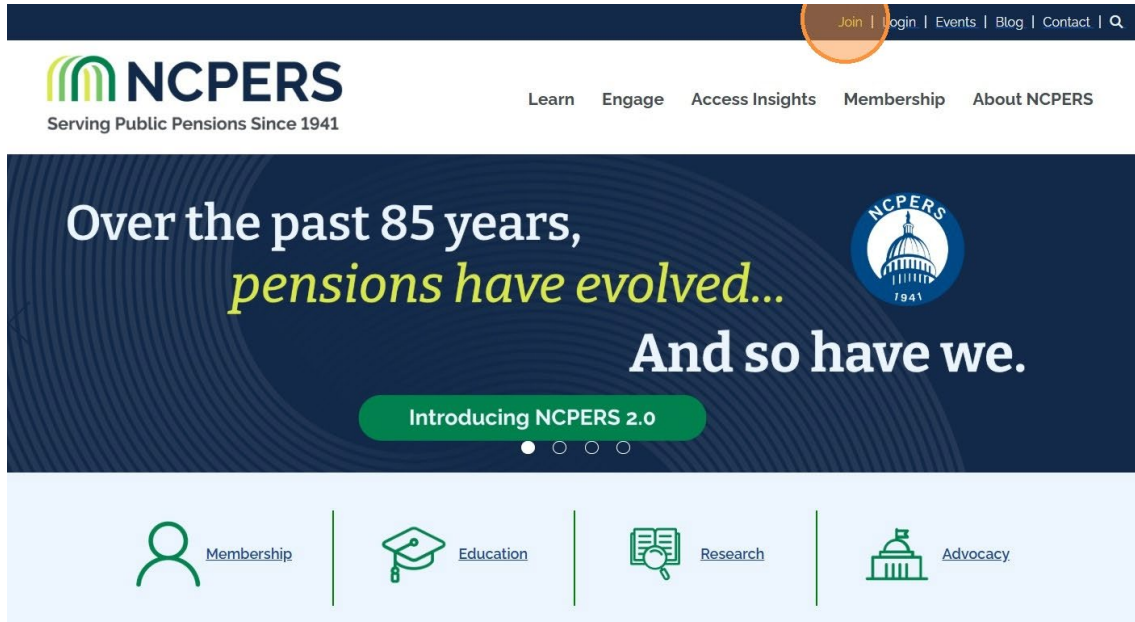


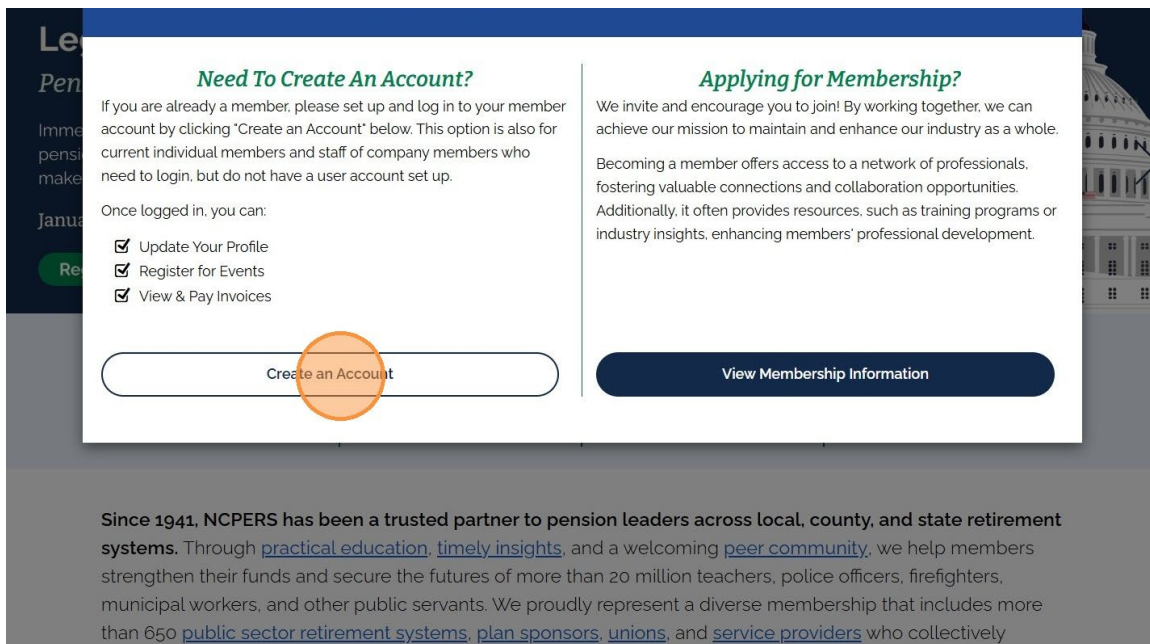
How to Create an NCPERS Account

Follow the below steps to create an NCPERS account and login for the first time.
Questions? Contact membership@ncpers.org.


1. Go to www.ncpers.org and click "Join" in the upper right.





2. Click "Create an Account".



3. Enter your **organizational email** to see if you already have an account. If you find a matching account, **click "Email Verification Code"** and then **check your inbox** for the code to enter on this page.


[Login Info](#)


[Link Organization](#)


[Key Info](#)

EMAIL *

IS THIS YOU?

Name: Your Name (Test Pension Fund)


✉ Email Verification Code
This is not me

We've found a record that matches the information you provided. If this is you, access your record using the "Email Verification Code" link above. If this isn't you, feel free to continue registering.

4. Whether you found an existing account in Step 3 or created a brand new account, the next step is to **create a password**.

FIRST NAME *

LAST NAME *

PASSWORD * 


CONFIRM PASSWORD *

- ☒ At least 8 characters
- ☒ At least 1 uppercase letter
- ☒ At least 1 number
- ☒ At least 1 special character
- ☒ Passwords match

☐ I AGREE TO THE [TERMS & CONDITIONS](#)

5. Agree to the **Terms & Conditions**.

FIRST NAME * LAST NAME *

PASSWORD * 

CONFIRM PASSWORD *

- ✓ At least 8 characters
- ✓ At least 1 uppercase letter
- ✓ At least 1 number
- ✓ At least 1 special character
- ✓ Passwords match

☐ I AGREE TO THE [TERMS & CONDITIONS](#)

Save and Continue →


6. Click "**Save and Continue**"


- ✓ At least 8 characters
- ✓ At least 1 uppercase letter
- ✓ At least 1 number
- ✓ At least 1 special character
- ✓ Passwords match


☒ I AGREE TO THE [TERMS & CONDITIONS](#)

Save and Continue →

7. Begin typing the name of **your NCPERS member organization** and then select it from the resulting list.







Login Info
Link Organization
Key Info

Hi Your, please let us know under which Organization you're signing up.

Organization
Type the name of a Organization and press enter.

If you have no Organization, skip this step by clicking Save and Continue.

Can't find your Organization?


Learn more about membership options.


Get More Information


Please reach out. We would be happy to help.

Contact Us

8. Click "**Save and Continue**"







Login Info
Link Organization
Key Info

Hi Your, please let us know under which Organization you're signing up.

Organization
Type the name of a Organization and press enter.

If you have no Organization, skip this step by clicking Save and Continue.

Can't find your Organization?

Learn more about membership options.

Get More Information

Please reach out. We would be happy to help.

Contact Us

Save and Continue →

9. Enter your **work phone number** in the "Phone" field. *(Required)*

Great! We have you connected to Test Pension Fundz.
Please provide us with some basic information about you.

PREFIX	FIRST NAME *	MIDDLE NAME	LAST NAME *	SUFFIX
Prefix	Your	Middle	Name	Suffix

ORGANIZATION *
Please enter your Organization name and press enter.

Test Pension Fundz

EMAIL *
Your organizational email.

you@email.org

PHONE * Allow International

(###) ###-#### x#####

HEADSHOT/PHOTO
300 X 300

[Upload File](#)

JOB TITLE *

10. If you like, upload a headshot or photo for your NCPERS profile using the "Upload File" button.

Great! We have you connected to Test Pension Fundz.
Please provide us with some basic information about you.

PREFIX	FIRST NAME *	MIDDLE NAME	LAST NAME *	SUFFIX
Prefix	Your	Middle	Name	Suffix

ORGANIZATION *
Please enter your Organization name and press enter.

Test Pension Fundz

EMAIL *
Your organizational email.

you@email.org

PHONE * Allow International

(555)123-4567

HEADSHOT/PHOTO
300 X 300

[Upload File](#)

JOB TITLE *

11. Enter your **job title**. *(Required)*

ORGANIZATION *
Please enter your Organization name and press enter.

Test Pension Fundz

EMAIL *
Your organizational email.

you@email.org

PHONE * Allow International

(555)123-4567

HEADSHOT/PHOTO
300 X 300

[Upload File](#)

JOB TITLE *

Pension Fund

YOUR ROLE(S) AT YOUR ORGANIZATION *
Please select below **your role(s)** at your organization.

--Select an Option--

12. Depending on the type of organization you work for, you may be asked other questions to complete your NCPERS profile.

JOB TITLE *

Your Job Title

Pension Fund

YOUR ROLE(S) AT YOUR ORGANIZATION *
Please select below **your role(s)** at your organization.

--Select an Option--

- Executive Director / CEO
- Chief Investment Officer
- Board Member/Pension Trustee
- Advocacy
- Communications
- Deputy Director


[Create Account →](#)

13. **Complete the rest of the form** and click "**Create Account**"

Misc. Individual

HOW DID YOU HEAR ABOUT US?


Industry Event/Conference

☒ I'm not a robot 

[Create Account →](#)

14. Check your inbox for a **confirmation code** sent from NCPERS. Then enter your Code.

[Join](#) | [Login](#) | [Events](#) | [Blog](#) | [Contact](#) | [Q](#)

 **NCPERS** Serving Public Pensions Since 1941

[Learn](#) [Engage](#) [Access Insights](#) [Membership](#) [About NCPERS](#)

Confirm Your Account

Please check your email for a code to confirm your email address and activate your account.

Code

123

[CONFIRM & LOGIN](#)

Didn't receive our email? Double check your spam folder and take this opportunity to add membership@ncpers.org as a trusted sender to make sure our emails don't go to spam.

[Resend Code](#)

15. Click "**CONFIRM & LOGIN**" to access the website!

Confirm Your Account

Please check your email for a code to confirm your email address and activate your account.

Code

CONFIRM & LOGIN

Didn't receive our email? Double check your spam folder and take this opportunity to add membership@ncpers.org as a trusted sender to make sure our emails don't go to spam.

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Questions? Contact membership@ncpers.org.