

CVSO users can request Print / Copy Paste access by following the directions below.

To request Print / Copy Paste access, please use the following URL

<https://vaww.ramp.vansoc.va.gov/> . **This URL is only accessible through the VA Citrix Intranet.**

The screenshot shows the Remote Access Portal (RAP) interface. At the top, there is a header with the RAP logo and the text "REMOTE ACCESS PORTAL". Below the header, there is a navigation bar with a "RAP" tab and a "Self Service Portal" link. The main content area is divided into two sections. On the left, there is a "Quick Menu" with links to "Remote Access (RA) Information and Media Portal", "VA TMS Citrix Access Gateway (CAG) End User Videos:", "GFE IOS devices (VA 4567150)", "Mac devices (VA 4567149)", "Windows devices (VA 4567151)", "ISO - PO Locator", and "VA Intranet Home". On the right, there is a large banner with the text "REMOTE ACCESS PORTAL" and a graphic of a person standing in a doorway. Below the banner, there is a "Welcome to the Remote Access Portal (RAP)" section with a paragraph of text and a "Remote Access Users:" section with a list of tasks: "Request new remote access" and "View your current remote access privileges".

REMOTE ACCESS PORTAL

Welcome to the Remote Access Portal (RAP)

The Department of Veterans Affairs offers several options to securely connect to internal VA resources from remote locations. The RAP application supports all things remote access. RAP facilitates remote access requests, approvals, account administration, troubleshooting, reporting and auditing. RAP includes support for several remote access roles:

Remote Access Users:

As a remote access user, press the **Self Service Portal** link to perform a variety of tasks:

- Request new remote access
- View your current remote access privileges

1: Click the “Self Service Portal”. tab **2:** Click “Request Access”.

REMOTE ACCESS PORTAL [RAP](#) > Self Service Portal

RAP **Self Service Portal**

Quick Menu

- Self Service Portal Home
- Access Request Details
- Change My Facility or Approving Official
- View Documents

Online Help

Press to access online help

Please report any problems or misuse to the Enterprise Service Desk:

Call: 855-673-HELP (4357)
OR
Using the Chrome browser, visit <https://yourit.va.gov>

Remote Access User Menu

- View User Summary
- Request Access**
- Welcome Letter
- Update Profile

User Info

Tucker, Frankie Active

Facility: Cleveland Regional Office
Company: CVSO Ohio
Approving Official: Kaye, Justin
UPN: Frankie.Tucker@va.gov

Network Account: VBA\VSOFUTUCK
Primary Email: Frankie.Tucker@va.gov
Other Email:
Primary/Secondary Phone: 216-522-3696 x3894

Remote Access Justification: CVSO co-located

RAP Account Expiration:

4: Click “Non-VA Device”.

Remote Access Request

Please identify the device type(s) you will be using to connect to the VA remotely:

- ☐ VA-Issued Laptop / Desktop [i](#)
- ☐ VA-Issued iOS iPad or iPhone [i](#)
- ☐ VA-Issued Router [i](#)
- ☐ **Non-VA Device** [i](#)

5: Click “CAG Print & CAG Copy Paste”. **6:** Click each drop down and use the information below.

Based on your selection, the below remote access methods are possible options. Hover over the information icons to learn more about each method.

Check all options required based on your connection needs: 

Primary connection method option(s):

Other:


☒ CAG Print 


☒ CAG Copy Paste 


CAG Print

CAG Print Access ☒

CAG Print Justification

Printing Personally Identifiable Information (PII) 

Printing Sensitive Personal Information (SPI) 

Printing VA Sensitive Information/Data 

Provide CAG Print Comments (Required)

7: Click each drop down and use the information below.

CAG Copy Paste

CAG Copy and Paste Access

☒

CAG Copy and Paste Justification

Veteran Service Organization

Copying and Pasting Personally Identifiable Information (PII)

Yes

i

Copying and Pasting Sensitive Personal Information (SPI)

Yes

i

Copying and Pasting VA Sensitive Information/Data

Yes

i

Provide CAG Copy Paste Comments (Required)

NA

Submit

Cancel

8: Click “Submit”