

**DISABLED AMERICAN VETERANS
ACCREDITATION AGREEMENT
FOR
National Association of County Veterans Service Officers, Inc.**

The Disabled American Veterans (DAV) establishes the following policies and guidelines for accreditation of County Veterans Service Officers (CVSOs), who are certified by and members of the National Association of County Veterans Service Officers, Inc. (NACVSO). CVSOs must agree to abide by the following DAV terms and limitations of accreditation:

1. CVSOs must agree to distribute the attached DAV's Statement of Policy for Representation to all clientele electing DAV representation;
2. CVSOs must not retain any documentation or claims related correspondence subject to VA's policy surrounding Personable Identifiable Information (PII) within their offices or work spaces for a prolonged period of time;
3. CVSOs must present all client related information (i.e., correspondence, forms, etc.) to the VA directly;
4. CVSOs must present all claims and appeals timely to VA to maintain the earliest effective date possible for clientele. This includes and is not limited to ensuring intent to files (ITFs) for all clients whom have interest in seeking any benefit are presented to VA, ensuring claims provided by clients are formalized within one year of an ITF, presenting any appeals within one year of the clients notification from VA, etc;
5. CVSOs are encouraged to contact their local DAV National Service Office at any time for questions or concerns by using the attached DAV National Service Office Directory;
6. CVSOs must complete a VA Form 21-22, Appointment of Veterans Service Organization as Claimant's Representative, for all new clientele seeking DAV representation. The VA Form 21-22 must recognize DAV as there representative with no limitations of consent, and indicate the email address for the National Service Office closest to their location in 3C, "*E-Mail Address of the organization Named in Item 3A*" as seen in the attached DAV directory. DAV will not accept a POA with any limitation of consent;
7. CVSOs may not prepare appellate briefs (VA Form 646s) on behalf of DAV clientele;
8. CVSOs may not mark any Rating Decisions for DAV clientele as "reviewed" in VBMS;
9. CVSOs may not represent DAV clientele before administrative hearing personnel and/or panels (i.e., DRO, VARO, BVA, COWC, etc.); and
10. CVSOs must recertify annually their understanding of DAV terms and conditions of accreditation by submitting to NACVSO a DAV Accreditation Agreement by no later than **September 1** of each year. All recertifying DAV Accreditation Agreements must be submitted to NACVSO whom will then provide to DAVs National Service Director.

I have read and understand the Memorandum of Agreement between the DAV and NACVSO, and I agree to abide by all policies as terms for my continued secondary accreditation with DAV.

Full Name

OGC Accreditation #

Primary Accreditor

Business Address & County

Email Address

Phone Number (Include Area Code)

Signature

Date