MVMA Director

**Position Qualifications**
The MVMA member must be elected by a majority vote of the members present at the MVMA Annual Meeting.

**Term**
The term is two (2) years. Induction is at the Annual Meeting upon the election of officers.

**Responsibilities**
The Director will perform such duties as stated in this Position Description, or as requested, including but not limited to the following:

Serve as:
- Voting member of the Executive Board
- Participate as a member or chair of at least one MVMA committee

Represent the MVMA at professional functions throughout the term including:
- MVMA CE Conferences whenever possible.

Other:
- Be the clerical and administrative body of the Association and have charge of the property and financial affairs of the Association.
- Be responsible for business of the Association to the benefit of the entire Commonwealth of Massachusetts without bias toward regional or individual interests.
- Implement broad policy and formulate specific policy for implementation by the executive director.
- Perform all acts, transact all business for and on behalf of the Association, and do all such lawful acts and things

**Estimated Time Commitment:** 50 hours/year

**Reimbursable Expenses:** Expenses will be reimbursed/covered as defined in the MVMA Financial Policy for Meetings.