

AVMA Delegate

Position Qualifications

The MVMA member must have served as the AVMA Alternate Delegate for the previous term (4 years).

Term

The term is four (4) years. Induction is at the conclusion of the AVMA's Summer Convention.

Responsibilities

The AVMA Delegate shall represent the MVMA in the House of Delegates and vote to best represent the opinion of the Executive Board and its members when direct verbal or written communication with the Executive Board is not possible. The AVMA Delegate will perform such duties as stated in this Position Description, or as requested, including but not limited to the following:

Serve as:

- Member of the MVMA Advisory Committee.
- Primary conduit and liaison between the AVMA, House of Delegates and MVMA members.

Represent the MVMA at professional functions throughout the term including:

- AVMA Winter and Summer House of Delegates Meetings and at NEVMA.

Other (in coordination with the AVMA Alternate Delegate):

- Study the issues of the AVMA House of Delegates and present information to the Executive Board for whatever opinions the Executive Board may wish to express for the Delegate to proceed accordingly at the House of Delegates meeting.
- Study Proposed resolutions from the House of Delegates should be sent by the Delegate and Alternate to be reviewed by the appropriate MVMA Committee to recommend action to the Executive Board and AVMA Delegate and Alternate.
- As soon as practical following the AVMA Convention, report to the Executive Board on actions taken by the House of Delegates, particularly those which may pertain directly to the profession in Massachusetts.
- Develop or assist the executive director with communications between the MVMA and the membership on AVMA activities, including legislative advocacy efforts, as deemed necessary.
- Prepare and submit an article entitled "AVMA Update" for each issue of the MVMA Newsletter.
- Prepare and submit a report to the Executive Board on AVMA activities prior to Executive Board meetings.

- Attend all meetings and functions of the Advisory Committee.
- Participate in strategic planning efforts.
- Share relevant items for use on MVMA's social media outlets.
- Perform such other duties as may be prescribed by the Executive Board or the President from time to time.
- Mentor and assist the AVMA Alternate Delegate.

Report To: MVMA Executive Board.

Estimated Time Commitment: 75 hours/year

Reimbursable Expenses: Expenses will be reimbursed/covered as defined in the MVMA Financial Policy for Meetings and as defined by the AVMA House of Delegates.