

AVMA Alternate Delegate

Position Qualifications

The MVMA member must be elected by a majority vote of the members present at the MVMA Summer Meeting.

Term

The term is four (4) years. Induction is at the conclusion of the AVMA's Summer Convention. The Alternate Delegate will succeed to the Delegate position (4 year term) at the conclusion of their term.

Responsibilities

The AVMA Alternate Delegate shall represent the MVMA in the House of Delegates and vote to best represent the opinion of the Executive Board and its members when direct verbal or written communication with the Executive Board is not possible. The AVMA Alternate Delegate will coordinate activities with the AVMA Delegate and perform such duties as stated in this Position Description, or as requested, including but not limited to the following:

Serve as:

- Conduit and liaison between the AVMA, House of Delegates and MVMA members.
- Serve as a member of the MVMA Advisory Committee.

Represent the MVMA at professional functions throughout the term including:

- AVMA Winter and Summer House of Delegates Meetings, at the VLC meeting, and at NEVMA.
- Member of the MVMA Advisory Committee.

Other (in coordination with the AVMA Delegate):

- Study the issues of the AVMA House of Delegates and present information to the Executive Board for whatever opinions the Executive Board may wish to express for the Delegate to proceed accordingly at the House of Delegates meeting.
- Study Proposed resolutions from the House of Delegates should be sent by the Delegate and Alternate to be reviewed by the appropriate MVMA Committee to recommend action to the Executive Board and AVMA Delegate and Alternate.
- As soon as practical following the AVMA Convention, report to the Executive Board on actions taken by the House of Delegates, particularly those which may pertain directly to the profession in Massachusetts.
- Develop or assist the executive director with communications between the MVMA and the membership on AVMA activities, including legislative advocacy efforts, as deemed necessary.

- Prepare and submit an article entitled “AVMA Update” for each issue of the MVMA Newsletter.
- Prepare and submit a report to the Executive Board on AVMA activities prior to Executive Board meetings.
- Attend all meetings and functions of the Advisory Committee.
- Participate in strategic planning efforts.
- Share relevant items for use on MVMA’s social media outlets.
- Perform such other duties as may be prescribed by the Executive Board or the President from time to time.

Report To: The MVMA Executive Board

Estimated Time Commitment: 75 hours/year

Reimbursable Expenses: Expenses will be reimbursed/covered as defined in the MVMA Financial Policy for Meetings and as defined by the AVMA House of Delegates.