



## MSAE 2025 Silent Auction Donation Form

### **Your generosity is most appreciated!**

The MSAE Silent Auction Subcommittee welcomes unique and creative donations for our 2025 Silent Auction. We request that all prize certificates be valid beginning December 8, 2025, and remain good for a minimum of one year.

Note: Please fill out one Donation Form per item donated. (A copy of the form is [available to view here](#); this will allow you to prepare your submission.) Donation information must be submitted via this collector.

#### Possible Silent Auction Items:

- Meeting and Event Registrations for industry events
- Books, surveys, products representing your industry or a wellness activity
- Hotel accommodations, free overnight for attending a meeting, complimentary breakfast and/or dinner
- Complimentary golf, spa, skiing, concert/theater tickets, cultural activities
- Complimentary tickets to theme/amusement parks, ballgames, breakfast or dinner vouchers at a restaurant
- Airline tickets/vouchers, Michigan Flyer or Transportation tickets/vouchers, gas cards
- Jewelry, apparel, accessories, a basket of themed items from a specific region, gift cards from a local store in your area
- Gift baskets loaded with items appropriate for holiday gifting

**Please submit all donation forms by Friday, November 21, 2025. Forms must be submitted via survey collector. To encourage engagement with participants, Exhibitors at MSAE25 will be able to keep their silent auction donation(s) and bidding form(s) at their tables throughout the event.**



## MSAE 2025 Silent Auction Donation Form

### Donor Information

\* 1. Donor information

Contact Name	<input type="text"/>
Company	<input type="text"/>
Address 1	<input type="text"/>
Address 2	<input type="text"/>
City/Town	<input type="text"/>
State/Province	<input type="text"/>
ZIP/Postal Code	<input type="text"/>
Website	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>



## MSAE 2025 Silent Auction Donation Form

### Donation Information

#### \* 2. Donation Information

Name of Item Being  
Donated

Donation value  
(must be greater  
than \$50)

\* 3. Description - Please provide a creative description of your donation for the auction listing on the conference website and the onsite preview packet. MSAE Staff reserves the right to make necessary changes to the suggested prize name and text.

4. If available, upload a photo or graphic about your donation that may be used on social media, msae.org, and the conference app. (This is a great opportunity for visibility for your organization!)

Choose File

Choose File

No file chosen

#### \* 5. Where will your donation be delivered?

☐ My donation will be mailed to MSAE, 5859 W. Saginaw Highway, Ste 383, Lansing, MI 48917, so that it is received no later than, **Wednesday, November 26, 2025**

☐ My donation will be delivered to the Annual Conference no later than **9:00AM on Tuesday, December 9, 2025**, by (please specify person):

\* 6. Will your donation require space to display?

- ☐ Yes - My donation will require a bit of space for display.
- ☐ No - My donation is a gift card or certificate.
- ☐ No - I plan to display my donation at our Exhibit Booth.

7. Does your donation have any blackout dates or restrictions?

- ☐ No
- ☐ Yes (please specify)

8. How many room nights?

9. Eligible for which day(s) of the week? (Check all that apply.)

- |                                    |                                   |
|------------------------------------|-----------------------------------|
| <input type="checkbox"/> Monday    | <input type="checkbox"/> Friday   |
| <input type="checkbox"/> Tuesday   | <input type="checkbox"/> Saturday |
| <input type="checkbox"/> Wednesday | <input type="checkbox"/> Sunday   |
| <input type="checkbox"/> Thursday  |                                   |

10. Food and beverage (Please indicate exactly what it entails):

11. Entertainment (Please indicate exactly what it entails, i.e. spa, golf, ski package):