

Michigan Section – American Water Works Association

Chair

Role and Responsibilities

The Chair of the MI-AWWA Board provides strategic direction that supports the vision of the Section. As the chief volunteer officer of the Section, the chair acts as the key spokesperson of the Section.

Appointment and Term

The Chair is elected by the MI-AWWA membership for a 3-year term with the first year as Chair-Elect, the second year as Chair, and the final year at Past Chair. The term begins and ends at the MI-AWWA Annual Business Meeting, typically held at the Annual Conference and Exhibition.

Duties and Responsibilities

Build and maintain key relationships with

- Council and Committee Chairs
- Fellow Board Members
- Executive Director

Create ad hoc committees and task forces as needed

Appoint chairs to all councils and committees not otherwise specified by the bylaws

Board

- Chairs meetings of the Board of Trustees, including developing meeting schedules and agendas
- Facilitates in strategic and fiduciary decision making
- Review and become familiar with Section bylaws and other governing documents, policies and guidelines, and strategic plan
- Monitor Board effectiveness and performance
- Participate in the Executive Director's performance review
- Encourage Section membership

Executive Committee

- Chair the Executive Committee

Meetings

- Attend all meetings of the Section Board. These typically include:
 - Full day meetings twice per year
 - Two overnight meetings per year
 - Summer – at location of following year's Mi-ACE (expenses covered by Section)
 - Fall – day before opening of Mi-ACE
 - Meeting held at the close of Mi-ACE
 - One conference call per year
- Attend all meetings of the Executive Committee
- Participate in MI-AWWA Annual Conference and Exhibition
- Attend Joint Expo
- Attend MI-AWWA Annual Leadership Retreat