



# Management and Supervision

Thursday, April 9, 2026 | Lansing Board of Water and Light  
Course #3236 | Approved for 0.7 DW Managerial

## AGENDA

TIME	LENGTH	PROGRAM
7:45 AM – 8:00 AM	15 mins	Check-In
8:00 AM – 8:15 AM	15 mins	Pre-Test
8:15 AM – 9:30 AM	75 mins	Supervising Others
9:30 AM – 10:15 AM	45 mins	Understanding Your Management Style
10:15 AM– 10:30 AM	15 mins	<b>BREAK</b>
10:30 AM-11:15 AM	45 mins	Understanding Your Management Style
11:15 AM – 11:45 AM	30 mins	Understanding Rules of Engagement
11:45 AM – 12:00 PM	15 mins	Managing Today’s Workforce
12:00 PM	30 mins	<b>LUNCH (provided)</b>
12:30 PM – 1:00 PM	30 mins	Managing Today’s Workforce
1:00 PM – 1:30 PM	30 mins	Managing projects
1:30 PM – 2:00 PM	30 mins	Facilitating an Effective Meeting
2:00 PM – 2:30 PM	30 mins	Human Resources
2:30 PM – 2:45 PM	15 mins	<b>BREAK</b>
2:45 PM - 3:15 PM	30 mins	Human Resources
3:15 PM – 3:45 PM	30 mins	Managing Your Team Through a Crisis
3:45 PM – 4:15 PM	30 mins	Accountability and Ethics
4:15 PM – 4:30 PM	15 mins	Post-test
4:30 PM		<b>ADJOURN</b>

\*Agenda may be subject to change