



American Water Works
Association

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6666 West Quincy Avenue
Denver, CO 80235-3098
T 303.794.7711
F 303.794.7310
800.926.7337
www.awwa.org

MEMO

TO: Molly Maciejewski, Chair, Michigan AWWA Section
Jaime Fleming, Section Director, Michigan AWWA Section
Jonelle Moore, Executive Director, Michigan AWWA Section

DATE: April 1, 2026

FROM: Erin Benson– Section Relationship Manager

RE: Section Bylaws Approval – Michigan

Please accept this memo as formal notification of the Michigan Section's bylaws ratification by the AWWA Executive Committee on April 1, 2026. As part of the review process, the following amendments have been made to the revised bylaws submitted by the Section:

Article No.	Summary of changes
Article I	
Article II	Add OFFICES section
Article III	Add PURPOSES section required by Michigan law
Article IV	4.a Minor simplifying of language to match template
Article V	Slight word changes to simplify to match template
Article VI	
Article VII	7.3 Establish voting quorum to match template 7.4 Establish Member ability to take action to match MI law
Article VIII	8.2 Added language to match template about Dues Assessment 8.4 Added language to match template for financial review 8.5 Defined end of fiscal year
Article IX	9.1.3 Added language to match template 9.3 Added language to match template and provide clarity on structure of membership and Board. 9.4.2 Added language to clarify role of Executive Director 9.7 Added language to match template for election of Board Members. 9.8 Added language to match template for Board Terms of Office 9.9 Added language to match template and provide clarity on how to fill board vacancies and remove a Trustee of the board. 9.10 Added language to match template in regard to Trustee Roles.
Article X	10.3 Added language to match template for quorum of meetings. 10.6 Added language to match template for who should run meetings. 10.7 Added language for notification regarding board meetings to match MI law. 10.8 Added language for waiver of notice to match MI law.

	10.9 Added language for establishing time and place of meetings.
Article XI	Minor wording adjustments 11.3 Add language to match template for creating/dissolving committees to match bylaws
Article XII	
Article XIII	Added Language to match template
Article XIV	Added Language to match template for dissolution of Section
Article XV	Added Language to match template and Michigan laws

The most current revisions for Section member review and voting accompany this memo. Please consult your current bylaws to ensure proper procedures are followed (e.g. allowing members 30 days to review the changes prior to voting).

For your reference, in January 2018, AWWA made a number of governance changes which affected the Section bylaws approval process. In the past, Section bylaws had to be approved by the AWWA Executive Committee, by Section members, and then again approved at a subsequent AWWA Board meeting. Per the January 2018 changes, AWWA Board approval is no longer required.

Please let me know if you have any questions or comments.

CC: Nancy Sullivan, Manager- Section Services

Attachment: Approved MI Section Revisions, with amendments (Clean)
Approved MI Section Revisions, with amendments (Redline)