More Power.
Stronger School.

Massachusetts SCS-EPIMS Training

22 October 2026

PowerSchool

The Team

Chhaya Gautam

Product Manager

Turab Saleh Fatakdawala

Senior Manager, Product Management

Ben Davis

Product Manager

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Map Terms to State Codes

Must map terms at all schools, including the Out-of-District (OOD) school

Map **ANY** term that has a class taught in that term

- School > School Management > Scheduling > Years and Terms > Edit Terms

Edit each term and choose the State Course Term Code

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Courses

ALL Courses that need to be published **MUST** have an NCES ID.

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

SCS For October

SIF Unity will default all SCS08 as 01 if their class enrollment exit date is after 10/1. Same with SCS12 being 88.

If class was dropped before 10/1, SCS08 will be 02 and SCS12 will be 21.

Users can override these values if needed on the **All Enrollments** page, editing an enrollment record.

- *We do NOT recommended setting the override as "Enrolled".*
- *This affects SCS08, SCS12, and SCS13.*

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Missing Data Report – Staff Personal

MA 2026-2027 Dashboard > Review next to Staff Personal > Missing Data

	School Name	Users Name	Teacher Number	MEPID	MEPID Valid	Gender	DOB	Race Checked	MA Race	Hire Date	Included in Reporting
1			bart		No	Yes	No	No	No	No	Yes
2			7855	[redacted]	Yes	Yes	Yes	Yes	Yes	No	Yes

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Staff's Publishing Page

Category	Status	Description
Employment Record (1)		
Employment Record ✔	Published	School WRHS (District) 0775 (HireDate) 20190820 (ExitDate)
Staff Assignment (2)		
Staff Assignment ✔	Published	School WRHS (District) 0775 (JobCode) 2306 (FTE) 0.133
Staff Assignment ✔	Published	School WRHS (District) 0775 (JobCode) 2305 (FTE) 0.867
Staff Personal (1)		
Staff Personal ✔	Published	School WRHS (StateId) (District)
Staff Section Assignment (16)		
Staff Section Assignment ✔	Published	School WRHS (District) 0775 (Section) 40333011-26 (JobCode) LeadTeacher
Staff Section Assignment ✔	Published	School WRHS (District) 0775 (Section) 40333012-78 (JobCode) LeadTeacher
Staff Section Assignment ✔	Published	School WRHS (District) 0775 (Section) 137010-15 (JobCode) TeamTeacher
Staff Section Assignment ✔	Published	School WRHS (District) 0775 (Section) 40333011-25 (JobCode) LeadTeacher

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Dynamic Work Assignment Records (WAR)

Generated for each staff that has a mapped role and assigned to a class with that role

Can override values, but it should NOT be necessary.

- Only values that can be overridden are WA07 and WA08
- All other changes require making an update on the Course or Section

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Static Work Assignment Records (WAR)

Mainly for Administrative Staff

- Start Date (Required)
- End Date (Required and can be years in the future)
- WA06, WA07, and WA12 are required.

Can be used for year long 2310 and 4100

- MUST include WA08-WA10

NEVER include WA11

MUST be assigned to school/District Office on Staff Profile > Account Access and Affiliations

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

WA08 Calculation

If the Course NCES ID = 00000 or 99999, then 000 is published.

If the Core Academic Indicator is **checked** on the Course and the NCES ID is five or more digits, then 001 is published.

If the Core Academic Indicator is **checked** on the Course and the NCES ID starts with C or is less than five digits, then 002 is published.

If the Core Academic Indicator is **checked** on the Course and the SPED box is checked, then 003 is published.

If the Core Academic Indicator is **NOT checked** on the Course and the NCES ID is five or more digits, then 212 is published.

If the Core Academic Indicator is **NOT checked** on the Course and the NCES ID starts with C or is less than five digits, then 213 is published.

If the Core Academic Indicator is **NOT checked** on the Course and the SPED box is checked, then 214 is published.

You will know if it's a core course from your state appendices
https://www.doe.mass.edu/infoservices/data/epims/appendices.xlsx

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

FTE Calculation

FTE is role-based when publishing in SIF and is calculated for dynamic records based on the following:

- The Max FTE from the Information page is gathered.
  - If Max FTE is blank, then the FTE defaults to 1.
- Any Static Record FTE's that apply are subtracted from the Max FTE.
- The total number of classes are calculated per job role (2305, 2306), and the remaining FTE is divided per job role based on the number of classes.

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Co Teachers

When there is more than 1 teacher publishing, ALL teachers must be 2306.

- The system handles this.
- Users can override dynamic WAR records if needed.
  - You only need to override if a teacher is excluded
  - or Staff Section Assignment dates are off.
- Cannot have more than 4 co-teachers
  - If there are more than 4 co-teachers, then the state will throw validation errors.

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Object required for SCS

- LEAInfo
- SchoolInfo
- TermInfo
- SchoolCourseInfo
- SectionInfo
- SectionMarkInfo
- StudentPersonal
- StudentSchoolEnrollment
- StudentSectionEnrollment
- StudentSectionMarks

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Objects required for EPIMS

- LEAInfo
- SchoolInfo
- TermInfo
- SchoolCourseInfo
- SectionInfo
- SectionMarkInfo
- StaffPersonal
- StaffAssignment
- StaffEvaluation
- StaffSectionAssignment
- EmploymentRecord

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Documentation

- ✓ ? In top right corner
- ✓ State Reporting Help

- ✓ PowerSchool SIF Agent > SCS Reporting in SIF
- ✓ PowerSchool SIF Agent > EPIMS Reporting in SIF

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.

Thank You

PowerSchool

This document is considered PowerSchool Private and hence confidential. It should not be copied, distributed, or reproduced in whole or in part, or passed to any third-party without PowerSchool written consent.