

2025 MBA Home Building and Remodeling Show - Job Board Posting

Company Name: **Stepping Stone Homes**

Job Title: **Land Project Manager**

Pay range (optional): 0

Start Immediately

Company Website: www.steppingstonehomes.net

Contact for Human Resources or Ken Frank

job posting: 262-725-1445

kfrank@myhomepath.com

Job description and information: Responsible for development of communities. Schedule, coordinate and monitor all aspects of land development from site clearing through completion of finished home sites and tract final acceptance. Position will demand initiative, daily interaction with Company Staff, City/County Staff, consultants and numerous trade partners, and the ability to make sound decisions in the field. Coordination with project engineers to gain approvals of improvement plans, final plats and permits.

Essential Duties/Responsibilities: This list is not all inclusive

- Responsible for the development of all aspects of civil improvements, amenities and homesites in multiple communities under the direction of the Director of Land
- Create and maintain construction schedules and budgets
- Manage and communicate with development team in providing solutions to important day-to-day problems that may come up which cannot get resolved in the field
- Work with trade partners to deliver product to vertical construction on time and on budget
- Frequent daily travel between job sites to coordinate all aspects of site development as well as to address hot issues
- Be proactive in resolving potential issues to insure community completion schedules and budget
- Assist in governmental approvals and entitlements necessary to complete communities consistent with division homebuilding goals
- Required to coordinate preparation of punch lists, their associated site walks, monitor execution of punch lists items to a timely completion and final tract acceptance by the governing agency
- Possess working knowledge with the form, content and implementation of Air Quality Regulations, the State General Construction Permit, Construction Storm Water Pollution Prevention Plans and Best Management Practices
- Assist with the development, preparation, implementation, and updating of the Storm Water Pollution Prevention Plan (SWPPP)
- Assist with development of financial modeling, research and due diligence for assigned developments
- Daily communication with all staff and construction teams
- Perform all other duties as assigned