



Background Screening Requirements Now Apply to All Physicians



Effective July 1, 2025, all licensed Florida physicians must complete electronic finger printing prior to their next license renewal.

This requirement is mandatory for all licensed physicians in Florida.

Steps to Initiate and Track Screenings

Failure to get your background screening on time will result in not being allowed to renew your license. The background screening process takes time due to multiple required steps and processing. Waiting too long will result in licensing delays or expiration.

1. **Register** with the [CHAI system](#) to create or update your profile. Refer to the [User Guide](#) if you experience issues.
2. **Schedule** a fingerprinting appointment with a [Livescan provider](#). Health care practitioners are responsible for the screening costs and should be aware that fees vary by service provider. [Find providers in your region](#).
3. **Bring** your [ORI Number](#) to your fingerprinting appointment. A form with your prepopulated ORI number is available for printing if using CHAI.
4. **Request** your Transaction Control Number (TCN). Get your TCN from the Livescan provider before leaving your appointment. The Department cannot retrieve your TCN.
5. **Track** your fingerprint submission. Entering your TCN at the [Florida Department of Law Enforcement TCN Lookup](#) to track your submission.

When applying for or renewing your license, you must acknowledge the privacy statement regarding electronic fingerprinting within the application. Your screening results cannot be shared with the Department if the privacy statement is not received.

For questions, please contact:

Florida Department of Health, Division of Medical
Quality Assurance
Bureau of Operations – Background Screening Unit
4052 Bald Cypress Way,
Bin BSU-01 Tallahassee,
Florida 32399

Phone: (850) 488-0595

Email: mqa.backgroundscreen@flhealth.gov



[The step-by-step guide](#)

[Video tutorial here](#)