



## **Constitution of the Student Council of St. Francis Catholic High School, Inc.**

We, the Student Council of St. Francis Catholic High School, who are modeled by the strength and unity of the wolf pack, strive to promote our Christian identity through acts of service in the community, to enhance the school experience of the student body, to institute leadership in the student body, agree and abide to uphold these rules and responsibilities:

### Article I

- Section 1: The name of this organization shall be St. Francis Catholic HS Student Council.
- Section 2: Members must be elected to the Student Council as class officers by the student body.
- Section 3: Class officer runner ups may be asked to take the place of a class officer that has moved or been removed from office. There will be a special election if no one accepts.

### Article II

- Section 1: Members shall meet a minimum of once a month on a designated day which has been determined to be the 1<sup>st</sup> Wednesday of each month.
- Section 2: Determined date is subject to change depending on the school schedule.
- Section 3: At the discretion of the officers and the Advisor, additional meetings may be held whenever and wherever it may be deemed advisable with notice.

### Article III

- Section 1: Officers of the Student Council are to be elected by members of the Student Council at the first meeting held.
- Section 2: All candidates for office of the Student Council must be current members of the Student Council with one year leadership experience.
- Section 3: The office of President is reserved for rising juniors and rising seniors.
- Section 4: All candidates for office must disclose all other offices and memberships to be held concurrently with the student council office at the time of the election. No one can hold a multiple Presidencies position in other clubs.
- Section 5: Elections must be held in the order listed in Article V, Section I. Candidates not elected to the office of their first choice may continue to run for lower offices prior to voting.

## Article IV

- Section 1: The officers will meet at the call of the President and Advisor.
- Section 2: The Constitution may be amended by the majority vote of Student Council members on an amendment proposed by the officers in consultation with the Advisor.
- Section 3: The Advisor at his/her discretion may delegate authority, revoke an office, or replace an officer if he/she deems it necessary after consulting with the Principal.
- Section 4: Final decision regarding who may attend State and District Conventions rests with the Advisor who will make the decision in consultation with the Principal and officers. Attendees will be chosen based on their participation in meetings and activities as well as demonstration of a mature and responsible attitude.

## Article V

- Section 1: The officers of the Student Council shall be President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary, and Parliamentarian.
- Section 2: The President shall provide overall leadership, conduct meetings, prepare all meeting agendas and be responsible for State and District Convention preparations.
- Section 3: The 1<sup>st</sup> Vice President shall maintain compliance with Student Council rules, regulations and responsibilities, attendance and participation of members and assist the President with State and District Convention preparations. The 1<sup>st</sup> Vice President will also pro tem in the President's absence.
- Section 4: 2<sup>nd</sup> Vice President shall maintain communication between officers and Leadership class. The 2<sup>nd</sup> Vice President will also assist in planning events and projects.
- Section 5: The Secretary will be responsible for keeping and posting the minutes of all meetings. The Secretary will also oversee, prepare and post all official Student Council documents.
- Section 6: The Parliamentarian will maintain compliance with rules and regulations as set forth in Robert's Rule of Order.
- Section 7: Committees may be formed in order to assist officers in their duties.
- Section 8: Club officers shall be responsible to attend select Student Council meetings in order to distribute information to their prospective club and keep the Student Council informed of their activities.