

Constitution Of Pensacola High School Student Government Association

Preamble

We, the students of Pensacola High School, in order to further the activities of student life, and to promote a wide spread interest in student affairs, do ordain and establish this constitution for the Pensacola High School Student Government Association.

Article I. Name and Meetings

- A. The name of this organization shall be the Pensacola High School Student Government Association, hereinafter referred to as the SGA.
- B. Meetings should be held every Wednesday of each week, unless other activities arise which do not permit the SGA from meeting.

Article II. Purpose

- A. To provide an association of students to represent the student body of Pensacola High School.
- B. To promote cooperation between the students and faculty, and among the various organizations within the school.
- C. To plan and implement various school-wide student activities.

Article III. Power and Responsibilities

- A. SGA is responsible for the representation of the concerns of the student body, and for the presentation of them to the administration.
- B. SGA is responsible for any additional powers and responsibilities delegated to it by the administration of PHS.

Article IV. Membership

The elected membership of this organization shall include:

- A. The SGA President, Vice President, Secretary, Treasurer, Parliamentarian, Head of Reps, & Historian
- B. Class Officers (President, Vice President, Secretary, & Treasurer)
- C. Representatives under a Head of Representatives position

- a. There will be no specific number of representatives to be from each class

Article V. Elections

Section I

- A. The election of Executive Board, Senior, Junior, and Sophomore Class Officers will be held in the spring of each year.
- B. The election of Freshmen class officers shall be at the beginning of the fall school term.
- C. The Student Government Association Executive Board President and Vice President shall be elected as follows:

50% SGA Vote

50% Student Body Vote (Juniors, Sophomores and Freshmen only)

- D. Class Officers shall be elected as follows:

50% SGA Vote (Includes interview by out-going Executive Board members and Advisor)

50% Student Body Vote (Only from their respective class)

- E. The rest of the Executive Board positions will be voted on during SGA class following the election of SGA President, Vice President, & Class Officers for each delegation.

Section II

- A. Elected Student Government Association Officers must maintain a 3.0 GPA with no failing grades. If an officer's GPA falls below 3.0, he/she will be placed on academic probation only twice during the academic year, but not two consecutive grading periods. The third time an officer's GPA falls below 3.0 he/she shall be removed from office.

Section III

- A. The candidates for SGA President must be a rising Senior with at least one year of experience in SGA.

Section IV

- A. Students running for Junior or Senior Class Vice Presidents are not required to have any prior experience in SGA. Students running or applying for office must meet qualifications

Section V

- A. SGA members are under the jurisdiction of the advisor(s) and the principal. Infractions of school and community rules, both IN and OUT of school, will result in expulsion from SGA. Serious violations of the Student Code of Conduct (such as the use of tobacco, alcohol, drugs, fighting and skipping school) or violations of the law witnessed by the faculty, staff, school appointed chaperones, or reported incidents to the school by law enforcement agencies shall result in permanent expulsion from SGA. Students who are running for or applying for office must also be clear of discipline referrals resulting from fighting, cheating, skipping, truancy, excessive tardiness, or suspension.
- B. SGA members are the leaders of the school and in accordance; a discipline referral will be regarded as a serious offense. Thus, an infraction will be considered a disservice to the office, and an impeachment process may take place.

Section VI

- A. Homecoming Court
 - a. Students must have a cumulative grade point average of 2.0.
 - b. Students may have obtained a deans record for the current year but no referrals resulting in suspension. Any other infraction's allowance will be considered by the sponsor.
 - c. Each candidate must be in the grade level for which they are running to represent.
 - d. Each grad will vote for only their grade level candidates.
 - e. If there is a tie, the Student Government Association will vote to accept or dismiss the candidates.
- B. Prom Court
 - a. Students must have a cumulative grade point average of 2.0.
 - b. Students may have obtained a deans record for the current year, but no referrals resulting in suspension or any other allowance of infractions will be considered by the sponsor.
 - c. Each candidate must be in the grade for which they are running for a court position.
 - d. If there is a tie, the SGA will vote to accept or dismiss the candidates.

Article VI Duties

Section I

Duties of the SGA Executive Board officers shall be as follows:

- A. President – to preside at all meetings of the association, prepare an agenda for all regular meetings, and to assume all other duties associated with this office. He/she is responsible for attending all meetings for the School Advisory Council, unless he/she designates another member of the board to attend. The SGA President is the only officer who has the authority to appoint open positions or new positions for the upcoming school term.
- B. Vice President - to perform the duties of the President in his/her absence and to perform all other duties associated with the office. He/she is responsible for the committee chairman

appointments. In addition the Vice President will be the President of the Inter-Club Council (ICC).

- C. Parliamentarian - to assume the responsibility of the President in the absence of the President and Vice President. He/she is responsible for maintaining order during all meetings. In addition to offering procedural rulings, the Parliamentarian will oversee and be in charge of the FASC Medallion Book.
- D. Secretary- to assume the responsibility of the President in the absence of all of the aforementioned positions. He/she is responsible for attendance, correspondence, maintenance of a school calendar, and minutes and agendas of all meetings.
- E. Treasurer- to assume the responsibility of the President in the absence of all of the fore mentioned positions. To keep an accurate record of all transactions and funds of the organization, and to prepare a financial report for each meeting.
 - a. A Co-Treasurer may exist to assist the Main Treasurer. However, the SGA Treasurer is the only position which may have a Co to assist with responsibilities.
- F. Head of Representatives – to preside over the individual representatives of SGA. To delegate work, and projects out to the representatives.
- G. Historian/Tech Support – to document school activities as well as take pictures for an end of the year scrapbook, and the project of the year. To make SGA badges as well.

Section II

Duties of each class officer shall be as follow:

- A. Class President - to create and hold regular meetings of an advisory board, to prepare an agenda for all advisory board and class meetings, and to perform all duties associated with the class. Also they must attend all advisory board council meeting, unless delegated to another member of the class.
- B. Class Vice President – to attend all class meetings, and to preside at the meetings in the absence of the President. In addition, the Vice President is the representative to the Inter-Club Council for their respective Class.
- C. Class Secretary – to assume duties of the President and the advisory board and class meetings in the absence of the President and Vice President, to keep minutes and a record of attendance at all meetings, and to be responsible for any class correspondence
- D. Class Treasurer – to maintain an accurate record of all transactions and funds of the organization, and to prepare a monthly financial report to the SGA Executive Board Treasurer.
- E. Representative – to follow the directions set out for them by the Head of Representatives, to assist the Class officers in achieving their respective grades, to communicate regularly with the members of the other classes, and to attend all class meetings.

Section III

- A. Each elected and selected member of the SGA must register for the leadership class unless granted permission from their class, sponsor, and administration due to academic conflicts.
 - a. Each member that is not registered for the class is required to attend a minimum of 4 days a week or more at the class' discretion.
 - b. The members must be a senator and must have one year's previous experience in SGA.
- B.
 - 1. Members may miss 2 events per semester without penalty to their grades.
 - 2. Two weeks' notice is required before events are made mandatory, except by special concession of two thirds of a quorum of the SGA.

Article VII

Section I

- A. SGA members are leaders of the school in accordance any disservice to the office may result in the commencement of the impeachment process.
 - 1. Disservices to the office include failure to participate in student government activities without reasonable excuses, failure to maintain the respective required GPA after a grading period of probation, or neglect of SGA duties.
- B. SGA members are under the jurisdiction of the sponsors and school. Infractions of school and community rules IN-OR-OUT of school will result in the immediate commencement of the impeachment process.
 - 1. Infractions of school rules include serious violations of the student code of conduct as outlined by the Rights & Responsibilities Handbook. Examples include the use of tobacco, alcohol, drugs, or skipping school.
 - 2. Violations of community rules include any breach of the laws as reported to the school by law enforcement officials.
- C. All students are expected to report such events to the sponsor(s).
 - 1. SGA members are expected to report any infractions to the SGA sponsor(s) immediately. Failure to do so will result in the immediate commencement of the impeachment process, taking into consideration this additional infraction.
 - 2. Students who are running or applying for an office must also be clear of referrals resulting in suspension from fighting, cheating, skipping school, truancy, or excessive tardiness. Failures to report such incidents will result in removal from the ballot or the end of consideration to the office to which the student is applying.
- D. Suspensions
 - 1. Any serious infractions to the school code of conduct resulting in suspension will result in the immediate expulsion of the member from SGA, following the sponsor's discretion.

Section II

- A. Articles of Impeachment must be drawn up and signed by the advisor and president of the respective SGA delegation.
- B. In the case of impeachment of the president, another officer may sign with the advisor.
- C. After both the sponsor and delegation president signs the Articles of Impeachment, it is to be considered a Bill of Indictment.

Section III

- A. The Bill of Indictment is to be presented by the SGA president and sponsor(s) to the SGA body for consideration.
- B. The Bill of Indictment must be signed by two-thirds (2/3) majority of the SGA.
- C. With the approval of the majority for the SGA, the Bill of Indictment is to be presented by the SGA sponsor(s) and president to the principal of the school for consideration and approval signified by a signature.
- D. In the case of impeachment of the SGA president, another officer must sign with the advisor.
- E. Upon approval of the Bill of Indictment, the person may immediately be declared removed from the office and the position may be considered vacant.