

CONSTITUTION
OF THE
LAKE PLACID HIGH SCHOOL

Article I-Name

This organization shall be known as the Lake Placid High School Student Government Association.

Article II-Purpose

The purpose of the SGA is:

- A. To act as a sounding board for the Student Body.
- B. To communicate the concerns of the Student Body to the Administration.
- C. To promote student-staff relations.
- D. To promote school-community relations.
- E. To promote the general well being of the students and staff of LPHS.
- F. To promote and develop democratic skills, scholarship, and citizenship.

Article III-Power

The power of the SGA is determined by the Administration, and all actions of the SGA may be voted by the Administration.

Article IV-Members

The membership of this organization will consist of members of each class, the Executive Board members, and any person holding a state or district office in the FASC. A student shall become an official member upon attending the first meeting of the school year and paying dues established by the general body of the organization.

The duties of the members shall be to:

- A. Attend all meetings.
- B. Attend meetings of committees of which they are members.
- C. Report the SGA suggestions, opinions, and complaints of the Student Body.
- D. To represent the Student Body at all times.
- E. To participate in and promote all organized activities.

Article V-Elections

Section 1.

The elected officers must be selected according to the election rules established by the SGA. Elections will be held by the middle of March each year for the following school year.

Section 2.

The duties of the President shall be:

- A. To preside over all the meetings of the General Assembly.
- B. To use correct Parliamentary Procedure.
- C. To exercise the power of veto over any SGA action when deemed necessary.
- D. To vote only in the event of a tie.
- E. To appoint all special committees and chairpersons as needed.

- F. To report to the General Assembly the results of all official meetings with the advisor and/or the administration.
- G. To represent the Student Body of LPHS at all required meetings or appoint a representative to attend.
- H. To obey and enforce the Student Government Association Constitution.

The duties of the Vice President shall be:

- A. To perform the duties of the President in the event of his/her absence.
- B. To assume the Presidency if the office becomes vacant.
- C. To be responsible for all SGA relations with other schools and the district, state, and national associations.
- D. To lead the opening of all meetings.
- E. To prepare a monthly newsletter for the student body.
- F. To obey and enforce the SGA Constitution.

The duties of the Secretary shall be:

- A. To keep minutes for all SGA and Executive Board meetings, and to turn these minutes into the President and the Advisor within two days of the meeting.
- B. To prepare agendas for all SGA meetings, with the help of the Executive Board.
- C. To be responsible for an accurate roll at all meetings.
- D. To be responsible for all SGA correspondence.
- E. To obey and enforce the SGA Constitution.

The duties of the Treasurer shall be:

- A. To maintain complete records of all expenditures and receipts.
- B. To provide an accurate financial report at each SGA meeting.
- C. To disburse funds according to the wishes of the SGA and/or the Executive Board.
- D. To chair all SGA fundraising events.
- E. To obey and enforce the SGA Constitution.

The duties of any appointed office will be outlined at the time of the appointment.

Section 2.

The elected officers of SGA must meet the following requirements to be placed on the ballot:

- A. The offices of President and Vice President must be filled by a Junior or Senior.
- B. The nominees for President and Vice President must have been members in good standing of SGA for at least two years.
- C. All nominees must have a 2.0 GPA and have a clean student record for their entire high school career. A clean student record shall be defined as having no more than two administrative detentions, no more than one ISS which did not exceed two days, and no OSS.
- D. All nominees for any office other than President or Vice President must have been in SGA for at least one year.
- E. All nominees must have attended at least 50% of all SGA meetings in the year of election.

Section 3.

All officers shall serve a term of one school year, beginning and ending two weeks prior to graduation.

Section 4.

Vacancies in any of the elected offices, except President, will be filled by a majority vote of the SGA.

Article VI-Meetings

1. The SGA shall meet at least twice per month.
2. The executive board shall also meet twice per month, prior to the general SGA meeting.
3. The Leadership Class will have the authority to vote on emergency matters that arise as deemed necessary by the executive board, advisor, and administration.
4. Special general or committee meetings may be called by the President and/or advisor as deemed necessary.

Article VII-Officers

Section 1.

The elected officers of the LPHS SGA shall be the President, Vice President, Secretary, and Treasurer. Students representing LPHS in District or State Offices shall automatically be placed as members of the Executive Board for their entire term of office. The offices of Historian, Reporter, and Parliamentarian shall be appointed by the Executive Board and the Advisor as deemed necessary.

STUDENT GOVERNMENT ASSOCIATION

BYLAWS

Article I-Quorum

A quorum for an SGA meeting shall be defined as 51% of the registered membership for any given year.

Article II-Committees

The LPHS SGA will have no standing committees. Special committees shall be assigned by the President with the approval of the advisor as the need arises.

Article III - Election Rules

Section 1.

To run for an office in any club, class, or organization at LPHS, the student must meet the following criteria:

- A. They must have and maintain a 2.0 gpa throughout term of office.
- B. They must be a member in good standing in the club, class, or organization for which they run for office, and they must have a clean student record. A clean student record shall be defined as having no more than two administrative detentions, one ISS, and no OSS
- C. No student may hold more than three leadership positions in all of the extracurricular activities during any school year, and only one of those positions can be a presidency or captain, or editor.
- D. All students holding an office in any club or organization at LPHS must maintain a clean student record, as defined in section B above, for the duration of that office, or the student will be removed from office immediately and a new officer will be installed.

These are minimum requirements for all offices at LPHS. Each organization may adopt stricter policies as deemed necessary.

Section 2 - Election of Class Officers

In order for a student to be eligible to run for a class office of President, Vice President, Secretary, or Treasurer, the following procedure must be followed:

- A. The student must acquire four (4) teacher recommendations, and the sponsor(s) verification of the student meeting the requirements of candidacy stated above.
- B. The student must acquire twenty-five (25) student signatures of fellow classmates.
- C. The student must be a member of the class's advisory board. A class advisory board will be defined as an open forum to all class members, which will voice opinions and ideas for class activities. The advisory board may vote on issues when deemed necessary by the executive board and sponsor(s).
- D. A membership of the advisory board will require each student to:
 1. attend 50% of all advisory board meetings
 2. participate in 50% of all class activities
(meetings are not included)
- E. The student must complete the election packet provided by SGA and return it by the deadline stated at election time.
- F. A student's participation will begin after enrollment. A new student may be eligible to run for class office after meeting participation requirements from enrollment date to election date.

Section 3 - Class Officer Impeachment Procedure

Every class officer will be required to sign a contract stating responsibilities and expectations. If any aspect of the contract is broken, the officer may face immediate impeachment. The contract will be provided by SGA to ensure consistency.

A student who holds office may be removed if the following steps are completed.

- A. The officer being impeached must be given one week notice prior to impeachment. The sponsor(s) must inform the student of reasons for the impeachment within this week.
- B. A member of the advisory board or another class officer may create a petition of impeachment.
- C. A petition must include 25 student signatures and a sponsor(s) signature.
- D. The petition will be brought to the SGA.
- E. The SGA will decide by a majority vote to determine if the petition is justified.
- F. If SGA votes that the petition is not justified, the petition will be dismissed. If the SGA votes that the petition is justified, the SGA will conduct a class meeting.
- G. The class will vote by secret ballot whether or not to impeach the officer. The decision will stand with a majority vote.
- H. An officer has the option to resign his/her duties at any time throughout the term of office.
- I. If the class votes for impeachment, new elections will be held within two weeks. The president will be replaced by the Vice President and a new election will be held for Vice President. The offices of Vice President, Secretary, and Treasurer will be filled by new elections.

Section 4 - Election Timelines

Class Elections, except for incoming Freshmen, will be held in May for the following year. SGA will be responsible for conducting class elections. Incoming Freshmen will have their class elections by mid September.

All clubs and organizations are responsible for setting up their own timelines for elections.

Article IV - Vacated Offices

All vacated offices, with the exception of Presidents, will be filled by a new election within the club, class, or organization in which the vacated office occurs. If a presidency is vacated, the vice president becomes president, and a new election is conducted for a new vice president.

Article V-Amendments

These Bylaws can be amended as follows:

1. A copy of the amendment must be submitted to the SGA advisor and President.
2. The Amendment will be read at the next scheduled meeting.
3. The Amendment will be read again, discussed, and voted on at the next scheduled meeting.
5. To pass, the amendment must receive a 2/3 vote.

Article VI- Rules of Order

The official rules of order for all SGA meetings will be Robert's rules of Order Newly Revised.

Article VII-Ratification

This Constitution shall be ratified by a 2/3 vote of the SGA.

Article VIII-Amendments

This Constitution may be amended by a 2/3 vote of this SGA. All proposed amendments will be made in writing and presented to the Advisor. They will then be read at the next meeting, with discussion and voting at the following meeting.

THIS CONSTITUTION WAS RATIFIED ON MAY 11, 2008.