FASC

MIDDLE / HIGH SCHOOL AWARDS PACKET

2023 – 2024

GUIDELINES FOR FASC AWARDS PROGRAM

❖ FASC Awards Program is open to any FASC member school with a student delegation in attendance at the current state convention.

❖ All competition materials must be submitted at the designated registration desk during registration of the state convention. There will be NO late entries or changes / edits allowed once submitted.

❖ Judges will be assigned by the advisors representing the FASC Executive Board and the Executive Director after project submissions have concluded. All schools that submit entries must have one (1) adult representative assist in the judging process at the scheduled judging time or all entries from the school will be disqualified.

❖ Each judge <u>must judge</u> each submission individually of the assigned category and complete the judging form per book. Afterwards, the assigned judges will compile individual score sheets and average for the final score.

❖ Judges must judge the book in the category that the book has been submitted. Judges can <u>NOT</u> disqualify or <u>NOT</u> judge a book based on category selection.

❖ Schools may enter projects in some or all of the 10 categories. Each school is limited to only one (1) entry per project category and may not enter the same project in more than one (1) category.

❖ Project of the Year submitted as part of the Project of the Year competition may also be submitted separately in the Medallion Council application.

❖ Project of the Year submissions that have previously won first, second, or third place may not be resubmitted in any category by the school for a period of two years.

❖ For Project of the Year submissions to place 1ˢᵗ, 2ⁿᵈ, or 3ʳᵈ place the projects must score an average of 80% , otherwise, no award will be given for that category.

❖ Submissions for Project of the Year will be divided by the FASC 10 categories and school level. Middle school Project of the Year submissions will compete against other middle schools, Level 1 and Level 2 will compete against other Level 1 and Level 2 high schools, and Level 3 – 4 will compete against other Level 3 – 4, and Level 5 will compete against other Level 5 high schools. This will ensure the goal of FASC to provide an equal opportunity to schools based on school population.

<u>HIGH SCHOOL</u> - SCHOOL POPULATION CHART:

Level	Level 5	Level 4	Level 3	Level 2	Level 1
Student Population	2000+	1999 -1500	1499 -1000	999-500	499-

<u>MIDDLE SCHOOL</u> - SCHOOL POPULATION CHART:

Level	Level 3	Level 2	Level 1
Student Population	1500+	500 – 1499	499-

FASC PROJECT OF THE YEAR

EXPLANATION: This is one project from a category that a school wishes to showcase. An application must be completed with five pages of documentation to support the written component. Schools may submit one Project of the Year application per category for each of the 10 categories.

GUIDELINES:

❖ Each single project must be submitted in a 3-ring, clear cover, presentation binder not to exceed ½ inch.

❖ The front cover must contain the following information: **school name, project name, project category, and school level (high school only)** The front cover sheet must be able to fit in the front plastic cover sleeve.

❖ School population size determines the level for entry (see chart for middle and high school)

➢ Middle level will compete against Middle level
➢ Level 1 and 2 will compete against Level 1 and 2
➢ Level 3 and 4 will compete against Level 3 and 4
➢ Level 5 will compete against Level 5

❖ Only the first goal listed will be graded using the SMART goal format. The goal must pertain to the project category in which the project is submitted.

❖ The written description and evaluation are limited to a maximum of 350 words. However, the page length may extend as needed for the report form. All pages of the application must be single sided. Schools may choose font and font color.

❖ The task sheet may extend in page length as necessary and must be single sided.

❖ Project of the Year submissions must have five (5) single sided pages of support data.   Support pages may include written information including, but NOT limited to agendas, invitations, programs, tickets, and publications.

❖ One page of the documentation must include photos with captions.

❖ The judges of each category have the discretion by group consensus to award one (1) Honorable Mention Certificate to projects submitted in the category that did not earn a trophy placement. Honorable Mention winners will be posted with the award results on the FASC website and the certificates will be mailed to the winning schools after convention.

FASC AWARD CATEGORIES:

- Citizenship Development – Projects intended to foster better behavior, patriotism, or the acceptance of citizenship responsibilities. Projects designed to reduce absenteeism and improve multi-cultural understanding, and voter's registration drives are just a few examples in this category.

- Community Service – Any project, the intent of which is to benefit the community outside of the school. Projects that benefit hospitals, humane societies, or homes for abused children are just a few examples in this category.

- Environmental Concerns – Projects emphasizing awareness education in recycling, anti-liter, responsible demonstrations, etc.

- Faculty-Staff Relations – Those projects intended to raise faculty morale or improve relations between the faculty and staff and the student council.

- Fundraising – Projects that the intent of which is to add funds to the council treasury. This could also include projects intended to raise funds for a charity. (Monies raised should not affect the quality of the project.)

- Health and Safety – Projects that deal with any number of health problems which are particularly destructive to high school students. Included but not limited to tobacco, alcohol and/or drug use, eating disorders, AIDS and other sexually transmitted diseases, acts of violence and automobile safety.

- Membership Motivation – Any project intended to motivate the members of the council or increase participation in the council. Lock-ins, workshops, speakers, individualized slide shows are just a few examples.

- School Service – Those projects intended to be of direct benefit to the school or student body. School clean-up or beautification, tutoring, orientation and new student buddy programs are examples.

- School Spirit – Projects intended to raise school pride or increase involvement in school activities.

- The State Project – Each year the FASC President suggests and the FASC Executive Board adopts a state project. The state project is usually general and may fit into another category just as well. For example, a state project could be combating illiteracy or AIDS Awareness.

FASC AWARDS REPORT FORM
This form may be computer generated for your convenience.

PROJECT NAME: _____

CATEGORY: _____

PROJECT DATES: _____

SMART GOAL OF THIS PROJECT:

PROJECT DESCRIPTION (50-350 words):

EVALUATION (50-350 words):

Continue on page 2 if needed. . . . .

FASC AWARDS REPORT FORM

PROJECT PLANNING

Please list in bullet format steps taken to complete this project with due dates. May be multiple pages.

TASK   DUE DATE

VERIFICATION:

We, the representatives of _____ School, verify that this project being submitted to the Florida Association of Student Councils as part of the Project of the Year competition was completed as stated by our student council from state convention to state convention.

_____   _____

Student Council President (Signature)   Student Council Advisor (Signature)

_____   _____

Student Council President (Print Name)   Student Council Advisor (Print Name)

PROJECT OF THE YEAR JUDGING SHEET

School Name   _____

Project Name   _____

Category   _____

A. Cover (1 point deduction for each cover violation)   5 points _____

☐ School name

☐ Project name

☐ Project category

☐ School Level   (High School Only)

☐ 3-ring, ½ inch binder

B.   Goal

First Goal listed (partial credit may be given)   12 points _____

Do not deduct points for additional goals. Judge only the 1st written goal.

The goal must meet 4 of the 5 SMART criteria below.

3 points for each criteria, totaling up to 12 points

☐ Specific – what do you want to accomplish?

☐ Measurable – Is there an element that can be measured to indicate success?

☐ Attainable – are there reasonable resources to accomplish this goal?

☐ Relevant – does the goal meet the category description?

☐ Timely – when will it be completed?

C.   Description (Limited to 350 words) (partial credit may be given)   20 points _____

☐ Is this project new or is there a new twist on a tradition? (2 points)

☐ Is the description between 50 – 350 words? (2 points – no partial credit)

☐ Description is well organized and easy to follow in a logical order (4 points)

☐ Description reflects the purpose of the project (4 pts)

☐ Description allows the reader to easily implement the project at another school (4 points)

☐ Description provides details of the execution of the project in an informative way (4 points)

D.   **Evaluation (partial credit may be given) Limited to 350 words**   14 points _____

☐ Was the first goal listed evaluated? Did they explain? (6 points)

☐ What was the impact on the intended audience? (3 points)

☐ How could the project be improved? Did they explain? (3 points)

☐ Is the evaluation between 50 – 350 words? (2 points – no partial credit)

E.   **Project Planning (Task Sheet) (**partial credit may be given**)**   16 points _____

☐ The project can be re-created by following the Task Sheet (8 points)
    (no minimum or maximum length)

☐ Dates are in chronological order (2 points)

☐ Dates reflect continuity (2 points)

☐ The tasks listed match all parts of the project description (2 points)

☐ The book is signed by advisor <u>and</u> president (2 points)

F.   **Supporting Documentation (**partial credit may be given**)**   18 points _____

☐ The book must include 5 single-sided pages of documentation (5 points)
    (1 point deduction for each page missing) (deduct for additional pages below "Overall" - G)

☐ The book includes at least 1 page of pictures of the project (2 points)

☐ Photos include captions that support / extend the project description (3 points)

☐ The documentation supports the project? (8 points)

G.   **Overall Project Book (**partial credit may be given**)**   15 points _____

☐ Spelling/Grammar (4 points)

☐ Logistics (proper format) (4 points)
    (deduct for additional support pages here)

☐ The book is clean and well-ordered (4 points)

☐ Level of difficulty of implementation of the project (3 points)

                     TOTAL POINTS   (100 points possible) _____

Judge's Comment Area (Please provide "pros" and "grows")

FASC MEDALLION AWARDS

<u>EXPLANATION:</u> This is an overall picture of a student government program. This is a compilation of the application, constitution, agendas / minutes, and completed projects from convention to convention. Points are awarded for each component of the required documentation.

<u>GUIDELINES:</u>

❖ The FASC Medallion Award components must be submitted in a 3-ring binder.

❖ The following information must be on the cover of the Medallion notebook:
    <u>school name, FASC district, and school level</u> (see population chart)

❖ All Medallion Project Forms must have been completed from state convention to state convention.

❖ Projects done multiple times during the year must have individual Medallion Forms submitted for each time the project was executed.

❖ At least one project per 10 categories (including the state project category) needs to be submitted or the medallion book will drop one medallion level. Schools MUST complete the state project to earn a gold.

❖ A school must attend at least one district meeting to earn any medallion: bronze, silver, or gold.

❖ The medallion book must include:
    o Signed FASC Medallion Award application

    o Copy of the school's current constitution

    o Typed agendas with corresponding typed minutes from at least 16 student government meetings
        ▪ Meetings may be executive board, general assembly or committee meetings
        ▪ Agenda and minutes should be in accordance with Robert's Rules of Order
        ▪ Each agenda must be **immediately followed** by corresponding minutes
        ▪ Agendas and minutes will be placed in one tabbed section of the book titled "Agendas and Minutes"

    o Typed completed Awards Report Forms for each of the council's projects, grouped by project categories.

    o Each project form will earn 1 point

    o Each category must have a divider with a tab, **immediately followed** by a typed alphabetized table of contents of projects for each category. Awards Report Forms must be arranged according to the table of contents for each category.

- ❖ Bonus points can be earned by typing a separate sheet of paper listing all bonus points and placing it at the back of the book with a separate divider and tab.
  - o Bonus Points
    - ▪ Hosted a FASC, SASC, or Vision Convention — 25 points
    - ▪ FASC Officer School : President, VP, Secretary, Parliamentarian — 10 points
    - ▪ FASC District Officer School — 5 points
    - ▪ Hosted a FASC district meeting — 3 points
    - ▪ Hosted a FASC district convention / rally — 10 points
    - ▪ Non-Victorious state officer candidate school at last year's convention — 3 points
    - ▪ Attended all of a school's FASC district meetings — 6 points
    - ▪ Completed FASC State project — 3 points
    - ▪ Attended National Vision Conference — 4 points
    - ▪ Attended SASC — 2 points
    - ▪ Hosted a FASC workshop (Kickoff Conference) — 10 points
    - ▪ FASC Council of Merit Award — 3 points
    - ▪ NASC Council of Excellence — 5 points
    - ▪ NASC Gold Council of Excellence — 7 points
    - ▪ NASC Distinguished Leader Award (minimum 3 distinguished students) — 5 points

  - o Bonus Points – Complete a FASC Awards Report Form for bonus category and place the FASC Awards Report Form in the notebook under the proper category, then list the activity on the list of bonus points to earn maximum points

MEDALLION AWARD LEVELS

HIGH SCHOOL - SCHOOL POPULATION CHART:

Level	Level 5	Level 4	Level 3	Level 2	Level 1
Student Population	2000+	1999 -1500	1499 -1000	999-500	499-
Gold	162	153	144	135	126
Silver	152	143	134	125	116
Bronze	142	133	124	115	106

MIDDLE SCHOOL - SCHOOL POPULATION CHART:

Level	Level 3	Level 2	Level 1
Student Population	1500+	500 – 1499	499-
Gold	90	80	70
Silver	80	70	60
Bronze	70	60	50

FASC MEDALLION COUNCIL APPLICATION

SCHOOL: _____

PRINCIPAL: _____

HOW MANY MEMBERS ARE IN YOUR STUDENT COUNCIL? _____

HOW OFTEN DOES YOUR STUDENT COUNCIL MEET? _____ per month

IS YOUR SCHOOL A MEMBER IN GOOD STANDING OF FASC? Yes No

ATTENDED A MINIMUM OF ONE DISTRICT MEETING:

HOST SCHOOL _____ DATE: _____

HOST SCHOOL _____ DATE: _____

HOST SCHOOL _____ DATE: _____

Circle One:

HIGH SCHOOL	LEVEL 5	LEVEL 4	LEVEL 3	LEVEL 2	LEVEL 1
POPULATION	2000+	1999-1500	1499-1000	999-500	499-

MIDDLE SCHOOL	LEVEL 3	LEVEL 2	LEVEL 1
POPULATION	1500+	500 – 1499	499-

VERIFICATION:

We, the representatives of _____ Middle / High School, verify that this book being submitted to the Florida Association of Student Councils as part of the Medallion Council was completed as stated by our student council from state convention to state convention.

_____   _____
Student Council President (Signature)   Student Council Advisor (Signature)

FASC AWARDS REPORT FORM

This form may be computer generated for your convenience.

PROJECT NAME: _____

CATEGORY: _____

PROJECT DATES: _____

SMART GOAL OF THIS PROJECT:

PROJECT DESCRIPTION (50-350 words):

EVALUATION (50-350 words):

Continue on page 2 if needed. . . . .

MEDALLION COUNCIL SCORESHEET

1. Logistics - 3-ring binder, info on cover
    (School Name, FASC District, School Level)   _____   3 pts

2. Application (1pt off for each missing component)   _____   5 pts
    (Do not deduct points for handwritten items for the application)

3. Constitution   _____   5 pts

4. Agendas typed and labeled (16 needed for max points) _____   2pt each/per 32 max
5. Minutes typed and labeled (16 needed for max points) _____   2pt each/per 32 max
    (Agendas NOT followed immediately with corresponding minutes – deduct 5 points maximum)

6. Dividers with labeled tabs (does not have to be typed) _____   5 pts

7. Table of Contents – alpha order per category   _____   1 pt each/per 9 max

8. Professional Presentation (neat and organized)   _____   9 pts

<u>Project Category</u>   (Each category tabbed)   <u>Number of projects</u>

1. Citizenship Development   _____

2. Community Service   _____

3. Environmental Concerns   _____

4. Faculty/Staff Relations   _____

5. Fundraising   _____

6. Health and Safety   _____

7. Membership Motivation   _____

8. School Service   _____

9. School Spirit   _____

10. State Project   _____

   *drop 1 medallion level for every category missing – must complete state project to earn gold

<u>Bonus Categories:</u>

- Hosted a FASC, SASC, or Vision Convention   25 points   _____

- FASC Officer School : President, VP, Secretary, Parliamentarian   10 points   _____

- FASC District Officer School   5 points   _____

- Hosted a FASC district meeting   3 points   _____

- Hosted a FASC district convention / rally   10 points   _____
- Non-Victorious state officer candidate school at last year's convention   3 points   _____
- Attended all of a school's FASC district meetings   6 points   _____
- Completed FASC State project   3 points   _____
- Attended National Vision Conference   4 points   _____
- Attended SASC   2 points   _____
- Hosted a FASC workshop (Kickoff Conference)   10 points   _____
- FASC Council of Merit Award   3 points   _____
- NASC Council of Excellence   5 points   _____
- NASC Gold Council of Excellence   7 points   _____
- NASC Distinguished Leader Award (minimum 3 distinguished students)   5 points   _____

HIGH SCHOOL	LEVEL 5	LEVEL 4	LEVEL 3	LEVEL 2	LEVEL 1
POPULATION	2000+	1999-1500	1499-1000	999-500	499-
MIDDLE SCHOOL	LEVEL 3	LEVEL 2	LEVEL 1		
POPULATION	1500+	500 – 1400	499-		

SCHOOL NAME: _____

ONE DISTRICT MEETING ATTENDED: _____YES   _____ NO

  ❖ A school must attend at least one district meeting to earn any medallion: bronze, silver, or gold.

TOTAL POINTS EARNED: _____   MEDALLION AWARDED: _____

HIGH SCHOOL - SCHOOL POPULATION CHART:

Level	Level 5	Level 4	Level 3	Level 2	Level 1
Gold	162	153	144	135	126
Silver	152	143	134	125	116
Bronze	142	133	124	115	106

MIDDLE SCHOOL - SCHOOL POPULATION CHART:

Level	Level 3	Level 2	Level 1
Gold	90	80	70
Silver	80	70	60
Bronze	70	60	50

Explanation of Parliamentary Procedure Contest

EXPLANATION: The Eric Bailey Parliamentary Procedure Contest is a contest allowing 4 or 5 members of a school to demonstrate knowledge of Robert's Rules of Order. The contest consists of two parts: (1) a team demonstration of parliamentary procedure knowledge (2) and an individual questioning of parliamentary procedure knowledge.

GUIDELINES:

❖ The Parliamentary Procedure Team Contest will be held during the annual state convention.

❖ The guide for the contest will be Robert's Rules of Order, Revised.

❖ Each school will have a team consisting of four (4) or five (5) students from the same school to complete the two components.

❖ The team of students will demonstrate their knowledge of parliamentary procedure by demonstrating three abilities in a mock meeting; and four members will be asked one oral question.

❖ During the mock meeting:
   o Seat numbers will be randomly assigned for the mock meeting. Once assigned, the student selected as chairman must remain in that position for the duration of the mock meeting.
   o Each ability, that will be demonstrated, will be read twice. The team may request a third and final reading.
   o The team will be allowed seven minutes to conduct a mock meeting demonstrating the three abilities. On request, judges will announce a one-minute warning prior to the end of the seven-minute period.

❖ Four members of each team will be asked one oral question from the bank of questions provided.

❖ Each oral question will be read twice for the team members.

❖ The same abilities and oral questions will be used for each team.

❖ During the competition, team members may not assist one another of correct parliamentary procedure, except by rising to a point of order within the mock meeting. Team members may not assist one another during the time of oral questions.

❖ Scoring will be calculated as outlined below:
   o Mock Meeting
      • Display of three abilities - two points each
      • Display of Meeting Essential Elements - one point each
   o Oral Questions
      • Correct answers - one point each

❖ A team of three advisors will judge the competition. The decision of the judges will be final.

❖ During the time of competition, only team members and judges may be present in the room.

ABILITIES:

The following abilities will be used in demonstration:

1. To receive and dispose of the main motion

2. To adjourn

3. To lay a motion on the table

4. To amend

5. To appeal from the decision of the chair

6. To rise to a point of order

7. To refer to a committee

8. To suspend the rules

9. To change the presiding officer (remove and replace with "take from the table")

10. Division of the house

Parliamentary Procedure Team Contest
Entry Form

School   _____

Advisor   _____

Student Members   1. _____

                   2. _____

                   3. _____

                   4. _____

(0ptional)   5. _____

Parliamentary Procedure Competition
Official Score Sheet

Points Earned	Points Possible	Element	Notes
	1	Call to Order	
	1	Roll Call	
	1	Reading of the Minutes	
	1	Officer Reports	
	1	Committee Reports	
	1	Unfinished Business	
	1	New Business	
	1	Announcements	
	1	Adjournment	
	2	Ability 1	
	2	Ability 2	
	2	Ability 3	
	1	Judge's Discretionary Point	
	16	**Total Score - Mock Meeting**	
	1	Oral Question 1	
	1	Oral Question 2	
	1	Oral Question 3	
	1	Oral Question 4	
	4	**Total Score – Oral Questions**	
	20	**Total Competition Score**	

Questions for the Parliamentary Procedure Competition

The following questions will be used for the competition. Four members will be asked one question. The judges will choose questions randomly.

1. Explain the purpose of an amendment.
   a. Answer: To change or modify the intent of the original motion.

2. Explain the purpose of parliamentary procedure.
   a. Answer: To provide a method whereby meetings may be conducted in an orderly and democratic manner; and to assure that the majority rules and the rights of the majority are protected.

3. Explain the purpose of division of the house.
   a. Answer: To call for re-vote usually by a method that allows a more accurate count then a voice vote.

4. Explain the purpose of the motion to reconsider.
   a. Answer: To allow the assembly to return to the floor a motion previously passed or failed for further discussion and consideration.

5. Explain the purpose of a motion to refer to a committee.
   a. Answer: To allow a select group to make a more detailed study of a proposal or to provide certain individuals responsibility for carrying out a task. The reason to refer is something other than lack of time.

6. If you, as presiding officer, should desire to leave the chair to confer with a member on the floor, what would you do?
   a. Answer: Call the vice president to the chair or a ranking officer.

7. What is the purpose of the vote?
   a. Answer: To secure the position of the majority.

8. What would you do if you were the presiding officer and you had just announced the results of a voice vote on a motion and someone calls for division of the house?
   a. Answer: Immediately put the motion to a vote again. This time call for a show of hands or ask the members for another visible vote such as standing.

9. What would you do if you were the presiding officer and a member of the group moved the main motion for business while another main motion of business was under discussion?
   a. Answer: rule him / her out of order. Only one main motion can be on the floor at any given time.

10. What would you do if you were the presiding officer, and after securing a recognition at the proper time, a member moved to amend an amended amendment?
    a. Answer: Call for a second as the motion is in order.

11. May more than one motion be pending on the floor?
    a. Answer: Yes, but only one main motion at any one time.

12. What would you do if you were a member of the group and the presiding officer received a motion to reconsider a motion to lay on the table?
    a. Answer: Rise to a point of order. Lay on the table cannot be reconsidered.

13. What would you do if you were the presiding officer and you noticed that you had made an error in your procedure or in a ruling?
    a. Answer: If the mistake violated the constitution, bylaws, standing rules, or fundamental parliamentary principles so the action taken would be null and void; the chairman should return to the point where the mistake was made and make corrections. OR Reserve the business to the point of the infraction, correct the mistakes on them, and resume business from that point.

14. How many times may the main motion be amended?
    a. Answer: As many times the group desires – there is no limit. However, only two amendments may be pending at one time and they must relate to each other.

15. A member of a group moves to vote by ballot. As chairman, how do you reside?
    a. Answer: Ask for a second. Put the main motion to an immediate vote. If the motion carries, appoint two or more tellers to distribute, collect, and count the ballots.

16. What action is required from the chair in order to place a motion before the assembly?
    a. Answer: the chairman must state the motion in placing it before the assembly.

17. What is the difference between a "special" committee, and a committee of the "whole"?
    a. Answer: A "special" committee is for a special purpose, and a committee of the "whole" consists of the entire organization and ultimately their vote.

18. Name the three motions which are not debatable but which require only a majority vote for the passage.
    a. Answer: to lay on the table, to take from the table, and to adjourn.

19. This question has two parts – define each word. 1) Quorum 2) Question
    a. Answer: Quorum – the number of members necessary to conduct business; Question – a motion or a proposal submitted to a group for a decision to act.

20. What three actions are required in order to place a main motion before the assembly?
    a. Answer: 1) a member must propose or move a motion 2) a member must second the motion 3) the chairman must restate the motion and acknowledge the second of the motion.

21. What would you do if you were a member of the group and you disagreed with the decision of the chairman in his announcement of the results of a vote?
    a. Answer: request a division of the house – by a vote that is visible to be counted.

22. Why would a motion be amended by dividing it into two or more motions?
    a. Answer: to allow separate votes on each part.

23. Explain the purpose of appealing the decision of the chair.
    a. Answer: To prevent the chair from controlling the action of the assembly and to safeguard majority rule.

24. Describe the ways by which a committee may be discharged.
    a. Answer: automatically discharged after final report or prior the committee meeting completing the task, it may be discharged by a two –thirds vote.

25. What is the advantage for a group to assemble into a committee of the whole?
    a. Answer: allows the entire assembly to consider a subject with all the informality and freedom of the committee.

26. How may a member indicate to the chairman that he / she is ready to vote on the motion?
    a. Answer: Simply state "question"

27. Explain the difference between a plurality and a majority vote.
    a. Answer: the candidate has plurality when he / she has a larger vote than any candidate; he / she has a majority when he / she has more than half the votes.

28. What is the effect of the passage of a motion to suspend a specific rule?
    a. Answer: the operational rule is temporarily suspended to enable a group to take action that would be out of order was the rule in effect.

29. Explain the difference between Parliamentary Inquiry and Point of Order.
    a. Answer: Parliamentary inquiry is used when you are not sure of correct procedure; point of order is used when you know three has been an infraction of rules.

30. The "chair" is in possession of the "floor". When is this statement NOT true?
    a. Answer: When the chair grants the floor to a member of the assembly.

31. What does the word "precedence" mean when referring to parliamentary procedure?
    a. Answer: precedence means the order of the rank of motions – which motion takes priority over the other.

32. Name the title and author of the most commonly accepted reference on parliamentary procedure.
    a. Answer: Roberts Rules of Order by Major Henry M. Robert.

33. What is the "floor" as used in parliamentary procedure?
    a. Answer: The floor is a term which is used to designate the area in which the business or the organization is conducting business.

34. What kind of rules of an organization can be temporarily suspended when the best interest of the organization would be served?
    a. Answer: Procedural rules.

35. Explain the purpose of appealing the chair's decision.
    a. Answer: to allow members of the assembly to question rulings of the chair and to allow a vote of the assembly on such rulings if the chair does not agree with the appeal.

36. What would you do if you were a member of the group and another member started debate on a motion to suspend the rules?
    a. Answer: the member should rise to a point of order and state that the motion to suspend is not debatable.

37. What is the most frequently used motion?
    a. Answer: A main motion.

38. What is the purpose of the motion "to lay on the table"?
    a. Answer: to postpone action on a question until a later time in the current meeting.

39. What is the purpose to "suspend the rules"?
    a. To temporarily suspend the written rules of the organization that governs its operation.

40. You are the presiding officer and a member offers a motion "to take from the table", but receives no second. How would you rule?
    a. Answer: State that the motion dies for lack of support.

FASC SPEECH CONTEST

EXPLANATION: FASC delegates will prepare an original speech using the topic of the current convention's leadership theme. The delegate will highlight leadership aspects and present to a panel of judges during the state convention.

GUIDELINES:

- ❖ Each school may enter one student in the middle school level competition (grades 6 – 8) and one student in the high school level competition (grades 9 – 12)

- ❖ Each delegate is expected to deliver a 4 – 5 minute original prepared speech

- ❖ The speech should reflect the theme of the convention

- ❖ The delegate will deliver the speech to a panel of judges

- ❖ No spectators except the delegate's advisor may be present during the presentation

- ❖ The 1st place winners of each level will deliver their speech during the official awards ceremony

- ❖ Delegates are responsible to be familiar with the judging form and expectations

- ❖ Speeches will be judged on the following elements:
  - o Introduction
  - o Main Idea
  - o Delivery
  - o Supporting Materials
  - o Conclusion

FASC Speech Contest
Entry Form

School Name: _____

Advisor Name: _____

Student Name: _____

Grade Level: _____

FASC SPEECH CONTEST JUDGING FORM

STUDENT NAME: _____

SCHOOL NAME: _____ GRADE _____

Ratings	1 (poor)	2 (needs improvement)	3 (Good)	4 (Excellent)

INTRODUCTION

Interesting introduction	1	2	3	4
Stated purpose	1	2	3	4

MAIN IDEA

Easy to follow	1	2	3	4
Effective pattern of details / support	1	2	3	4
Contains smooth transitions	1	2	3	4

DELIVERY

Natural, conversational	1	2	3	4
Eye contact	1	2	3	4
Use of notes or assistance	1	2	3	4
Freedom from distracting words (um, uh, you know, well)	1	2	3	4
Freedom from distracting mannerisms (nervous gestures, gum, swaying)	1	2	3	4
Effective volume, pitch, rate	1	2	3	4

SUPPORTING MATERIALS

Adequate support (comparisons, examples, opinions)	1	2	3	4

CONCLUSION

Summarized topic and main ideas	1	2	3	4
Interesting conclusion	1	2	3	4

OVERALL PRESENTATION

Used theme of convention	1	2	3	4
Time Limit (4 – 5 minutes)	1	2	3	4
Thought provoking	1	2	3	4

COMMENTS:

FASC TECHNOLOGY PROJECT

(Middle and High School Level)

(Complete this form and submit with project)

EXPLANATION: Student-generated Media Presentation that is developed or completed during the project year (Convention date – Convention date), which was used by the Student Council to directly communicate to the student body or community during the same project year. Only the first 5 minutes of the video will be watched and judged. Points will be deducted for videos over 5 minutes in length.

GUIDELINES:

- ❖ Submissions may include videos, closed-circuit tv presentations, and timed slideshows

- ❖ The method of submission may include flash drives, DVD / CDROM, or video link from commonly / easily accessible site on a school network

School Name: _____

Project Name: _____

Level: (circle one)   Middle / High

Type of Submission (original media type as produced): _____

If accessible online, please neatly print URL here: _____

SMART GOAL FOR THIS PROJECT:

DESCRIPTION OF PRODUCTION PROCESS: (50 – 350 words):

EVALUATION OF PROJECT IMPACT/EFFECTIVENESS (50 – 350 words):

VERIFICATION:

We the students of _____ school verify that this project was completed in accordance with the spirit and letter of the rules for this category during the specified convention year and is being submitted to the Florida Association of Student Councils for Technology Project of the year judging.

_____   _____

Student Council President   Student Council Advisor

TECHNOLOGY JUDGING SHEET

School Name: _____

Project Name: _____

Level: (circle one)   Middle / High

A. Logistics   2pts deduction each violation   **10pts max** _____
        Cover Sheet Complete, Goals/Description/Eval
        sheet complete, Submission method adequate,
        URL Listed neatly if applicable, all signatures present

B. Completeness   **15pts max** _____
        (Is production process adequately described?
        Is evaluation thorough and match with stated goals?)
        Only 5 Minutes **(Only first 5 minutes will be judged.**)

C. Engagement/Motivation   **15pts max** _____
        (To what extent does it 'move' the viewer toward
        accomplishing purpose of the project? Do subjects,
        images, text, and sequence effectively engage
        and maintain viewer attention?)

D. Editing/Cinematography/Technical Professionalism   **20pts max** _____
        (Does product flow well, exhibit skill and transition
        seamlessly? Are graphics and movements appropriate?
        Are effective angles, lighting, and audio used
        productively in creating product?

E. Category, Theme, and Intent   **15pts max** _____
        (How well does project fit category and chosen medium?
        Does stated purpose match finished product? Is this a
        Meaningful use of media?)

F. Originality/Creativity   **10pts max** _____
        (is this a new or creative concept, idea, or depiction?
        A new twist on something old? Incorporate variety of
        Elements in an uncommon way?

G. Ease of Use   **10pts max** _____
        (Does device/disk/site work properly and smoothly?
        Do judges have to do extra work to display and operate?
        Once started, does media play without needed interventions?)

H. Judges Discretionary Points   **5pts max** _____

TOTAL POINTS 100 _____

Judge's Comments: