

# **CONSTITUTION OF THE FLORIDA ASSOCIATION OF STUDENT COUNCILS DISTRICT VI**

## **ARTICLE I NAME**

The name of the organization shall be the District Six of the Florida Association of Student Councils.

## **ARTICLE II PURPOSE**

The purpose of this organization shall be to assist student councils within District VI, to foster ideas of democracy and education, and spread the principles of responsibility, leadership, personal growth, self-discipline, and good citizenship.

## **ARTICLE III MEMBERSHIP**

Section 1: Membership in this organization shall be open to any secondary public or private high school (grades sixth through twelfth) student councils in District Six.

Section 2: All middle and high schools in Broward, Miami-Dade, and Monroe Counties will become members of District 6 upon paying their FASC membership dues.

## **ARTICLE IV OFFICERS**

Section 1: The officers of District Six shall be schools not individuals.

Section 2: The officers of District Six shall consist of a president, vice president, secretary, and a treasurer school.

Section 3: These officer schools shall be elected at the District Convention.

Section 4: The District Six Board of Directors shall consist of the current and immediate past officer schools.

## **ARTICLE V TERM OF OFFICE**

Section 1: Upon adjournment of the District Convention, the immediate past officer schools shall provide an orderly transfer of duties and responsibilities to the newly elected officer schools.

Section 2: Between the time of the District Convention and the FASC convention, all pertinent records and assets of the offices shall be transferred, and newly elected officer schools will assume their terms of office on the last day of the FASC convention.

Section 3: The outgoing secretary school will remain responsible for a final district newsletter following the FASC convention, and the newly elected secretary school will publish the first newsletter of its term of office before the first district meeting of the upcoming school year.

## ARTICLE VI

## DUTIES OF OFFICERS

### Section 1: The President shall:

- A. Preside at all meetings.
- B. Serve as an ex officio member of all committees.
- C. Act as chairman of the Board of Directors.
- D. Appoint any necessary committees.
- E. Be a member of the FASC Executive Board.
- F. Attend the FASC convention.

### Section 2: The Vice President shall:

- A. Perform the duties of the president in the event of his/her absence
- B. Procure topics and select the chairman for all discussion groups, panels, and informative groups.
- C. Be responsible for the distribution of awards at the District Convention./
- D. Publish a maximum of four district newsletters, one before each district meeting and one following the FASC convention.

### Section 3: The Secretary shall:

- A. Keep a permanent record of the minutes of each meeting.
- B. Call and keep an accurate account of roll at all district meetings.
- C. Submit a copy of the agenda and attendance of district meetings to the FASC Executive Director within 10 school days following each meeting.
- D. Be responsible for official district communications
- E. Compile folders for the incoming secretary of all materials, forms etc. used in planning and hosting the District Convention.

### Section 4: The Treasurer shall:

- A. Give an accurate account of all district finances at each district meeting.
- B. Have charge of the financial matters pertaining to the District Convention, which is held in the spring, subject to the approval of the Board of Directors.
- C. Present an itemized report of all money spent on the District Convention to the vice president for the newsletter following the convention.
- D. Purchase, with district funds, a gavel for the incoming President, and to repay all schools that hosted district meetings.
- E. Forward the ending balance check along with a balance sheet of all transactions, to the incoming treasurer by the first executive board meeting of the incoming and outgoing officers.

## **ARTICLE VII**

## **ELECTIONS**

- Section 1: The elections shall be held at the last district meeting prior to the state convention.
- Section 2: The written permission of the principal of each candidate school must be sent to the District President and Secretary two weeks prior to the district meeting at which the election of officers is to be conducted.
- Section 3: Officer Schools shall be elected by the delegates of the member schools present by secret ballot and a majority vote is required to be elected.
- Section 4: Each school shall have only one vote.
- Section 5: In the event there are no candidates for an office, the current president shall appoint a nominating committee. It shall be the duty of the committee to present at least one nominee for each office. The principals of the schools shall give written consent over the telephone or via fax.
- Section 6: No school shall hold the same district office two years in succession.

## **ARTICLE VIII**

## **SPECIAL MEETINGS**

The Board of Directors shall have the power to call special meetings within the district at any time it seems necessary. Written notice of such meetings and their purposes shall be given to every member school at least 45 days prior to the set date of such meetings.

## **ARTICLE IX**

## **RATIFICATION**

This constitution shall go into effect the following school year Mid-August upon ratification of two-thirds of the member schools present at the District Convention.

## **ARTICLE X**

## **AMENDMENTS**

- Section 1: This constitution shall be amended at any of the meetings of District Six by a two-thirds vote of the member schools present.
- Section 2: All proposed amendments must be formally typed and must be sent to the secretary at least three days prior to the meeting at which they will be voted on.

## **ARTICLE XI**

## **RESOLUTIONS**

- Section 1: Resolutions to be adopted by District 6 can be proposed at any district meeting
- Section 2: The resolutions submitted must be passed by a majority rule of the schools present at a District meeting.
- Section 3: It is the responsibility of the District President to forward resolutions adopted by District Six to the FASC Secretary and the Executive Director so that they arrive in time to be considered by the FASC.

## **ARTICLE XII**

## **PARLIAMENTARY AUTHORITY**

The rules in the newest edition of *The New Robert's Rules of Order*, shall govern District Six in all cases not specifically covered by this constitution.

## **ARTICLE XIII**

## **REIMBURSEMENT FOR EVENTS**

Section 1: Limit the amount of money spent by a host school of a regular D6 meeting to \$300. If the host school spends more than \$300, then they will be responsible for the overage. Reimbursement to the host school of the D6 rally will be based on the amount collected from registration.

Section 2: Receipts need to be submitted to the treasurer school within 30 days of the event. Failure to do so will result in the maximum amount eligible for reimbursement to be lowered to \$150.

Section 3: FASC District 6 will reimburse the student representative holding the FASC District 6 officers (vice president, treasurer and secretary) during their term for the registration fee if they attend the FASC Convention.

Revised January 8, 2022

Revised January 14, 2023