

Constitution of Florida Association of Student Councils, District IV

Article I: Name

The name of the organization shall be, District IV of the Florida Association of Student Councils

Article II: Purpose

The purpose of this organization shall be to teach student leadership, foster positive relations among member schools, and encourage the principles of student responsibility, personal growth, and good citizenship.

Article III: Membership

Section I: Membership in this organization shall be open to all FASC dues paying middle or high school student councils in public, private, and charter schools. Membership will align with boundaries which are set forth by FASC. Membership requirements will also align with the FASC constitution.

Section II: The annual membership dues for each member school will be set by the FASC constitution.

Section III: Each member school will be represented by their attendance at the respective district meetings.

Section IV: Each member school will have one vote for each item of business at the official business meeting. All official business will be determined by a majority vote of student representation.

Article IV: District Meetings

Section I: The dates and locations of the district meetings will be determined by the FASC District IV Executive Board. The meeting dates and locations will be announced on the FASC website by mid-August of each year.

Section II: Member schools may host district meetings with approval from FASC District IV Executive Board.

Section III: Each district member school will be notified by mail and email 45 days in advance of each

district meeting by the host school.

Section IV: Paid members of FASC have the right to vote

Article V: Officer Schools

Section I: The officer school positions will be filled by schools, not individual students; therefore, schools will be titled as FASC District IV officers. Each officer school will be responsible to appoint one student representative to conduct official FASC District IV business.

Section II: The officer schools for FASC District IV will be: president, vice-president, secretary / treasurer and parliamentarian. The stated officers shall comprise the FASC District IV Executive Board.

Section III: The FASC District IV Executive Board will meet at least once 30 days prior to each district meeting.

Section IV: The FASC District IV Executive Board shall approve all District IV expenditures.

Section V: All officer schools must be in good standing with FASC.

Section VI: The term of all officers will be one academic year, from FASC annual leadership conference to annual leadership conference.

Article VI: Elections

Section I: No FASC District IV officer school shall be allowed to succeed themselves in the same officer position.

Section II: No FASC District IV officer school shall hold two or more offices during the same year, unless there is a vacancy

Section III: Written permission from the school principal for a school to run for FASC District IV office must be received to the current District IV president school 30 days prior to the election.

Section IV: FASC District IV elections will be conducted per the requirements of the FASC election policy

Section V: Elections of officers will be conducted by secret ballot and decided by majority vote.

Article VII: Duties of Officers

Section I: President

1. Uphold all the stated responsibilities of a district president in the FASC constitution.
2. Prepare official business agendas with the advice and consent of the executive board and preside at all FASC District IV meetings.
3. Appoint committees based on the District IV executive board recommendations.
4. Call special meetings when deemed necessary by the District IV executive board.
5. Send District IV resolutions to the FASC Executive Director by the stated deadline.
6. Send District IV constitutional review materials to the FASC Executive Director by the stated deadline.
7. Attend the FASC annual leadership conference for induction.
8. Provide District IV information to the FASC Vice President school for the publication of the FASC newsletter.
9. Distribute FASC District IV awards packet for the winter meeting.

Section II: Vice President

1. Perform the duties of the FASC District IV president in an absence.
2. Succeed to the presidency if the position becomes vacant.
3. Publish a minimum of four district newsletters; one before each district meeting and one following the FASC convention
4. Chair any appointed committees.
5. Create any needed ballots for an official District IV business meeting.
6. Create a recruitment plan for new FASC District IV members on a yearly basis.
7. Publish an updated list of member schools and a directory in each newsletter
8. Act as the membership chairperson of the District, promoting membership in the District and coordinating membership efforts

Section III: Secretary / Treasurer

1. Record minutes at every FASC District IV official business meeting, and send them to all district schools
2. Submit the official business agenda, recorded minutes, and attendance for each district meeting to the FASC Executive Director 10 days after the official business meeting.
3. Maintain an accurate attendance at all official District IV business meetings.
4. Prepare an official, itemized budget to present at each official District IV business meeting and executive board meeting.
5. Collect and disperse approved funds as needed by FASC District IV. All transactions must be included in the official treasurer's report.
6. Forward the ending District IV balance to the incoming FASC District IV Treasurer, 30 days after the annual FASC State Conference.

Section IV: Parliamentarian:

1. Provide procedural rulings at all official FASC District IV business meetings using the most updated Robert's Rules of Order.
2. Provide information to all District IV member schools about FASC resolutions.
3. Provide electronic copies of all resolutions to be debated during the stated District IV business meeting 30 days prior to the meeting.
4. Provide hard copies of all resolutions to be debated during at the stated District IV business meeting.
5. Provide examples and the method of writing resolutions to all member schools

Article VIII: Finances

Section I: The debts of FASC District IV shall not exceed the actual cash assets held.

Section II: The FASC District IV Executive Board must approve all financial transactions.

Section III: The FASC District IV President has the right to create a financial review committee of 2 students and 1 advisor if deemed necessary.

All District IV Board Members have the power to create a financial review committee.

Section IV: Any expenditure over \$2,000.00 must require a vote by the FASC District IV membership.

Section V: It is at the discretion of the Executive Board as to what to do with the remainder of district fund each year.

Article IX: Bylaws

Section I: All official FASC District IV business will be conducted with the most updated Robert's Rules of Order.

Section II: A quorum for all official business meetings shall be defined as fifty percent plus one of the members schools present at a regularly scheduled District IV meeting

Section III: This constitution will be superseded by the FASC Constitution.

Section IV: This constitution may be amended by a two-thirds vote by FASC District IV member schools present at a regularly scheduled District IV meeting

Section V: Proposed amendments must be presented to the current FASC District IV president in writing 45 days prior to the district meeting. If approved, the amendment will go into effect the following academic year.

This constitution was ratified on:

November 14, 2022

March 25, 2023