



FLORIDA ASSOCIATION OF
FREE & CHARITABLE
CLINICS

FAFCC State Funds Grant Program
Grant Scoring and Expectations
July 21, 2022

Agenda

- Review the evaluation process
- Scoring Methodology
- Factors in Award Determination
- Grantee Deliverables
- Role Project Liaison
- Overview of Compliance Policy
- Questions and next steps

Grant Review Process

- FAFCC will be coordinating a grant review consortium made up of various state and regional foundations staff and evaluators who will provide an evaluation and scoring of the applications. FAFCC staff will review, process and finalize the scored applications.
- Staff may conduct follow-up calls to ask questions and obtain additional information necessary to complete the review.
- Grant agreements will then be issued to approved applicants for execution on **Tuesday, September 20th and will be due on Monday, September 26th.**

Award Criteria

- Total Appropriation - \$9,500,000.00
- Number of Qualified Applications
- Applicant's Most Recent Board Approved Operating Budget
- Amount of Funds Requested by Applicant **(As defined in the NOFA, grant requests are capped at 25% for operating budgets under 249,999, and 20% above 250,000)**
- Results of Application Package Scoring
- County Ranking (in Florida) on Percentage of Uninsured Nonelderly Adults (as reported on www.countyhealthrankings.org)
- Prior Grant Performance

Scoring Methodology

Scoring Methodology Once the organization has been deemed a qualifying applicant, reviewers will score each application package using the following 100-point scoring system:

- Financial Planning and Accountability (16 points)
- Sustainability of the Proposal (16 points)
- Capability of the Organization (17 points)
- Importance of the Proposal (17 points)
- Expected Successes and Outcomes (17 points)
- Grant Budget and Justification Narratives (17 points)

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Scoring Methodology Explained

Financial Planning and Accountability (16 points) – presentation and clarity of applicant’s financial planning and accountability as evidenced by current annual operating budget and the extent to which financial condition and activities have been examined and deemed acceptable by an outside CPA (or else reported on Form 990)

Credibility and Sustainability of the Proposal (16 points) - application clearly and reasonably defines the scope of work for which funds are requested and specific details on how this will be sustained if funding goes away.

Capability of the Organization (17 points) – extent to which the organization’s experience, operation and capacity reflects its ability to successfully complete the projects proposed.

Scoring Methodology Explained

Cont.

Importance of the Proposal (17 points) – extent to which the application demonstrates the significance of the proposal in supporting the applicant in fulfilling its mission over time, and/or enhancing its ability to sustain operations into the future.

Expected Successes and Outcomes (17 points) – extent to which the proposal reflects SMART outcomes (specific, measurable, attainable, realistic and time bound).

Grant Budget and Justification Narratives (17 points) – extent to which Grant Budget line items match up with Funding Request in Grant Application; extent to which budget justifications provide sufficient explanation for how requested amounts were calculated.

Best Practices for Demonstrating Outcomes

Grantees will be asked to report outcomes for each funded budget category in grant deliverables, grantees will be asked to report in detail the progress made towards intended outcomes and goals outlined in the original proposal. It is important that your proposal include specific goals/outcomes, not just ensure a application process, but also a successful reporting process!

- **Inputs, which are contributions necessary to enable the program to be implemented**
- **Outputs, which are activities that indicate whether the program/project is being implemented**
- **Outcomes measure whether the program or project is achieving the expected effects/changes in the short, intermediate, and long term.**

Best Practices for Demonstrating Outcomes Cont.

- If your goal with this grant funding is to increase access to care or improve health outcomes, this could be demonstrated through several measurable indicators such as:
 - Primary care home for clients (% of new clients)
 - Improvements for setting regular appointments and keeping them (% of increased patient compliance)
 - Changes in lifestyle to manage chronic diseases (% of patients who have reported increase exercise, healthy eating, or improved BMI)
 - ER diversion (% of clients) who reported no new trips to the ER

***These are examples only, and outcomes do not need to be limited to what is provided.**

Meeting Reporting Deadlines

- Each Progress Report and the corresponding reporting components are an essential part to demonstrating the impact and progress of the State Funds Grant Program to the Department of Health
- Association members who are seeking funds from the Grant Program, are expected to be aware and comply with all reporting deadlines.
 - We ask all Grantseekers to review the Notification of Funding Availability (NOFA) and be prepared to submit all reporting components outlined in the previous email.
- Additionally, the details provided in reports are ultimately used to meet FAFCC's own deliverables by sending clinic progress to the DOH and to support our Advocacy efforts in maintaining the our state appropriation.

Program reporting and monitoring...

- There will be three progress reports:
 - First Progress Report due by 5:00pm EST on January 13th.
 - Second Progress Report due by 5:00pm EST on April 14th.
 - Third Progress Report due by 5:00pm EST on July 14th.
- Patient Services Report will only be required with the last report!
- Expenditure documentation will be attached as a file within the WiseHive Portal.
- Progress reports will be completed in GIFTS Online and the Patient Services Reporting Portal.

Meeting Reporting Deadlines Cont.

- For Grant specific details and correspondence FAFCC will be contacting only one Project Liaison for each awardee.
- It is the responsibility of the Project Liaison to include, cc, and forward correspondence to additional clinic or network staff.
- FAFCC will communicate General Correspondences and Announcements via the monthly Newsletters
 - Please subscribe to be included on the mailing list
 - Use this link: <http://www.fafcc.org/?page=Newsletter>
 - Newsletter subscription can be found on the FAFCC website

Notice of Compliance

- Grantees will receive a 24 hour grace period if grant deliverables are not provided by the required date for each reporting period. FAFCC will work with Grantees to submit outstanding deliverables before additional action is taken. Action taken by the association may include the following::
 - Written notice attached to grantees performance for the duration of the grant cycle
 - A request for a monitoring call

Notice of Compliance Cont.

- Any deliverable not met within five days of the specified deadline will result in a hold of all remaining payments. In addition to, the grantee in question will be considered out of compliance with the association until outstanding deliverables are submitted and have participated in a mandatory monitoring call where corrective action is discussed and agreed upon between both the association and the grantee.
- Repeat offenses may affect a grantee's participation for future grant cycles, as grant performance is a consideration in the grant determination process. Grantees who remain out of compliance by the conclusion of the respective grant cycle may become ineligible to participate in the following cycle.

Role of Project Liaison and Communications

- The Project Liaison is the lead contact on all grant related matters which include forwarding FAFCC correspondences to additional team members as they relate to deadlines, management fees, and payments.
- Additionally, the Project Liaison will be expected by FAFCC staff to be knowledgeable on the progress and outcomes of funded projects, and to communicate them through written or verbal communications.
- FAFCC WILL NOT be responsible for forwarding or sending Grant correspondences to an organization's employees who are not the designated Project Liaison.