



Warehouse & Yard Safety Evaluation Checklist

Label			
Checklist			
YES	NO	N/A	Are all work areas properly marked and lighted?
YES	NO	N/A	Are all warehouse aisles clearly marked in yellow paint and hazard free?
YES	NO	N/A	Are hazardous substances identified which may cause harm by inhalation, ingestion, skin absorption, or contact and stored appropriately?
YES	NO	N/A	Is a Chemical/ hazardous substances inventory list available for review?
YES	NO	N/A	Are Safety Data Sheets (SDS) immediately available in printed form?
YES	NO	N/A	Are employees aware of the hazards involved with the various chemicals they may be exposed to in their environment, such as diesel fuel, propane gas, paint thinner, acetone, MEK, toluene, and caustics? (Haz Comm Program)
YES	NO	N/A	Are grinders, saws, and other machines that produce respirable dusts vented to an industrial collector or central exhaust system?
YES	NO	N/A	Is personal protective equipment provided, used, and maintained whenever required?
What types of PPE are in use at this site?			
YES	NO	N/A	Are there written standard operating procedures for the selection and use of respirators and/or hearing protection?
YES	NO	N/A	Are workers provided training?
YES	NO	N/A	Are restrooms and washrooms kept clean and sanitary?
YES	NO	N/A	Are employees instructed in the proper manner of lifting heavy objects?
YES	NO	N/A	Where heat is a problem, have all fixed work areas been provided with a proper means of cooling?
YES	NO	N/A	Are employees trained to deal with cold and heat?
YES	NO	N/A	Are delivery employees working on streets/roadways/construction sites, where they are exposed to the hazards of traffic, required to wear high visibility clothing?
YES	NO	N/A	Are delivery employees working on streets/roadways properly trained to mark "work zones" if impeding normal traffic flow and are delivery trucks equipped with safety cones and a helper?
YES	NO	N/A	Are signs posted, when appropriate, showing the elevated floor load capacity?
YES	NO	N/A	Are elevated surfaces (more than 4 feet above the floor/ground) provided with standard guardrails and toe boards?
YES	NO	N/A	Is a permanent means of access/egress provided to elevated work surfaces?
YES	NO	N/A	Is material on elevated surfaces piled, stacked, racked, or guarded in a manner to prevent tipping, falling, collapsing, rolling, or spreading below?
YES	NO	N/A	Are dock boards or bridge plates used when transferring materials between docks and trucks or rail

			cars?
YES	NO	N/A	Are dock boards or bridge plates secured in place?
YES	NO	N/A	Are truck tires chocked and keys removed from the ignition while loading/unloading?
YES	NO	N/A	Are combustible scrap, debris, and waste materials stored in covered metal receptacles and removed from the work site promptly?
YES	NO	N/A	Are proper storage methods used to minimize the risk of fire and spontaneous combustion?
YES	NO	N/A	Are approved containers and tanks used for the storage and handling of flammable and combustible liquids? (Metal safety cans for gas, diesel, kerosene, etc.)
YES	NO	N/A	Are all connections on drums and combustible liquid piping (vapor and liquid) tight?
YES	NO	N/A	Are all flammable liquids kept in closed containers when not in use?
YES	NO	N/A	Are bulk drums of flammable liquids grounded and bonded to containers during dispensing?
YES	NO	N/A	Do storage rooms for flammable and combustible liquids have explosion proof lights?
YES	NO	N/A	Do storage rooms for flammables and combustible liquids have mechanical or gravity ventilation?
YES	NO	N/A	Are safe practices followed when liquid petroleum gas is stored, handled, and used?
YES	NO	N/A	Are liquefied petroleum (LPG) storage tanks guarded to prevent damage from vehicles?
YES	NO	N/A	Are “NO SMOKING” signs posted on liquefied petroleum gas (LPG) tanks?
YES	NO	N/A	Are “NO SMOKING” rules enforced in areas involving storage and use of flammable materials
YES	NO	N/A	Are fire extinguishers mounted so that employees do not have to travel more than 50–75 feet?
YES	NO	N/A	Are all solvent wastes, soiled rags/wipes and flammable liquids kept in firep resistant, covered containers until they are removed from the work site?
YES	NO	N/A	Is vacuuming used whenever possible, rather than blowing or sweeping combustible dust?
YES	NO	N/A	Are fire separators placed between containers of combustibles or flammables when stacked on upon another (to assure their support and stability)?
YES	NO	N/A	Are fuel-gas cylinders and oxygen cylinders separated by distance, fire-resistant barriers or other means while in storage?
YES	NO	N/A	Are appropriate fire extinguishers mounted within 75 feet of outside areas containing flammable liquids, and within 10 feet of any inside storage area for such materials or welding activity?
YES	NO	N/A	Is the transfer/withdrawal of flammable or combustible liquids performed by trained personnel?
YES	NO	N/A	Are employees given hands on training in the use of fire extinguishers?
YES	NO	N/A	Are all extinguishers serviced, maintained, and tagged at intervals not to exceed one year?
YES	NO	N/A	Is a record maintained of required monthly checks of extinguishers?
YES	NO	N/A	Are all extinguishers fully charged and in their designated places and free from obstruction or blockage?
YES	NO	N/A	Where sprinkler systems are permanently installed, are the nozzle heads directed or arranged so that water will not be sprayed into operating electrical switchboards and equipment?
YES	NO	N/A	Are “NO SMOKING” signs posted where appropriate in areas where flammable or combustible materials are used or stored?
YES	NO	N/A	Are “NO SMOKING” rules enforced in areas involving storage and use of flammable materials?
YES	NO	N/A	Are safety cans used (for dispensing flammable or combustible liquids) at the point of use?
YES	NO	N/A	Are all spills of flammable or combustible liquids cleaned up promptly?
YES	NO	N/A	Are all forklift operators properly trained? Is there documented proof / training record?
YES	NO	N/A	Are all pallet racks, shelving racks, and lumber storage racks anchored to the floor and have the capacity of each level/arm posted or marked?
YES	NO	N/A	Are all tools and equipment (both company and employee owned) in good working condition?

YES	NO	N/A	Are hand tools such as chisels or punches (which develop mushroomed heads during use) conditioned or replaced as necessary?
YES	NO	N/A	Are broken or fractured handles on hammers, axes, or similar equipment replaced promptly?
YES	NO	N/A	Are appropriate handles used on files and similar tools?
YES	NO	N/A	Are appropriate safety glasses, face shields, and similar equipment used while using hand tools or equipment which might produce flying materials or be subject to breakage?
YES	NO	N/A	Are jacks checked periodically to assure that they are in good operating condition?
YES	NO	N/A	Are tool handles wedged tightly in the head of all tools?
YES	NO	N/A	Are tool cutting edges kept sharp so the tool will move smoothly without binding or skipping?
YES	NO	N/A	Is eye and face protection used when driving hardened or tempered tools, bits, or nails?
YES	NO	N/A	Are only trained personnel allowed to operate forklifts/ industrial trucks?
YES	NO	N/A	Is substantial overhead protective equipment provided on high lift rider equipment?
YES	NO	N/A	Are the required lift truck operating rules posted and enforced and is the capacity rating posted in plain view of the operator?
YES	NO	N/A	Is directional lighting provided on each industrial truck that operates in an area with less than two foot candles per square foot of general lighting?
YES	NO	N/A	Does each industrial truck have a warning horn, whistle, gong, or other device which can be clearly heard above the normal noise in the area where operated?
YES	NO	N/A	Are the brakes on each industrial truck capable of bringing the vehicle to a complete and safe stop when fully loaded?
YES	NO	N/A	Will the industrial truck's parking brake effectively prevent the vehicle from moving when unattended?
YES	NO	N/A	Are industrial trucks operating in areas where flammable gases or vapors, combustible dust, or ignitable fibers may be present in the atmosphere, approved for such locations?
YES	NO	N/A	Are motorized hand and hand/rider trucks so designed that the brakes are applied and power to the drive motor shuts off when the operator releases his/her grip on the device that controls the travel?
YES	NO	N/A	Are industrial truck with internal combustion engines (and operated in building or enclosed areas) carefully checked to ensure such operation do not cause harmful concentrations of dangerous gases or fumes?
YES	NO	N/A	Are materials stored in a manner to prevent sprain or strain injuries to employees when retrieving the materials?
YES	NO	N/A	Is there safe clearance for equipment through aisles and doorways?
YES	NO	N/A	Are aisle ways permanently marked, and kept clear to allow safe passage?
YES	NO	N/A	Are motorized vehicles and mechanized equipment inspected daily or prior to use?
YES	NO	N/A	Are trucks and trailers secured from movement during loading and unloading?
YES	NO	N/A	Are hand trucks maintained in safe operating condition?
YES	NO	N/A	Are materials handled at a uniform level to prevent lifting or twisting injuries?
YES	NO	N/A	Are material handling aids used to lift or transfer heavy or awkward objects?
YES	NO	N/A	Are pallets usually inspected before loading and/or moving?
YES	NO	N/A	Are securing chains, ropes, chokers or slings inspected daily and adequate for the job being performed?
YES	NO	N/A	When hoisting materials or equipment, are provisions made to ensure that no one will be passing under suspended loads?
YES	NO	N/A	Are all ladders maintained in good condition, joints between steps and side rails tight, all hardware and fittings securely attached, and movable parts operating freely without binding or undue play?
YES	NO	N/A	Are nonslip safety feet provided on each ladder including metal or rung ladders?

YES	NO	N/A	Are ladder rungs and steps free of grease and oil?
YES	NO	N/A	Is it prohibited to place a ladder in front of doors opening toward the ladder except when the door is blocked open, locked, or guarded?
YES	NO	N/A	Is it prohibited to place ladders on boxes, barrels, or other unstable bases to obtain additional height?
YES	NO	N/A	Are employees instructed to face the ladder when ascending/descending?
YES	NO	N/A	Are employees prohibited from using ladders that are broken, missing steps, rungs or cleats, broken side rails, or other faulty equipment?
YES	NO	N/A	Are employees instructed not to use the top step of ordinary stepladders as a step?
YES	NO	N/A	When portable rung ladders are used to gain access to elevated platforms, roofs, and the like, does the ladder always extend at least three feet above the elevated surface?
YES	NO	N/A	Is it required that when portable rung or cleat type ladders are used, the base is so placed that slipping will not occur, or it is lashed or otherwise held in place?
YES	NO	N/A	Are portable metal ladders legibly marked with signs reading "CAUTION Do Not Use Around Electrical Equipment" or equivalent wording?
YES	NO	N/A	Are rungs of ladders uniformly spaced at 12 inches, center to center?
YES	NO	N/A	Are grinders, saws, and similar equipment provided with appropriate safety guards?
YES	NO	N/A	Are power tools used with the shield or guard recommended by the manufacturer?
YES	NO	N/A	Are portable circular saws equipped with guards above and below the base shoe?
YES	NO	N/A	Are circular saw guards checked to assure guarding of the lower blade portion?
YES	NO	N/A	Are rotating or moving parts of equipment guarded to prevent physical contact?
YES	NO	N/A	Are all cord-connected, electrically-operated tools and equipment effectively grounded or of the approved double-insulated type?
YES	NO	N/A	Are effective guards in place over belts, pulleys, chains, and sprockets on equipment such as concrete mixers, air compressors, and the like?
YES	NO	N/A	Are portable fans provided with full guards having openings of 1/2 inch or less?
YES	NO	N/A	Is hoisting equipment available and used for lifting heavy objects, and are hoist ratings and characteristics appropriate for the task?
YES	NO	N/A	Are ground fault circuit interrupters (provided on all temporary 15 and 20 ampere circuits) used during periods of construction?
YES	NO	N/A	Are pneumatic and hydraulic hoses on power operated tools checked regularly for deterioration or damage?
YES	NO	N/A	Are only authorized and trained personnel permitted to use welding, cutting, or brazing equipment?
YES	NO	N/A	Are compressed gas cylinders regularly examined for signs of defect, deep rusting, or leakage?
YES	NO	N/A	Are cylinders kept away from sources of heat?
YES	NO	N/A	Is it prohibited to use cylinders as rollers or supports?
YES	NO	N/A	Are empty cylinders appropriately marked, their valves closed, and valve protection caps placed on them?
YES	NO	N/A	Are signs reading: "DANGER NO SMOKING, MATCHES OR OPEN LIGHTS," or the equivalent posted?
YES	NO	N/A	Unless secured on special truck, are regulators removed and valve protection caps put in place before moving cylinders?
YES	NO	N/A	Do cylinders without fixed hand wheels have keys, handles, or nonadjustable wrenches on stem valves when in service?
YES	NO	N/A	Are liquefied gases stored and shipped with the valve end up, and with valve covers in place?
YES	NO	N/A	Before a regulator is removed, is the valve closed, and then gas released from the regulator?

YES	NO	N/A	Are electrodes removed from the holders when not in use?
YES	NO	N/A	Is it required that electric power to the welder be shut off when no one is in attendance?
YES	NO	N/A	Is suitable fire extinguishing equipment available for immediate use?
YES	NO	N/A	Is the welder forbidden to coil or loop welding electrode cable around his or her body?
YES	NO	N/A	Are work and electrode lead cable frequently inspected for wear and damage, and replaced with needed?
YES	NO	N/A	Do means for connecting cable lengths have adequate insulation?
YES	NO	N/A	When the object to be welded cannot be moved and fire hazards cannot be removed, are shields used to confine heat, sparks, and slag?
YES	NO	N/A	Are fire watchers assigned when welding or cutting is performed in locations where a serious fire might develop?
YES	NO	N/A	When welding is done on all metal walls, are precautions taken to protect combustibles on the other side?
YES	NO	N/A	Before hot work begins, are drums, barrels, tanks, and other containers so thoroughly cleaned and tested that no substances remain that could explode, ignite, or produce toxic vapors?
YES	NO	N/A	Do eye protection helmets, hand shields, and goggles meet appropriate standards?
YES	NO	N/A	Are employees exposed to the hazards created by welding, cutting, or brazing operations protected with personal protective equipment and clothing?
YES	NO	N/A	Is a check made for adequate ventilation in and where welding or cutting is performed?