



## Tools & Equipment Checklist

<b>Label</b>			
<b>Hand Tools &amp; Equipment</b>			
YES	NO	N/A	Are all tools and equipment (both company and employee-owned) in good working condition?
YES	NO	N/A	Are hand tools such as chisels or punches (which develop mushroomed heads during use) repaired or replaced as necessary?
YES	NO	N/A	Are broken or fractured handles on hammers, axes, or similar equipment replaced promptly?
YES	NO	N/A	Are appropriate handles used on files and similar tools?
YES	NO	N/A	Are appropriate safety glasses, face shields, and similar equipment used while using hand tools or equipment which might produce flying materials or be subject to breakage?
YES	NO	N/A	Are jacks checked periodically to assure that they are in good operating condition?
YES	NO	N/A	Are tool handles wedged tightly in the head of all tools?
YES	NO	N/A	Are tool-cutting edges kept sharp so the tool will move smoothly without binding or skipping?
<b>Portable (Power-Operated) Tools &amp; Equipment</b>			
YES	NO	N/A	Are grinders, saws, and similar equipment provided with appropriate safety guards?
YES	NO	N/A	Are power tools used with the shield or guard recommended by the manufacturer?
YES	NO	N/A	Are circular saw guards checked to assure guarding of the lower blade portion?
YES	NO	N/A	Are rotating or moving parts of equipment guarded to prevent physical contact?
YES	NO	N/A	Are all cord-connected, electrically operated tools and equipment effectively grounded or are approved double-insulated type?
YES	NO	N/A	Are effective guards in place over belts, pulleys, chains, and sprockets on equipment such as concrete mixers, air compressors, etc.?
YES	NO	N/A	Are portable fans provided with full guards having openings of 1/2 inch or less?
YES	NO	N/A	Is hoisting equipment available and used for lifting heavy objects, and are hoist ratings and characteristics appropriate for the task?
YES	NO	N/A	Are ground-fault circuit interrupters (provided on all temporary 15 and 20 ampere circuits) used during periods of construction?
YES	NO	N/A	Are pneumatic and hydraulic hoses on power-operated tools checked regularly for deterioration or damage?

