



Slips, Trips, & Falls Prevention

Label



A 3-Point Approach

Train employees to keep a safe, clean work area and to recognize hazards, unsafe conditions. Train them in safe work behaviors- no texting or cellphone use during work production, unless in a seated position. Don't use chairs, forks of forklifts, or stacked items for climbing- get a safe ladder to use.

Inspect each work area before work begins- Ensure walkways, doorways, stairs/steps, & production areas are free of hazards. Clean up leaks, spills, & dust immediately. If hazard can't be removed, use safety cone or other barrier to alert other employees.

Manage the production process- Make maintenance & housekeeping a priority daily. Start the day with a clean work area and safe operating equipment. All hazards should be removed (cleaned or repaired) immediately. Dust collection systems should be properly maintained. Forklift leaks should be repaired immediately. Light bulbs should be replaced immediately to improve workplace lighting. Guardrail systems should be installed and maintained anywhere there is a potential for falling to another level.

Checklist

YES	NO	N/A	Is there a documented, functional housekeeping program in place?
YES	NO	N/A	Do all employees know the contact number for the housekeeping department?
YES	NO	N/A	Are employees that use ladders trained in safe ladder use and maintenance?
YES	NO	N/A	Are employees aware of policy requiring slip resistant footwear?
YES	NO	N/A	Is your work area clean and orderly and not blocking aisle ways or exits?
YES	NO	N/A	Are workstations clean, sanitary, and orderly?
YES	NO	N/A	Is lighting functional and adequate?
YES	NO	N/A	Are walking surfaces kept dry?
YES	NO	N/A	Is scrap, debris, and waste stored safely and removed from the worksite regularly?
YES	NO	N/A	Are cords bundled using a cord organizer? Are cords on the floor covered with a protective cover or tape?
YES	NO	N/A	Are hallways, stairs, and walkways clear of clutter (boxes, cords, equipment)?
YES	NO	N/A	Do tiles or other floor surfaces have holes, cracks, or bumps?
YES	NO	N/A	Is carpeting buckled, loose, or frayed?
YES	NO	N/A	Are carpet or mat edges curled up?
YES	NO	N/A	Are there sudden changes in indoor floor elevation?
YES	NO	N/A	Are water absorbent mats used in entrances?
YES	NO	N/A	Are slip-resistant mats used in wet areas?
YES	NO	N/A	Are handrails provided on slopes, ramps, and stairs?

YES	NO	N/A	Do handrails extend at least as far as the last step?
YES	NO	N/A	Are the edges /noses of each step painted or marked?
YES	NO	N/A	Are there gaps, cracks, or holes in outdoor walkways?
YES	NO	N/A	Are walkways uneven, with abrupt changes in level?
YES	NO	N/A	Is there debris (gravel, leaves, grass clippings) on walkways?
YES	NO	N/A	Are there any slippery conditions present (water, oil, ice, or snow)?
YES	NO	N/A	Are concrete wheel stops in the parking areas and sidewalk curbs highlighted with paint?
YES	NO	N/A	Are handrails provided on slopes, ramps, and stairs?
YES	NO	N/A	Do handrails extend at least as far as the last step?
YES	NO	N/A	Are the edges/noses of each step painted or marked?