

Fire Prevention Checklist	
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Here's what you can do to prevent workplace fires:	
$\oslash$	Store chemicals properly in tightly closed containers.
$\oslash$	Read labels and MSDSs for the fire hazards related to the chemicals you use.
$\oslash$	Keep flammable and combustible materials away from ignition sources.
$\oslash$	Keep incompatible chemicals away from each other.
$\oslash$	Check containers regularly for damage or leaks.
$\oslash$	Clean flammable liquid spills right away and dispose of liquids; cleanup materials properly.
$\oslash$	Make sure cords and plugs are in good condition before using electrical equipment.
$\oslash$	Don't overload electrical circuits.
$\oslash$	Keep hot equipment away from combustible materials.
$\oslash$	Shut down electrical equipment that smokes or sparks.
$\oslash$	Obey smoking rules and "No Smoking" signs.
$\oslash$	Extinguish cigarettes and matches completely in designated containers.
$\oslash$	Handle compressed gas cylinders carefully and keep them away from heat.
$\oslash$	Keep your work area free of trash, combustible scrap materials, and other debris.
$\oslash$	Place oily rags in metal containers with lids.
$\oslash$	Keep machines free of dust and grease.
$\oslash$	Report fire hazards you can't correct yourself.