

✓ Drafting Issues Checklist

1. *Scope* ✓
2. *Parties* ✓
3. *Institutional Arbitration Rules* ✓
4. *The FAA and State Counterparts* ✓
5. *Location* ✓
6. *Selection Process and Challenges* ✓
7. *Neutrality and Impartiality of Arbitrators* ✓
8. *Pool of Arbitrator Candidates* ✓
9. *Jurisdictional Issues* ✓
10. *Commencement and Notices* ✓
11. *Provisional Remedies and Interim Relief* ✓
12. *Choice-of-Law Issues* ✓
13. *Confidentiality* ✓
14. *Discovery* ✓
15. *Rules of Evidence and Privileges* ✓
16. *Time Limits for Completion of the Arbitration Process* ✓
17. *Remedies and Costs/Fees* ✓
18. *“Bare” or “Reasoned” Award* ✓
19. *Finality of Award-Options for Modified Review Standards* ✓
20. *Consent-to-Judgment Clause* ✓
21. *Precedential Effect of Award* ✓
22. *Continuing Performance* ✓
23. *Right of Termination* ✓
24. *One-Way Clause* ✓
25. *Note on Consumer/Employee Issues* ✓
26. *Clause Enforcement* ✓
27. *Severability* ✓