**CPR’s New Dispute Prevention & Management**

**Board (DPMB) Panel Training**

**Wednesday, May 29, 2024**

10:00 AM - 4:00 PM (EDT)

Via Zoom

Timed Agenda:

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| **Time** | **Speaker(s)** | **Topic** |
| 10:00-10:15 | Helena Erickson | **Introduction of Speakers and**  **Training Overview** |
| 10:15-  11:15  Total Time:  60 mins | Helena Erickson  Stacey Cushner  Deborah Mastin  DeAndra Roache  Mike Lampert | **Module1 Background**   * Creation of CPR Dispute Resolution Board Task Force & Working Groups * Purpose and Brief History of Dispute Boards * Successes of DRBs/The Case for Dispute Boards in Various Industries w/ Stories/Examples from the Experts * Dispute Boards and Other ADR Processes (Comparison/Contrasts) * Creation of DPMB Rules and Discussion of Rules 1 & 2 (Scope and Purpose) and Guidance Sections * Q&A   *Break at approximately 11:15-11:25* |
| 11:25-12:35  Total Time:  70 mins | Deborah Mastin  Mike Lampert  Stacey Cushner | **Module 2 Dispute Board Concepts**   * The Dispute Board Process * Qualities and Attributes of Dispute Board Members   - Subject Matter & ADR Expertise  - With focus on attributes & qualities listed in CPR DRB  panel application email   * Code of Ethical Conduct * Q&A |
| 12:35 –  01:05 |  | **Lunch (30 mins)** |
| 01:05-02:20  Total Time:  75  Mins. | DeAndra Roache  Natasha Richardson  Deborah Mastin  Stacey Cushner | **Module 3 DPMB Implementation & Process**   * Appointment of Dispute Board Members * - DPMB Rule 3 - Number, Selection of Board & Disclosures   - DPMB Rule 6 - Termination and Substitution  - Costs/Fees/Compensation   * Dispute Avoidance/Prevention   - Project/Dispute Management Tool  - Importance of Regular Meetings (DPMB Rule 4)  - Risk Forecasting  - Invite all Stakeholders to Meeting  - Authority of Attendees  - Helpful Tips/Best Practices for Conducting Effective DPMB  Meetings *(Pose a question like: How do you turn a meeting*  *around when it gets out of hand? Possible response – “use*  *skills in Mediator’s Toolkit”)*   * Dispute Resolution * Referral of a Dispute to the Dispute Board (start of Conflict Resolution process) * Rule 5 on Disputed Matters and the Hearing Process * Recommendations * Helpful Tips for Conducting a DPMB Hearings   *Break at approximately 2:20-2:30* |
| 02:30  -  02:40 | Mike Lampert | **Module 4 Model Clauses**   * CPR Model Clauses   - Overview of Model Clauses (see Rules) |
| 02:40-03:45  Total Time:  65  mins. | DeAndra Roache | **Module 5 Wrap-up**   * Overview of new DPMB Process via FlowChart   – Summary/Recap of the DPMB Process   * Mock DRB or video of Dispute Board process * Practice exercise on writing a recommendation   – Discuss key/required elements that go into the Recommendation (i.e. write for losing party, it’s about being persuasive, etc.) |
| 03:45-04:00 | Q&A | **Conclusion** |