**CPR’s New Dispute Prevention & Management**

**Board (DPMB) Panel Training**

**Wednesday, May 29, 2024**

10:00 AM - 4:00 PM (EDT)

Via Zoom

Timed Agenda:

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| **Time** | **Speaker(s)**  | **Topic**  |
| 10:00-10:15 | Helena Erickson | **Introduction of Speakers and** **Training Overview**  |
| 10:15-11:15Total Time:60 mins | Helena EricksonStacey CushnerDeborah MastinDeAndra RoacheMike Lampert | **Module1 Background** * Creation of CPR Dispute Resolution Board Task Force & Working Groups
* Purpose and Brief History of Dispute Boards
* Successes of DRBs/The Case for Dispute Boards in Various Industries w/ Stories/Examples from the Experts
* Dispute Boards and Other ADR Processes (Comparison/Contrasts)
* Creation of DPMB Rules and Discussion of Rules 1 & 2 (Scope and Purpose) and Guidance Sections
* Q&A

*Break at approximately 11:15-11:25* |
| 11:25-12:35Total Time:70 mins | Deborah MastinMike LampertStacey Cushner | **Module 2 Dispute Board Concepts*** The Dispute Board Process
* Qualities and Attributes of Dispute Board Members

 - Subject Matter & ADR Expertise - With focus on attributes & qualities listed in CPR DRB  panel application email * Code of Ethical Conduct
* Q&A
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| 12:35 – 01:05 |  | **Lunch (30 mins)** |
| 01:05-02:20Total Time:75Mins. | DeAndra RoacheNatasha RichardsonDeborah MastinStacey Cushner | **Module 3 DPMB Implementation & Process*** Appointment of Dispute Board Members
* - DPMB Rule 3 - Number, Selection of Board & Disclosures

- DPMB Rule 6 - Termination and Substitution - Costs/Fees/Compensation* Dispute Avoidance/Prevention

- Project/Dispute Management Tool - Importance of Regular Meetings (DPMB Rule 4) - Risk Forecasting - Invite all Stakeholders to Meeting - Authority of Attendees - Helpful Tips/Best Practices for Conducting Effective DPMB Meetings *(Pose a question like: How do you turn a meeting* *around when it gets out of hand? Possible response – “use*  *skills in Mediator’s Toolkit”)** Dispute Resolution
* Referral of a Dispute to the Dispute Board (start of Conflict Resolution process)
* Rule 5 on Disputed Matters and the Hearing Process
* Recommendations
* Helpful Tips for Conducting a DPMB Hearings

*Break at approximately 2:20-2:30* |
| 02:30-02:40 | Mike Lampert | **Module 4 Model Clauses*** CPR Model Clauses

 - Overview of Model Clauses (see Rules) |
| 02:40-03:45Total Time:65mins. | DeAndra Roache | **Module 5 Wrap-up** * Overview of new DPMB Process via FlowChart

 – Summary/Recap of the DPMB Process* Mock DRB or video of Dispute Board process
* Practice exercise on writing a recommendation

 – Discuss key/required elements that go into the Recommendation (i.e. write for losing party, it’s about being persuasive, etc.)  |
| 03:45-04:00 | Q&A | **Conclusion** |