

BYLAWS
OF
CALIFORNIA POLICE CHIEFS ASSOCIATION
(a California nonprofit mutual benefit corporation)

ARTICLE I.

General Provisions

Section 1. Name. The name of this corporation is CALIFORNIA POLICE CHIEFS ASSOCIATION. (hereafter referred to in these bylaws as "CPCA", "association", or "corporation").

Section 2. Principal Office. The principal office for the transaction of business of CPCA shall be located in California. The Board of Directors ("Board") shall have the authority to set and change the precise location of the principal office so long as the principal office remains in California.

Section 3. Purposes. CPCA is a nonprofit mutual benefit corporation organized under California law. CPCA is formed for the purpose of engaging in any lawful act or activity for which a nonprofit mutual benefit corporation may be organized under the law.

The specific purposes of this corporation are to encourage the continuous improvement of police administration, community policing, and crime prevention, and to enhance police collaboration, information exchange, recruitment and training in order to achieve the highest standards of integrity, ethics and professionalism in the field of law enforcement.

ARTICLE II.

Members

Section 1. Voting Members. CPCA is organized with members, but without capital stock. Any duly appointed Chief of Police of a legally constituted municipal police department in the State of California, and who holds at least a current "Basic" California POST certificate, shall be eligible for voting membership in CPCA, on condition that they sign any required membership agreement and pay all required dues and fees.

If a municipality assigns the law enforcement function to a Department of Public Safety and there is no Chief of Police, only the Director of Public Safety shall be eligible for voting membership, and only if that person holds at least a current "Basic" California POST certificate.

Voting membership shall not be open to persons appointed by a Sheriff to provide police services in fulfillment of contractual obligations to a municipality or service district. However, if a Voting Member retires but is still employed by a police agency as the Chief of Police on a contract basis, they shall remain eligible to continue as a Voting Member of CPCA until the end of their contract with the agency.

All Police Chiefs and Directors of Public Safety admitted to voting membership in CPCA shall have the rights afforded members under the California Nonprofit Mutual Benefit Corporation Law, including the right to vote on issues put before the membership and to serve on the Board of Directors.

Each Voting Member shall have one (1) vote on membership issues at membership meetings.

Section 2. Non-voting Members. CPCA may admit non-voting members to the association. Non-voting members shall execute any required membership application/agreement and shall pay such dues, fees, and assessments as shall be established by the Board for non-voting members. Non-voting members shall not have any of the voting rights or other rights afforded to voting members under the California Nonprofit Mutual Benefit Corporation Law.

There are four categories of non-voting members:

(a) Associate Members. Associate membership may be granted to individuals based upon the following criteria:

1. An Associate member must be a sworn municipal police officer meeting all the qualifications of applicable California statutes and POST criteria.

2. Additional Requirements for Associate Members:

a. The Associate member must hold a rank that is considered at management or command staff level, unless the agency's second in command is a sergeant, and then the sergeant is eligible to join; or

b. An individual, regardless of rank, who is appointed by the City appointing authority from within the organization to the position of Acting Chief, may be accepted into CPCA as a non-voting Associate member for the duration of their appointment.

(b) Affiliate Members: Affiliate membership may be granted to individuals based on the following criteria, who are sworn peace officers meeting all the qualifications of applicable California statutes and POST Criteria:

1. An individual is a Chief of Police of a law enforcement agency in the following categories:

- a. Transportation
- b. Campus
- c. School

(c) Retired Members. Retired members shall include those members who, by reason of years of service or medical condition, have honorably retired as peace officers and were previously a voting or non-voting member of CPCA.

(d) Life Membership. Life members are those members who have maintained voting membership in CPCA for at least twenty (20) years, or who have honorably served in the capacity of CPCA President regardless of the number of years of voting membership. Life members who are still actively employed shall continue to pay dues, fees and assessments as required. Life members who are not actively employed shall be exempt from dues, fees and assessments, but shall still be entitled to all privileges and benefits of non-voting members.

Section 3. Dues, Fees, and Assessments. The dues, fees, and assessments for all voting and non-voting members of CPCA shall be set by the Board.

Section 4. Good Standing. Those CPCA members who have timely paid the required fees, dues, and assessments, who conduct themselves in accordance with any code of ethics established by CPCA, and who are not in violation of any bylaw, rule, policy or procedure of CPCA, shall be members in good standing.

Section 5. Termination of Membership. Membership shall terminate on the occurrence of any of the following events:

- (a) Resignation of a member upon notice to CPCA;
- (b) Death of a member;
- (c) Failure of a member to pay any fees, dues, or assessments within the period of time established by the Board after they become due and payable;
- (d) Expulsion pursuant to Sections 6 and 7 of this Article.

Section 6. Suspension or Expulsion from Membership. Any CPCA member may be suspended or expelled in accordance with this Article, based on the good faith determination by the Board, or a committee authorized by the Board to make such a determination, that the member has failed in a material and serious degree to comply with CPCA's articles of incorporation, bylaws, policies, procedures, code of ethics if any, or any law applicable to CPCA or its members, or has engaged in conduct materially and seriously prejudicial to the purposes and interests of CPCA.

A person whose membership is suspended shall not be a member in good standing during the period of suspension.

Section 7. Procedure for Suspension or Expulsion. If grounds appear to exist for suspension or expulsion of a member under this Article, the procedures set forth below shall be followed:

- (a) The member shall be provided at least 15 days prior notice of the proposed suspension or expulsion and the reasons for the proposed

suspension or expulsion. Notice shall be given by any method reasonably calculated to provide actual notice. Any notice given by mail shall be sent first class or express mail to the member's last address as shown on CPCA's records.

- (b) The member shall be given an opportunity to be heard, either orally or in writing, at least five (5) days before the effective date of the proposed suspension or expulsion. The hearing shall be held, or the written statement considered, by the Board or by a committee authorized by the Board to determine whether the suspension or expulsion should take place.
- (c) The Board or authorized committee shall decide whether or not the member should be suspended, expelled or sanctioned in some other way. The decision of the Board or committee shall be final.
- (d) Any action challenging an expulsion, suspension or termination of membership, including any claim alleging defective notice, must be commenced within one year after the effective date of the expulsion, suspension or termination.

Section 8. Effect of Termination, Suspension or Expulsion. All rights and privileges of a member of CPCA shall cease upon termination, suspension or expulsion from membership. If a suspended member is also a director on the Board, that director will not be eligible to serve on the Board during the period of their suspension. The director may resume their duties if the suspension is lifted and good standing is restored.

In the case of termination or expulsion, the member's membership in CPCA shall terminate on the effective date of the termination or expulsion. If the terminated or expelled member is also a director on the Board, the director shall no longer be eligible to serve on the Board as of the effective date of the termination or expulsion.

However, termination, suspension or expulsion shall not relieve the member (or former member) of any existing obligations to CPCA (e.g. unpaid dues, fees, or assessments, duties of loyalty and confidentiality relative to CPCA if the member was a director on the Board, duty to return CPCA property and documents, etc).

Section 9. No property Rights/No Withdrawal Value. Membership in CPCA does not constitute an ownership interest in any asset of CPCA at any time. If a member resigns, or is terminated or expelled for any reason, CPCA shall not be liable for the payment or refund of any amount whatsoever to the member. Each member is received into membership on its express agreement to this provision.

Section 10. Transfer of Memberships. A membership or any right arising from membership may not be transferred to another individual without the prior written approval of CPCA.

Section 11. Limitations. No individual shall hold more than one membership in CPCA.

Section 12. Liability of Members. Except as required by law, no member is liable for CPCA's debts, liabilities, or obligations.

Section 13. Meetings of Members.

- (a) Place and Manner of Holding Meetings. Meetings of the members shall be held in any place designated by the Board.

Members not physically present at an in-person meeting of members may, by electronic video screen communication, conference telephone, or other means of remote communication, participate in a meeting of members, be deemed present in person, and vote at a meeting of members, if the following conditions are met: (1) members participating remotely must be provided a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings; (2) if any member votes or takes other action at the meeting by electronic video screen communication, conference telephone, or other means of remote communication, the vote of that member must be recorded in writing in the minutes of the meeting; and (3) each person voting as a member via electronic video screen communication, conference telephone, or other means of remote communication, must be verified to be a Voting Member.

However, CPCA shall not conduct a meeting of members solely by electronic video screen communication, conference telephone, or other means of remote communication unless one or more of the following conditions apply: (A) all of the members consent; or (B) the Board determines it is necessary or appropriate because of an emergency, as defined in Section 7140(m)(5) of the California Corporations Code.

- (b) Annual Meeting. An annual meeting of the members shall be held each year at a time and location determined by the Board. At this meeting, any proper business may be transacted, subject to any limitations in law or these bylaws. Written notice of the annual members' meeting shall be given to all members of CPCA, and the Board, in accordance with the procedures provided in subsections (d) and (e) below. Only voting members of CPCA as described in Section 1 above may vote at CPCA's annual membership meeting. Other interested persons may attend if permitted by the Board (but do not vote), and may be excluded from some portions of the meeting in the discretion of CPCA President.
- (c) Special Meetings of the Members. Other meetings of the members ("special meetings") may be called at any time by 1) the Board, (2) the President of the Board, or (3) five percent of the voting members.

A special meeting of members may be called by written request, specifying the general nature of the business proposed to be transacted and submitted to the President or the Secretary of CPCA. The officer receiving the request shall cause notice to be given promptly to the members entitled to vote, in accordance with subsections (d) and (e) below, stating that a meeting will be held at a specified time and date. If the meeting is called by anyone other than the Board or President, the meeting date shall be at least thirty-five (35), but not more than ninety (90) days after receipt of the request. If the Board or

President calls the meeting, the meeting date may be any date for which appropriate notice is given in accordance with subsections (d) and (e) below. If notice of a requested special meeting is not given within twenty (20) days after receipt of the request, the person or persons requesting the meeting may give the notice.

- (d) Notice Requirements for Members' Meetings. Written notice of any membership meeting shall be given, in accordance with these bylaws, to each Voting Member of CPCA. Subject to any additional requirements in law or these bylaws, the notice shall state the place, date and time of the meeting, the means of electronic transmission by and to CPCA (Corporations Code Sections 20 and 21) or electronic video screen communication, if any, by which members may participate in the meeting, and the general nature of the business to be transacted, and no other business may be transacted. The notice of any meeting at which directors are to be elected shall include the names of all those who are nominees at the time the notice is given to members.
- (e) Manner of Giving Notice for Meetings. Except as otherwise provided in these bylaws or by law, notice of any meeting of members shall be sent not less than 10 nor more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class or express mail service, then that notice shall be given not less than 20 days before the meeting.

Notice of a members' meeting or any report shall be given personally, by electronic transmission (Corporations Code sections 20 and 21) if appropriate consents have been signed, or by regular, bulk, or express mail service, addressed to a member at the address of the member appearing on the books of CPCA or given by the member to CPCA for purpose of notice. An affidavit of giving of any notice or report in accordance with the provisions section, executed by the Secretary, shall be prima facie evidence of the giving of the notice or report.

Notice given by electronic transmission by CPCA under this subdivision shall be valid only if it complies with Corporations Code Section 20. Notwithstanding the foregoing, notice shall not be given by electronic transmission by CPCA after either of the following:

- (1) CPCA is unable to deliver two consecutive notices to the member by that means.
- (2) The inability to so deliver the notices to the member becomes known to the Secretary or other person responsible for the giving of the notice.

Section 14. Waiver of Notice or Consent. The transactions of any members' meeting, however called or noticed and wherever held, shall be as valid as though taken at a meeting duly held after regular call and notice, if (1) a quorum is present, and (2) either before or after the meeting, each member who is not present in person, signs a written waiver of

notice, a consent to holding of the meeting, or an approval of the minutes. The waiver of notice, consent or approval need not specify either the business to be transacted or the purpose of any meeting of members. All such waivers, and consents, or approvals shall be filed with the corporate records or made a part of the minutes.

A member's attendance at a meeting shall also constitute a waiver of notice of and presence at that meeting, unless the member objects at the beginning of the meeting to the transaction of any business because the meeting was not lawfully called or convened. Also, attendance at a meeting is not a waiver of any right to object to the consideration of matters required to be included in the notice of the meeting, but not so included, if that objection is expressly made at the meeting.

Section 15. Quorum. Twenty-five percent (25%) of the voting members shall constitute a quorum for the transaction of business at any meeting of members. Provided, however, that if any meeting of members is actually attended by less than one-third of the voting members, the only matters that may be voted on are those for which the general nature of the action was specified on the notice of the meeting.

Section 16. Loss of Quorum. The members present at a duly called or held meeting at which a quorum is present may continue to transact business until notwithstanding the withdrawal of enough members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum (or by a greater number if required by law or by the articles of incorporation or these bylaws). Any meeting may be adjourned by a majority of those members in attendance, whether or not a quorum is present.

Section 17. Act of the Members. If a quorum is present, the affirmative vote of a majority of the voting power represented at the meeting, entitled to vote and voting on any matter, shall be the act of the members, unless the vote of a greater number is required by law, or by the articles of incorporation or these bylaws.

Section 18. Eligibility to Vote/Number of Votes. Voting members entitled to vote at any meeting of members or by ballot shall be all those voting members in good standing as of the date the vote is taken. Each Voting Member shall be entitled to one vote at any annual or special meeting of members.

Section 19. Proxies. Proxy voting is not allowed.

Section 20. Action of Members by Written Ballot Without a Meeting. Any action that may be taken at any meeting of members may be taken without a meeting by complying with the following procedure.

The President of CPCA shall cause a ballot to be distributed to each Voting Member in accordance with Section 13(e) of this Article.

Any written ballot pursuant to this section shall: 1) set forth the proposed action, 2) provide an opportunity to specify approval or disapproval of any proposed action, and 3) provide a reasonable time within which to return the ballot to CPCA.

The cover letter or memo soliciting ballots shall indicate the number of responses needed to meet the quorum requirement and, with respect to ballots other than for the election of directors, shall state the percentage of approvals necessary to pass the action submitted. The solicitation must specify the time by which the ballot must be received by CPCA in order to be counted.

Approval of an action by written ballot pursuant to this section shall be valid only when the number of votes cast by ballot within the time period specified equals or exceeds the quorum required to be present at a meeting authorizing the action, and the number of approvals equals or exceeds the number of votes that would be required to approve at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot.

Directors may be elected by written ballot under this section. If directors are to be elected by written ballot and the Board adopts a nomination procedure for the election process, the procedure may provide for a date for the close of nominations prior to the printing and distributing of the written ballots.

A written ballot may not be revoked. All written ballots shall be filed with the Secretary of CPCA and maintained in the corporate records for at least three years.

ARTICLE III.

Board of Directors

Section 1. Powers of Board of Directors. The Board, subject to restrictions of law, the Articles of Incorporation, and these bylaws, shall exercise all powers of CPCA. Without limitation on its general power, except as specified herein, the Board may do the following:

- (a) **Policies.** Adopt policies, rules and procedures for the management and operation of CPCA.
- (b) **Administration.** Employ an individual or retain a management firm to administer the day-to-day activities of CPCA. An individual employed pursuant to this authority shall be known as the Executive Director. The paid Executive Director cannot also be a member of the Board. The Board may also employ, retain, or authorize the employment of such other employees, independent contractors, agents, accountants, and legal counsel as it from time to time deems necessary or advisable in the interest of CPCA, prescribe their duties and set their compensation.
- (c) **Bonds.** May require officers, agents, and employees charged by CPCA with responsibility for the custody of any of its funds or negotiable instruments to give adequate bond.

- (d) Borrowing money. Borrow money and incur indebtedness on behalf of CPCA and cause to be executed and delivered for CPCA's purposes, in CPCA name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, liens, and other evidences of debt and securities.
- (e) Gifts. Receive and accept gifts, devises, bequests, donations, annuities, and endorsements of real and personal property, and use, hold and enjoy the same, both as to principal and income, and to invest and re-invest the same or any part thereof for the furtherance of any objects, interests or purposes of CPCA.
- (f) Contributions. Make such contributions as the Board determines are necessary and advisable in furtherance of the interests and purposes of CPCA.
- (g) Fiscal Year. Fix and change the fiscal year of CPCA.
- (h) Contracts. Enter into contracts and agreements with individuals and with public and private entities for the advancement of the purposes for which CPCA is organized.
- (i) Property. Acquire, construct and possess real and personal property.
- (j) Bank Accounts and Special Funds. Establish one or more bank accounts and/or special funds in order to accomplish and further the purposes of CPCA.
- (k) Committees. Appoint committees of the Board or advisory committees as provided in these bylaws.
- (l) Lobbying/Advocacy. Lobby and/or meet with local, state, and federal agencies and officials on issues important to the members of CPCA.
- (m) Political Activity. Support candidates and campaigns that are beneficial to the organization, the membership, and the public.
- (n) Legal Action. Take or support legal action that furthers the purposes of this corporation.
- (o) Other. Do and perform all acts and exercise all powers incidental to, or in connection with, or deemed reasonably necessary for the proper implementation of the purposes of CPCA.

Section 2. Number/Qualifications.

The Board shall consist of thirty-one (31) directors as follows:

- A. One (1) director elected by the Board from among active voting members in each of the 16 regions listed below.
- B. Nine (9) at-large directors elected by the Board from among all active voting members in the California.
- C. Three (3) directors elected by the Board from among Associate Members. To the extent practical, the 3 directors elected from the Associate Members shall equitably represent northern, central and southern California.
- D. The Immediate Past President of CPCA.
- E. An additional Past President, elected by the Board from among Past Presidents, who is either a voting member or a retired member of CPCA, so long as the individual has not been retired more than 3 years at the time of election to the Board.
- F. One (1) director elected by the Board from among retired police chiefs who were formerly voting members of CPCA.

| CPCA Regions | Counties |
|---------------------|---|
| 1 | Humbolt, Trinity, Del Norte |
| 2 | Colusa, Glenn, Butte, Plumas, Lassen, Tehama, Shasta, Siskiyou, Modoc |
| 3 | Mendocino, Lake, Sonoma, Napa, Marin |
| 4 | Sutter, Yolo, Sacramento |
| 5 | Yuba, Sierra, Nevada, Placer, El Dorado, Amador, Alpine |
| 6 | Solano, Contra Costa, Alameda |
| 7 | San Joaquin, Stanislaus, Calaveras, Tuolumne |
| 8 | Santa Clara, San Mateo, San Francisco |
| 9 | San Benito, Monterey |
| 10 | Merced, Mariposa, Madera, Fresno |
| 11 | Tulare, Kings, Kern |
| 12 | San Luis Obispo, Santa Barbara, Ventura |
| 13 | Los Angeles |
| 14 | Orange |
| 15 | Mono, Inyo, San Bernardino, Riverside |
| 16 | San Diego, Imperial |

Every director must be a member in good standing of CPCA and be interested in and committed to the mission and purposes of CPCA. California law prohibits non-voting directors and alternates/proxies for directors. No employee or contractor of CPCA may be a director on the Board.

Section 3. Procedures for Election of Directors. Directors shall be elected by the Board by majority vote at a duly called and noticed Board meeting where a quorum is present. The Board may adopt nomination and election procedures, including, in the Board's discretion, the creation of a nominating committee to solicit candidates and recommend individuals to the Board for available director positions.

Section 4. Terms of Office. The term of office for all directors shall be two (2) years and all directors shall serve until expiration of the term for which elected and until a successor has been elected and qualified. There shall be no limit on the number of terms a director may serve if they remain qualified and elected. The Board may stagger the terms of directors using any reasonable method.

Section 5. Reduction of Number of Directors. No change of the authorized number of directors shall have the effect of removing any director before that director's term of office expires.

Section 6. Resignations/Removals. Any director may resign by giving written notice to the President or the Executive Director. The resignation shall be effective when the notice is given unless it specifies a later time for the resignation to become effective.

Any director may be removed from the Board by a majority vote of the Board at any properly called and noticed Board meeting where a quorum is present.

Section 7. Vacancies. A vacancy or vacancies on the Board shall exist on the occurrence of the following: (a) the death or resignation of any director, (b) the declaration by resolution of the Board of a vacancy in the office of a director who has been declared of unsound mind by an order of court or convicted of a felony, (c) the vote of the Board to remove any director(s), (d) the increase of the authorized number of directors, or (e) the failure of the Board, at any meeting at which any director or directors are to be elected, to elect the number of directors required to be elected at that meeting or the failure of the Board to elect any director they are authorized to elect.

Section 8. Filling Vacancies. Vacancies on the Board may be filled by a majority vote of the remaining directors on the Board at any properly called and noticed Board meeting where a quorum is present. Any individual filling a vacancy pursuant to this section shall meet the criteria for election to that seat. An individual elected to fill a vacancy shall serve until the end of the term of the individual whose seat they are filling.

Section 9. Annual and Special Board Meetings. An annual meeting of the Board shall be held in conjunction with the annual membership meeting. Other meetings ("special meetings") of the Board may be held from time to time on the call of the President, the Board, or any two directors. The time and purpose for any special meeting shall be set by the person(s) calling such meeting.

Section 10. Notice of Board Meetings. Notice of meetings of the Board, specifying the time and place of the meeting, shall be given to each director at least ten (10) days before the meeting if sent by first-class mail or express mail service, or forty-eight (48) hours before the meeting if personally delivered or delivered by telephone (including a voice messaging system), or by electronic transmission (Corporations Code Section 20, if appropriate consents have been signed).

Notice shall be deemed delivered when deposited in the U.S. mail or with an express mail service, or when received if delivered personally or by telephone, or on its confirmation as “sent” if by electronic transmission (email). A notice, or waiver of notice, need not specify the purpose of any meeting of the Board.

Section 11. Place and Time of Meetings. Meetings of the Board shall be held at whatever place and time is designated from time to time by the Board or persons calling the meeting and, in the absence of any designation, shall be held at the principal office of CPCA.

Section 12. Board meetings by Telephone or Video Conference or by Electronic Transmission.

Directors may participate in a meeting of the Board through use of conference telephone, electronic video screen communication, or electronic transmission by and to CPCA.

Participation in a meeting through use of conference telephone or electronic video screen communication constitutes presence in person at that meeting as long as all directors participating in the meeting are able to hear one another.

Participation in a meeting through use of electronic transmission by and to CPCA (chat room type meeting) constitutes presence in person at that meeting only if both of the following apply:

(a) Each director participating in the meeting can communicate with all of the other directors concurrently.

(b) Each director is provided the means of participating in all matters before the Board, including, without limitation, the capacity to propose, or to interpose an objection to, a specific action to be taken by CPCA.

Section 13. Waiver of Notice and Consent to Meetings. Notice of a meeting need not be given to any director who, either before or after the meeting, signs a waiver of notice, a written consent to the holding of the meeting, or an approval of the minutes of the meeting. The waiver of notice or consent need not specify the purpose of the meeting. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meetings. Notice of a meeting need not be given to any director who attends the meeting and does not protest, before or at the commencement of the meeting, the lack of notice to him or her.

Section 14. Quorum. A majority of the authorized number of directors shall constitute a quorum of the Board for the transaction of business.

Section 15. Act of the Board. Unless otherwise restricted by law or these bylaws, every act or decision done or made by a majority of directors present at a meeting duly held at which a quorum is present shall be regarded as an act of the Board. A meeting at which a quorum is initially present may continue to transact business, despite the withdrawal of a director(s), if any action taken or decision made is approved by at least a majority of the required quorum for that meeting.

Section 16. Adjournment. A majority of the directors present, whether or not a quorum, may adjourn any meeting to another time and place. If the meeting is adjourned for more than 24 hours, notice of the adjournment to another time or place must be given prior to the time of the adjourned meeting to the directors who were not present at the time of the adjournment. Any business that might have been transacted at a meeting as originally noticed may be transacted at an adjourned and rescheduled meeting.

Section 17. Closed Meetings. Any meeting of the Board may be closed by the President so that only directors and individuals deemed necessary by the President are present. Members of CPCA who are not directors may attend any Board meeting unless excluded by the President as described in this Section.

Section 18. Board Action by Written Consent. Any action required or permitted to be taken by the Board may be taken in writing, without a meeting, if all members of the Board individually or collectively consent in writing to that action. This means that all Board members must vote on an action by mail or email, and all Board members must vote yes on the action, in order for the action to pass. Whether by mail or email, a vote under this section by written consent must be unanimous. The record of the written votes must be maintained for at least three (3) years.

Section 19. Attendance. Any director who misses three (3) consecutive Board meetings for any reason automatically loses his or her seat on the Board. The Executive Director (or the Board President if there is no Executive Director) will immediately notify the removed director via email regarding the removal after the third missed Board meeting.

The Board may waive this provision as to a particular director by majority vote at the next meeting. The Board's waiver of the automatic removal provision can be based on an excuse acceptable to the Board or any other justification deemed appropriate by the Board. Any vacancy created by this provision shall be filled in accordance with Section 8 above.

Section 20. Compensation of Directors/Officers. Directors shall not receive compensation for their services as directors and director/officers. Directors may, at the discretion of the Board, receive reimbursement for travel and other actual expenses related to activities on behalf of CPCA if authorized by the Board or a committee having such authority.

Section 21. Voting Power. For all purposes, the voting power of each director shall be one vote.

Section 22. Property Rights. No director shall have any property rights in any assets of CPCA.

ARTICLE IV.

Officers

Section 1. Election of Officers. The elected officers of the corporation shall be elected by the Board from among its directors at a duly called and noticed Board meeting each year.

Section 2. Officers of the Corporation. The elected officers of the corporation shall be a President, First Vice President, Second Vice President, Third Vice President, Secretary, and Treasurer. All elected officers must be directors who are from the voting member category in Article II of these Bylaws.

An individual elected as President of CPCA may not, at any time during their term as CPCA President, hold or accept the presidency or president-elect position of any other statewide or national law-enforcement-related professional association.

The offices of Secretary and Treasurer may be combined and held by one person, in the discretion of the Board. If combined, the officer shall be known as the "Secretary/Treasurer".

The Executive Director shall be considered an officer for banking and other business purposes, but shall not be an elected officer.

Section 3. Terms of Office; Term Limits. Officers shall serve at the pleasure of the Board. Elected officers shall serve one (1) year terms. There is no limit on the number of terms an elected officer may serve if he or she is a director and continues to be qualified and elected by the Board.

Section 4. Removal of Officers. Any officer may be removed at any time, with or without cause, by a majority vote of the Board at any properly called and noticed meeting where a quorum is present.

Section 5. Resignation of Officers. An officer may resign at any time by giving written notice to the President or Secretary of CPCA. The resignation shall take effect as of the date the notice is received (or later if agreed to by CPCA) and need not be accepted to be effective.

Section 6. Vacancies in Office. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled by a majority vote of the directors present at any annual or special meeting of the Board where a quorum is present. The individual filling a vacant officer position shall serve until the end of the term of the officer whose vacancy he or she is filling.

Section 7. Responsibilities of Officers.

(a) President. The President shall preside over all meetings of the Board and the membership. If the President determines a conflict has arisen during the meeting then Roberts Rules of Order may prevail. The President shall also have such other powers and perform such other duties as may be required, from time to time, by the Board of Directors and shall serve as the official spokesperson of CPCA.

(b) First Vice President. The First Vice President shall preside over Board and/or membership meetings in the absence of the President, and provide information and counsel to the President on matters that affect CPCA.

(c) Second Vice President. The Second Vice President shall preside over Board and/or membership meetings in the absence of both the President and the First Vice President, and provide information and counsel to the President on matters that affect CPCA.

(d) Third Vice President. The Third Vice President shall preside over Board and/or membership meetings in the absence of the President, the First Vice President, and the Second Vice President, and provide information and counsel to the President on matters that affect CPCA.

(e) Secretary.

(i) Minutes. The Secretary shall ensure that minutes of all meetings, proceedings, and actions of the members, the Board, and committees of the Board are taken and that approved versions are maintained at the corporate office. The minutes of meetings shall include the time and place that the meeting was held, whether the meeting was annual or special, and, if special, how authorized, the notice given, and the names of those present at the meetings. The Secretary shall ensure that a copy of the Articles of Incorporation and the Bylaws, as amended to date, are maintained at the corporate office.

(ii) Notices and Other Duties. The Secretary shall ensure that notices of all meetings of the members, the Board and of its committees are given as required by these Bylaws. The Secretary shall have such other powers and perform such other duties as the Board or the President may prescribe.

(iv) While most duties of the Secretary are delegated to the Executive Director or other paid staff or contractors, the Secretary must retain oversight of all responsibilities.

(f) Treasurer.

(i) Books of Account. The Treasurer shall ensure that adequate and correct books and accounts of the corporation's properties and transactions are maintained. The Treasurer shall ensure that financial statements and reports as are required to be given by law, by these Bylaws, or by the Board are sent to all directors.

(ii) Deposit and Disbursement of Money and Valuables. The Treasurer shall ensure that all money and other valuables in the name and to the credit of the corporation are deposited with such depositories as the Board may designate, shall ensure that funds are dispersed as the Board may order, shall render to the President and the Board, when requested, an account of all transactions and the financial condition of the corporation, and shall have such other powers and perform such other duties as the Board or the President may prescribe.

(iii) While most duties of the Treasurer are delegated to the Executive Director or other paid staff or contractors, the Treasurer must retain oversight of all responsibilities.

(g) Executive Director. Under the direction of the President and the Executive Committee, the Executive Director shall serve as the general manager and chief executive officer of the association and shall operate and manage the corporate office as well as hire

and manage any additional staff of the association. The Executive Director is authorized to conduct transactions, sign contracts, maintain records, disburse funds, manage both employees and contractors, and carry out other such duties as may be requested by the Board, the Executive Committee, or the President.

ARTICLE V.

Committees

Section 1. Committees of the Board. The Board may create one or more “committees of the Board”, each consisting of two or more directors *and no persons who are not directors*, to serve at the pleasure of the Board. Appointments to committees of the Board shall be made by the Board. Any such committee, to the extent provided in the Board resolution creating the committee, shall have all the authority of the Board, except that no committee, regardless of Board resolution, may:

- (a) Fill vacancies on the Board or on any committee that has the authority of the Board;
- (b) Fix compensation of the directors for serving on the Board or on any committee;
- (c) Amend or repeal Bylaws or adopt new Bylaws;
- (d) Amend or repeal any resolution of the Board that by its express terms is not so amendable or repealable;
- (e) Create any other committees of the Board or appoint the members of committees of the Board; or
- (f) Approve any contract or transaction to which CPCA is a party and in which one or more of its directors has a material financial interest, except as allowed by the California Corporations Code.

Section 2. Executive Committee. The Executive Committee is a “standing committee of the Board” subject to all the rules applicable to “committees of the Board” described in this Article.

The Executive Committee shall consist of the President, First Vice President, Second Vice President, Immediate Past President (so long as the Immediate Past President is still a director on the Board), Secretary, and Treasurer (or Secretary/Treasurer if the offices have been combined). The President of the Board shall serve as the Chair of the Executive Committee.

The Executive Committee shall have the authority of the Board between Board meetings to make final decisions and take final actions relative to the operation of CPCA, except for actions that no committee may take pursuant to Section 1 above.

The Executive Committee shall hire, provide direction to, and evaluate the performance of the Executive Director, with input from the Board.

Section 3. Notice Requirements for Committees of the Board. Written notice for meetings of committees of the Board shall be given in accordance with Article III of these bylaws. Provided, however, that this notice may be waived in writing, or by the committee member's actual attendance at the meeting.

Section 4. Quorum for Committees of the Board. A majority of the voting members of any committee of the Board shall constitute a quorum, and the acts of a majority of the voting members present at a meeting at which a quorum is present shall constitute the act or recommendation of the committee.

Section 5. Advisory Committees. The Board may also establish advisory committees composed of any number of directors and/or other interested persons who are not directors. Appointments to advisory committees shall be made by the Board unless the Board delegates such authority to the Board President. Advisory committees shall provide advice and recommendations to the Board but shall not have the authority of the Board or any final decision making authority.

Section 6. Meetings by Telephone or Video Conference or by Electronic Transmission. Any meeting of a committee may be held by telephone or video conference or by electronic transmission in the same manner provided for in Article III of these bylaws.

ARTICLE VI.

Liability, Indemnification, and Insurance

Section 1. Liability. Subject to any limitations contained in the California Corporations Code, there is no monetary liability on the part of, and no cause of action for damages shall arise against, any volunteer director or officer of CPCA based on any alleged failure to discharge the person's duties as a volunteer director or officer if the duties are performed in accordance with the standards of conduct provided for in the California Corporations Code.

Section 2. Indemnification.

- (a) Right of Indemnity. To the fullest extent permitted by law, this corporation shall indemnify its directors, officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the corporation, by reason of the fact that the person is or was a person described in that Section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.
- (b) Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification. If the Board cannot authorize

indemnification because the number of directors who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of directors who are not parties to that proceeding, the Board shall promptly call a meeting of members. At that meeting, the members shall determine under Section 7237(e) whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the members present at the meeting shall authorize the indemnification.

Section 3. Insurance. The Board shall authorize the purchase and maintenance of an insurance policy or policies or bond on behalf of its directors and officers against any liabilities, other than for violating provisions against self-dealing, incurred by the director or officer in such capacity or arising out of their status as such.

ARTICLE VII.

Miscellaneous

Section 1. Inspection of Records. The members of CPCA and the directors on its Board shall have the right to inspect the books and records of CPCA to the extent and under the circumstances provided by the California Nonprofit Mutual Benefit Corporation Law and as determined specifically by the Board in accordance with the law.

Section 2. Fiscal Year. Unless changed by the Board, the fiscal year of CPCA shall begin on July 1 and end of June 30.

Section 3. Conflicts of Interest. Board members and committee members must actively seek to avoid situations and activities that create an actual or potential conflict between the individual's personal interests and the interests of CPCA. If a Board member or committee member believes that a conflict exists relative to a particular issue being considered by the Board or any committee, they shall disclose the conflict to the Board or committee, as appropriate, and abstain from discussion or voting on the issue.

For purposes of this section and these bylaws, a "conflict of interest" means a situation in which a Board or committee member is part of a discussion or decision by the Board or a committee which has the potential to financially benefit that Board or committee member or a member of that Board or committee member's immediate family. "Immediate family" means, spouse or domestic partner, children, parents, siblings, parents-in-law, or siblings-in-law.

Both the fact and the appearance of a conflict of interest should be avoided. Board members or committee members who are unsure as to whether a certain transaction, activity, or relationship constitutes a conflict of interest should discuss it with the Board President, who will determine whether disclosure to the Board or the assistance of legal counsel is required.

Section 4. Intellectual Property. All intellectual property prepared or purchased by or on behalf of CPCA, including but not limited to CPCA's name, logo, educational, promotional, legislative, regulatory, and training materials, website content, newsletters, articles, contracts, service marks, membership lists, contributor lists, and research results, shall be

the exclusive property of CPCA and directors, members, and contractors/employees agree to deal with it as such. Directors, members and contractors/employees agree that they will not sell, transfer, publish, modify, distribute, or use for their own purposes, the intellectual property belonging to CPCA without prior approval of the Board memorialized in a writing signed by the President.

Section 5. Required Disclosures and Reporting. CPCA shall comply with the disclosure and reporting requirements of federal and state agencies to which it is subject.

ARTICLE VIII.

Amendments

Section 1. Amendment to Bylaws. These bylaws may be amended, or repealed and new bylaws adopted, by a two-thirds (2/3) vote of the Board at any properly called and noticed meeting where a quorum is present.

However, a majority vote of the voting members at a properly called and noticed meeting shall also be required for any amendment or for new bylaws that will:

- (a) Materially and adversely affect the members' rights as to voting or dissolution;
- (b) Effect an exchange, reclassification, or cancellation of all or part of the memberships;
- (c) Authorize a new class of membership;
- (d) Change the number of authorized directors;
- (e) Change from a fixed number of directors to a variable number of directors, or vice versa;
- (f) Increase or extend the terms of directors;
- (g) Allow any director to hold office by designation or selection rather than by election by the members;
- (h) Increase the quorum for members' meetings; or
- (i) Repeal, restrict, create, expand, or otherwise change proxy rights.

All proposed bylaw amendments or new bylaws must be sent to all directors and/or members eligible to vote on such amendments or new bylaws at least ten (10) days prior to the meeting at which the amendments or new bylaws will be discussed and voted on.

ARTICLE IX.

Dissolution

Section 1. Voluntary Dissolution. CPCA may be voluntarily dissolved at any time by a two-thirds (2/3) vote of all the voting members. If the voting members approve the dissolution, the Board shall promptly cease operations and proceed to wind up and dissolve CPCA.


Section 2. Remaining Assets. Upon the dissolution of CPCA, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed as determined at the time of dissolution by CPCA Board in its sole discretion, so long as the distribution is not inconsistent with law.

CERTIFICATE OF SECRETARY
OF
CALIFORNIA POLICE CHIEFS ASSOCIATION

I certify that I am the duly elected and acting Secretary of the CALIFORNIA POLICE CHIEFS ASSOCIATION, a California Nonprofit Mutual Benefit Corporation; that the above Bylaws, consisting of 22 typewritten pages including this page, are the Bylaws of this corporation as amended and approved by the Board of Directors on December 6, 2025; and that these Bylaws have not been amended since that date.

Executed on the 21st day of April, 2026 at

_____ (city), California.


Matthew Jenkins (Apr 21, 2026 13:19:02 PDT)

Signature of Board Secretary

Matthew Jenkins

Type or Print Name of Board Secretary






CPCA Bylaws

Final Audit Report

2026-04-21

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|-----------------|--|
| Created: | 2026-04-21 |
| By: | Sara Edmonds (sedmonds@californiapolicechiefs.org) |
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