



**Chapter Members Meeting  
April 23, 2025 – 10 – 11 a.m.**

**Meeting Agenda**

*Attending this meeting qualifies for [2 TDM-CP credits](#)*

**Pre-registration required through ACT website**

[Register Here](#)

- 1) **Welcome** Chapter President – Kathleen Grier  
Chapter Vice President – Emily Rickens
- 2) **Approval of Minutes from Last Meeting** Chapter Secretary – Jason Thomas
  - a. Jason issued 2/19/26 meeting minutes
- 3) **Membership Report** Chapter Secretary - Jason Thomas
  - a. New members, prospective members, renewals
- 4) **Treasurer’s Report** Chapter Treasurer – David Judd
  - a. Account balance - \$4,531.02 in checking
- 5) **Committee Reports**
  - a. **2026 40<sup>th</sup> Annual International Conference committee**  
Committee leads: Tim Phelps and Stacy Newcomer  
Conference dates: July 26-29, 2026  
Hotel: Philadelphia Downtown Marriott, 1201 Market Street, Philadelphia, PA 19107
    - 2026 committee updates
      1. **Program**
      2. **Host**
      3. **Awards**
  - b. **Membership committee** update – Jason Thomas
  - c. **Communication committee** update – Jason Thomas
  - d. **2026 Sponsorship committee** update - Kathleen Grier
- 6) **Discussion of Chapter Programs & Activities**
  - a. Review “Office hours”- have a chapter member who is an industry expert host an open discussion or a specific topic. Set a reoccurring date and time monthly.
  - b. 2026 International Conference scholarship awardee
  - c. Volunteer opportunities
  - d. Educational opportunities
    - TDM week update
    - Fall into TDM event update
  - e. Micro-Event update
- 7) **New Business – open discussion**



**8) Dates of Importance**

**2026 Quarterly MAC member meetings – sign up links will be provided with meeting notes**

3Q26 – July 27, 2026 – 10 a.m. – 11:00 a.m. (in-person at the International Conference)

4Q26 – October 9, 2026 – 10 a.m. – 11:00 a.m.

Holiday Palooza - December 4, 2026 – 10 a.m. – 11:30 a.m.

**Other Key ACT 2026 Dates to Know**

- May 4 – Chapter of the Year nomination form opens
- May 29 – Chapter of the Year nominations due
- June 12 – Chapter member recognition submissions due
- June 29 - Chapters' International Conference meeting agendas due; posted on chapter pages
- July 26 – 29 – 40th Annual International Conference in Philadelphia!
- July 25 – Board of Directors in-person meeting (Chapter presidents invited to attend)
- September 14-18 – TDM Week

**9) Adjournment**