



National Certified Investigator & Inspector Training

Basic Program

Programming begins at 8:00 AM each day

Day One - May 5, 2025

| | | | |
|----------|---|----------|---|
| 7:30 AM | - | 8:00 AM | Registration |
| 8:00 AM | - | 8:30 AM | Introduction |
| 8:30 AM | - | 10:00 AM | Module 1: Professional Conduct |
| 10:00 AM | - | 10:15 AM | Break |
| 10:15 AM | - | 12:15 PM | Module 2: Principles of Administrative Law |
| 12:15 PM | - | 1:30 PM | Lunch |
| 1:30 PM | - | 3:15 PM | Module 3: Investigative Process |
| 3:15 PM | - | 3:30 PM | Break |
| 3:30 PM | - | 5:30 PM | Module 3: Investigative Process (continued) |

Day Two - May 6, 2025

| | | | |
|----------|---|----------|---|
| 8:00 AM | - | 10:00 AM | Module 4: Principles of Evidence |
| 10:00 AM | - | 10:15 AM | Break |
| 10:15 AM | - | 12:15 PM | Module 5: Evidence Collection, Tagging, and Storage |
| 12:15 PM | - | 1:15 PM | Lunch |
| 1:15 PM | - | 3:15 PM | Module 6: Interviewing Techniques |
| 3:15 PM | - | 3:30 PM | Break |
| 3:30 PM | - | 4:30 PM | Module 6: Interviewing Techniques (continued) |
| 4:30 PM | - | 5:15 PM | Module 7: Investigator Safety |

Day Three - May 7, 2025

| | | | |
|----------|---|----------|--|
| 8:00 AM | - | 9:00 AM | Module 8: Overview of Inspections and Inspection Procedures |
| 9:00 AM | - | 10:00 AM | Module 9: Report Writing |
| 10:00 AM | - | 10:15 AM | Break |
| 10:15 AM | - | 12:15 PM | Module 9: Report Writing (continued) |
| 12:15 PM | - | 1:15 PM | Lunch |
| 1:15 PM | - | 3:15 PM | Module 10: Testifying in Administrative and Criminal Proceedings |
| 3:15 PM | - | 3:30 PM | Break |
| 3:30 PM | - | 4:30 PM | Question & Answer Session/Review |
| 4:30 PM | - | 5:30 PM | Final Examination |

Schedule is subject to change.

CLEAR POLICY STATES THAT NO ATTENDEE MAY TAKE THE FINAL EXAM BEFORE THE TRAINING IS COMPLETE. PLEASE KEEP THIS IN MIND WHEN MAKING YOUR TRAVEL PLANS.