CLEAR LEARNING

SKILLS FOR THE REGULATORY ADMINISTRATOR
STAFFING A BOARD

ONLINE PROGRAM SCHEDULE

This schedule contains live video conference sessions with required attendance at the date and time specified below. With the exception of the Welcome & Introduction, links to all live video conference sessions will be provided on the CLEAR Learning Education Platform.

Attendees will need an individual account to access this platform. Sharing login information is strictly prohibited. All live sessions, or the make-up recording must be completed to be eligible to receive certification of completion.

ALL TIMES ARE EASTERN

WELCOME AND INTRODUCTION

04/30/2024   1:00 PM ET - 2:00 PM ET
- Welcome & Introduction
- Program Logistics and Expectations
- Technical Requirements
- Pre-program Q & A

MODULE 1: CHARACTERISTICS OF REGULATORY GOVERNANCE

05/07/2024   1:00 PM ET - 4:00 PM ET
- Overview of Professional Regulation
- Operations vs Policy
- Understanding the Culture of Your Board
- Importance of Transparency
- Highlights of Global Trends in Regulation

MODULE 2: LEADING A BOARD – THE EFFECTIVE BOARD SUPPORT

05/14/2024   1:00 PM ET - 4:00 PM ET
- Adopting a Strategic Mindset
- Building and Maintaining Relationships
- Leading Collaboratively
- Understanding Transparency
- Establishing and Assessing Performance and Policy Outcomes

MODULE 3: TIPS AND TACTICS FOR STAFFING A BOARD

05/21/2024   1:00 PM ET - 4:00 PM ET
- Preparing Board Materials
- Presentation Skills
- Using Data Effectively to Support Decision Making
- When Staff or Board Members Step Outside Their Roles