

## NCIT – Online Basic Program Schedule

This schedule contains live video conference sessions with required attendance at the date and time specified below, as well as recommendations for the recommended order to complete the self-paced content.

With the exception of the Welcome & Introduction, the invitations to all live video conference sessions, and self-paced content will be found on the **CLEAR Learning Education Platform, Litmos**.

Attendees will need an individual account to access this platform. Sharing login information is strictly prohibited. All live and self-paced modules, and knowledge assessments must be completed to be eligible to take the final exam and be eligible for CLEAR certification.

## January 2023 All times are Eastern Standard Time (ET)

| Date         | Start          | End          | Platform | Session Name  |
|--------------|----------------|--------------|----------|---|
| Jan 12, 2023 | 11:00 AM EST - | 12:00 PM EST | Zoom     | Welcome & Introduction  |
|              |                |              | Litmos   | Professional Conduct  |
|              |                |              | Litmos   | Principles of Administrative Law  |
| Jan 17, 2023 | 11:00 AM EST - | 1:00 PM EST  | Zoom     | Investigative Process   |
|              |                |              | Litmos   | Principles of Evidence  |
|              |                |              | Litmos   | Evidence Collection, Tagging, & Storage                                 |
| Jan 18, 2023 | 11:00 AM EST - | 12:00 PM EST | Zoom     | Week One Q & A  |
| Jan 19, 2023 | 11:00 AM EST - | 2:00 PM EST  | Zoom     | Interviewing Techniques   |
|              |                |              | Litmos   | Investigator Safety   |
|              |                |              | Litmos   | Overview of Inspection Procedures                                       |
| Jan 23, 2023 | 11:00 AM EST - | 2:00 PM EST  | Zoom     | Report Writing  |
| Jan 24, 2023 | 11:00 AM EST - | 2:00 PM EST  | Zoom     | Testifying in Administrative & Criminal<br>Proceedings + Week Two Q & A |
| Jan 25, 2023 | 11:00 AM EST - | 1:00 PM EST  | Zoom     | Program Review & Test Prep  |

Live Video Conference (Team Learning)

Self-Paced Content (Individual Learning)