

Employment Opportunity

Legal Counsel

The opportunity

The Real Estate Council of Alberta (RECA) is seeking a Legal Counsel to join its Conduct Counsel team. This role supports RECA's regulatory mandate by preparing and presenting professional disciplinary matters under the *Real Estate Act* and *Rules*.

Legal Counsel are responsible for researching legal issues, drafting hearing documents and legal arguments, and presenting cases on behalf of the Registrar before Hearing Panels. The role also includes conducting appeals on behalf of the Registrar, Industry Councils, and the RECA Board, as well as appearing in court on conduct-related applications when required.

In addition to advocacy work, Legal Counsel advise and support members of the Investigations Team throughout the conduct process, providing legal guidance on allegations of professional misconduct and contributing to fair, well-informed decision-making.

This position is well suited to a lawyer with experience in professional discipline hearings, criminal or quasi-criminal prosecution, or plaintiff-side civil litigation, who is interested in applying those skills in an administrative law and regulatory environment. The work requires careful assessment of evidence, sound judgment, and respect for procedural fairness in matters that can be complex or contested.

As a not-for-profit regulator, RECA serves the public interest. Legal Counsel act on behalf of the Registrar and exercise discretion in a manner that supports public protection, informed regulatory outcomes, and professional standards across Alberta's real estate-related industries.

Role & responsibilities

- prepare cases for presentation, including researching legal issues, and drafting hearing documents and legal arguments
- present cases on behalf of the Registrar before Hearing Panels
- conduct appeals on behalf of the Registrar, Industry Councils, and the RECA Board

- advise and support members of the Investigations Team, who investigate allegations of professional misconduct
- occasionally appear in court on conduct proceeding applications

Skills & qualifications

Required

- member in good standing with the Law Society of Alberta, or eligible to be admitted
- strong legal research, drafting and analytical skills
- interest in a litigation role
- demonstrated ability to assess evidence and present reasoned legal arguments

Preferred

- 2-5 years of legal experience, particularly in one or more of the following:
 - professional discipline or administrative hearings
 - criminal or quasi-criminal prosecution
 - plaintiff-side civil litigation involving contested proceedings
- experience exercising judgment in matters involving procedural fairness and public interest considerations
- detail-oriented with strong judgment and analytical skills

proficiency in the Microsoft Office Suite, Teams, and experience using case management software

How to apply

If you think this is the job for you, please submit a cover letter and resume to Human Resources at hr@reca.ca by **March 17, 2026**. Please include "Legal Counsel" in the subject line of your email. We thank all applicants for their interest. We will only contact those individuals we are considering for interviews. We may consider your application for other job openings at RECA.

About us

As the governing body for Alberta's residential real estate, commercial real estate, property management, condominium management, and mortgage brokerage licensees, the Real Estate Council of Alberta (RECA) is committed to the public interest by promoting the integrity of the industry and protecting consumers.

RECA's mandate is to protect consumers, to provide services to facilitate the business of licensees, and to protect against, investigate, detect, and suppress fraud as it relates to the business of licensees. As the governing body, we are guided by our commitment to integrity, professionalism, mutual respect, transparency, collaboration, and communication. Please visit reca.ca for more information.