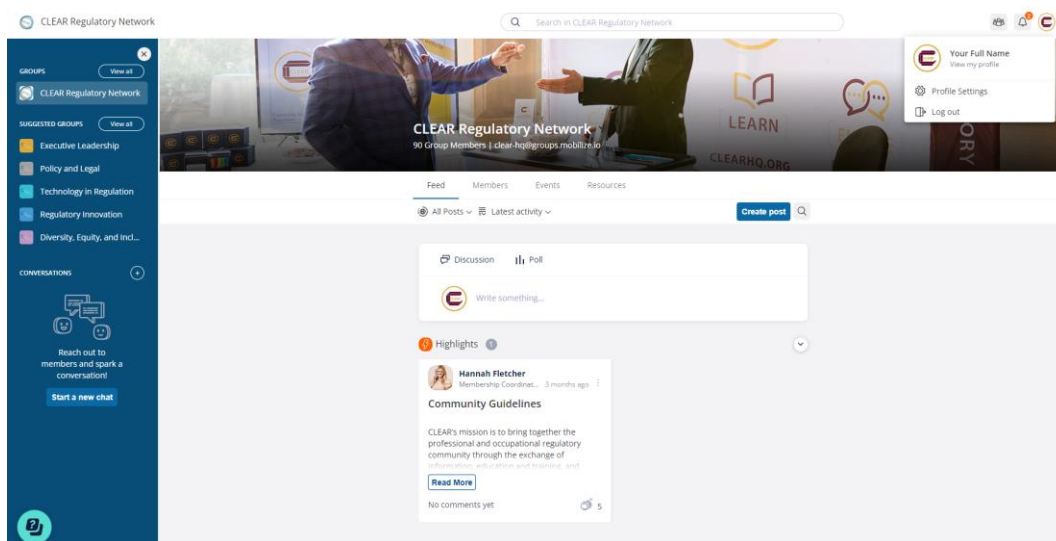




How can you maximize your experience in the CLEAR Regulatory Network?

How to update your information:



In the top right corner of the community, you can access your profile and settings. Here, you can:

- Add/change your photo
- See what groups you currently belong to
- Edit the information in your registration form

If you have any questions on how to opt in, access the platform, or general questions please contact **Hannah Fletcher** at hfletcher@clearhq.org



How to update your email settings:

A screenshot of the CLEAR Regulatory Network user settings page. The page is titled "Settings" and shows a user profile for "Your Full Name" with email "membership@clearhq.org". The settings are organized into sections: "Feed activity" (with a toggle for "Unsubscribe from all"), "Send me a community highlights email every Thursday" (with activity from across every group I'm in, toggle on), "Send me a community highlights email every day" (with activity from across every group I'm in, toggle off), "Send me group highlights emails" (for "any group I'm in" every day, toggle off), "Send me an immediate email with the contents of new posts in" (for "any group I'm in", toggle on), "manager announcements in" (for "any group I'm in", toggle on), "comments on all posts, in" (for "any group I'm in", toggle off), "comments on posts I created" (toggle on), "comments on posts I participate in, for" (for "any group I'm in", toggle on), "private replies on my posts" (toggle on), "conversations I'm in" (toggle on), "@ mentions of me" (toggle on). The "Events" section includes "Send me an email notification" when I'm invited to events in "any group I'm in" (toggle on) and "one hour before events I'm invited to" (toggle on). The left sidebar shows navigation options for "GROUPS" (CLEAR Regulatory Network), "SUGGESTED GROUPS" (Executive Leadership, Policy and Legal, Technology in Regulation, Regulatory Innovation, Diversity, Equity, and Incl...), and "CONVERSATIONS" (Start a new chat).

Under your profile, you can tailor your settings to meet your needs by using the on/off toggle buttons and drop-down lists. These can be set individually to Instantly (receive a notice as soon as someone posts or comments in the group), Daily (digest format with all posts and comments in one email at the end of the day), or never.

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Posting in the Feed

To create a post, click on the “Create Post” box on the dashboard. Give your post a title, followed by the body of the post. The more discussions, questions, and comments the more value/resources we can provide you with.

Need to Make a Correction?

If you want to make a change or update to a post that’s already active (you can search it in the dashboard) and click on the three dots in the top right corner. Make the appropriate edits to your post and select “Post”. **NOTE: Polls cannot be edited once published.

Your Dashboard:

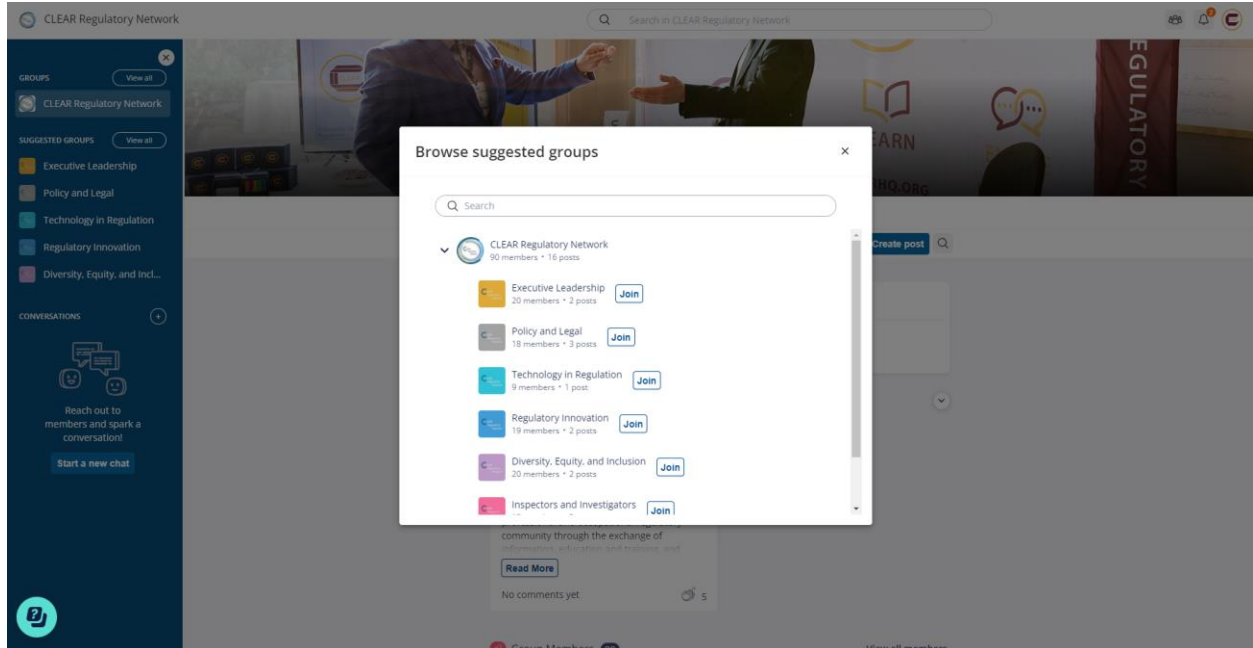
This is a space for everyone in a group to interact with one another, network, ask questions, search for topics, and find valuable resources.

Start a Private Conversation

Start networking with other CLEAR members, you can start a private chat with one or several members. You can locate other members in Group Members or by selecting the “+” button in Conversations and find the individual you would like to message.



How to find the group that best fits your experience and needs:



You can view the suggested groups to join in the left-hand side of your dashboard. The CLEAR Regulatory Network has a total of 7 different groups that you can join.

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