Property Manager of the Year Award Submission Form

**Property Manager of the Year Award:**This award is presented to an on-site property manager who has demonstrated exceptional achievements and leadership. The recipient will have shown outstanding dedication to enhancing resident satisfaction, optimizing property operations, and driving overall success in their managed property. This individual exemplifies excellence in property management through innovative problem-solving, effective communication, and a commitment to maintaining the highest standards of service and efficiency. Their contributions have significantly impacted the value and reputation of the property and it's associates under their care.

📅 **Timeframe:** All information provided should reflect the period of January 1 – December 31, 2025. Only complete submissions will be considered.

# 📝 Nominee Information:

**Name:** Click or tap here to enter text.

**Property Name:** Click or tap here to enter text.

**Management Company:** Click or tap here to enter text.

**Email:** Click or tap here to enter text.

**Phone:** Click or tap here to enter text.

**How long have you served as Property Manager at this community (in years):**  Click or tap here to enter text.

**Total years in the industry:** Click or tap here to enter text.

# 🎓 Professional Credentials:

Please check any that apply:

[ ]  CALP [ ]  CAMT [ ]  CAM [ ]  CAPS [ ]  Other: Click or tap here to enter text.

# 📊 Property Snapshot:

**Total number of units:** Click or tap here to enter text.

**Average occupancy rate for 2025:** Click or tap here to enter text.

**Resident renewal rate for 2025:** Click or tap here to enter text.

**Number of team members you directly manage:** Click or tap here to enter text.

**Do you provide regular training, coaching, or team development at your site:** ☐ Yes ☐ No

# 🌟 Operational Excellence:

Describe your achievements in optimizing operations, budgets, or site performance in 2025: (Max 250 words)
Click or tap here to enter text.

How do you prioritize and promote resident satisfaction at your community? (Max 150 words)
Click or tap here to enter text.

# 👥 Leadership & Communication:

How do you lead, support, and empower your on-site team? (Max 250 words)
Click or tap here to enter text.

Describe a time you solved a complex problem or overcame a significant challenge this year: (Max 150 words)
Click or tap here to enter text.

# 🤝 CKAA & Community Involvement:

Briefly share your involvement in CKAA or community service initiatives in 2025: (Max 100 words)
Click or tap here to enter text.

# 🗣️ Recommendation:

Please include one letter of recommendation from a supervisor, team member, resident, or vendor who can speak to your leadership and impact.