

Timeline

The timeline is subject to change at the discretion of APTA Pelvic Health.

January 15 - April 15 Application Year	Research Grant Application Due Proposal application period opens on January 15 and closes at 11:59 PM Eastern Standard Time on April 15.
April 15 - October 15 Application Year	Research Grant Application Review Due The Grant Review Committee evaluates and scores applications. The Academy Office notifies grant recipients formally and sends thank-you emails to those not selected.
October 15-December 1 Application Year	Research Grant Agreement Due The Principal Investigator and his/her/their institution/organization must amend, sign, and submit the finalized Research Grant Agreement to the Academy Office.
December 1-December 15 Application Year	IRB Approval Report Due Within 60 days of award notice, the Principal Investigator must submit IRB approval report. Distribution of the awarded funds will occur only after IRB approval has been successfully granted. If IRB approval is not submitted within 60 days, the distribution of funding may be delayed or distributed to another applicant. If funding is deferred to another applicant, the funding end date will remain unchanged.
January 1 Funding Year	Grant Fund Remittance Part #1 The Academy remits the first half of the award amount to the Institution/Organization.
June 1 Funding Year	Grant Fund Remittance Part #2 The Academy remits the second half of the award amount to the Institution/Organization.
December 15 Funding Year	Progress Report with a No-Cost Extension Due If the recipient needs to extend the study, they must complete a Progress Report 15 days prior to the end of the Funding Year and request a no-cost extension within the report. The progress report must include a description of the results obtained to date, plans for completion of the study, proposed project completion date, and reasons for the extension request. The decision to extend the study is made at the discretion of the Grant Review Committee and the Executive Director of APTA Pelvic Health. Investigator(s) whose studies are not approved for extension must submit a Study Completion Report within 30 days and return all remaining funds to the Academy of Pelvic Health Physical Therapy within 30 days of the decision to not extend the study.
January 15 Post-Award Year	Study Completion Report Due If no extension was granted, the recipient must submit a Study Completion Report within 30 days of the completion of the study.
April 15 Post-Award Year	Progress Report Due If a no-cost extension was granted, the progress report is due within 90 days. The progress report will include a description of the results obtained to date and plans for completion of the study.
October 15 Post-Award Year	Publication Report Due The recipient must submit a manuscript to the <i>Journal of Women's & Pelvic Health Physical Therapy (JWPHPT)</i> within 6 months of completing the study with appropriate acknowledgment of the project's fundings source. Upon manuscript submission, the recipients must submit a Publication Report to notify the Academy office they have fulfilled their research grant requirement. A manuscript may be submitted to another journal only in the event that the research article is not found suitable for publication in the JWPHPT and/or after it has been published in the JWPHPT.