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| **Academy of Physical Therapy Education - Residency and Fellowship Special Interest Group** |
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**CSM January 23, 2019**

**Washington, DC**

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| **Board Attendees** | **Position** | **Present** |
| Sara Kraft | Chair | YES |
| Carol Jo Tichenor | Vice Chair | YES |
| Anne O’Donnell | Membership Secretary | YES |
| Jason Zafereo | Nominating Committee Chair | YES |
| Chrysta Lloyd | Secretary/Treasurer | YES |
| Dana Tew | Program Committee Chair | NO |
| Yvonne Body | Scholarly Research Committee Chair | NO |
| Christina Gomez | Communications Committee | YES |
| David Gillette | Nominating Committee Member | YES |

Meeting called to order at 8:00 am by Sara Kraft.

Changes to the agenda: Kendra Harrington and Noel Golstadt (ABPTRFE) moved to the beginning of the agenda to allow for flexibility in their schedules.

Introduction of the RFE SIG Board Members.

**Officer reports**

* Chair – Sara Kraft
* Active year with many accomplishments
* Think Tank Compendium has been published and is accessible to members and non- members
* Research Collaborative group started
* 2 new awards for residents/fellows and mentors established
* Membership has continued to grow in the SIG
* Successful Mentorship webinar- collaboration with over 70 participants
* Over 30 RFSIG members presented at ELC
* Highlighted several research studies in residency/fellowship education research
* Recognition of outgoing Board Members: Carol Jo Tichenor- Vice Chair, Anne O’Donnell- Membership Secretary, Jason Zafereo- Nominating Chair
* Vice Chair – Carol Jo Tichenor
* Co-Chair Think Tank project design and implementation
* Train reviewers
* Set up policies and procedures for paper reviews and interviews
* Analyze and compile resources submitted by programs
* Coordinated with Ortho RFSIG Mentoring 2018- Completed one webinar
* Act as ongoing consultant adviser to the chair and other officers
* Membership Secretary – Anne O’Donnell
* 231 SIG members
* Growth was displayed on screen to visualize steady growth and representation from a variety of settings.
* To join our SIG please visit the APTE website or reach out to:

Anne O’Donnell [turnanne18@gmail.com](mailto:turnanne18@gmail.com)

* Treasurer/Secretary – Chrysta Lloyd
* 2018 Close Out Budget: $352.17
* Primary expenditures: CSM/ELC
* 2019 Budget: $1000.00
* Meeting minutes are posted to the APTE RFESIG web site
* Update from APTE President – Pam Levangie
* New Educational Research Initiatives
* $500,000 to Foundation for PT Research (FPTR): $7500 PODS (Promotion of Doctoral Studies) /$40,000 grant will be awarded on alternative years was approved at ELC*.* Still in development phase.
* Increase APTE grant from $10,000 to $25,000 *to* support additional education
* Post-doc grant ($40,000): Fall 2019 due date tosupport educational research
* Hope to have an application out in a few months.
* Adopt-a-doc criteria changes (Post-Professional Doctorate support)
* Now includes clinical faculty and clinicians, not just academic faculty.
* Must be an APTE member.
* Focus must be on research.
* MERC, GAMER, Research Network support [ELP]

- Partnership initiatives: MERC is multimodal education research sequence: if completed, individual receives a certificate

- Gamer: mentorship and supported learning program to develop education researchers.

* Expanded website functionality
* E.g., Think Tank Compendium (open access)
* Moving from List Serv to Discussion Board format. Sign up for discussion board on SIG site. Individuals will need to opt into discussion boards, however multiple discussion boards will be available on the Academy website.

**Committee Reports**

* Nominating Committee – Jason Zafereo
* Current Slate of Candidates
* Vice-Chair: Jason Zafereo
* Membership Secretary: David Nolan
* Nominating Committee member: Cheri Hodges
* Rules, Rights, and Duties of each offices was read as stated in the Bylaws.
* Nominations from the floor were led by Nominating Committee Chair at 7:28 am.
* No nominations were received from the floor.
* Elections to be held in the Spring.
* New officers will assume their roles May 15th.
* Program Committee – Dana Tew
* No report
* Scholarly/Research – Yvonne Body report given by Sara Kraft
* Several posters/platforms/programs were highlighted in the last newsletter.
* Goal is to share all new research activities with the members and highlight new research being done.
* This information will be posted on the APTE website under RFE- SIG and shared in our newsletter.
* Ongoing and completed research will be highlighted on the RFESIG Hub website as well.
* Need people to collaborate with? We can help and get the word out!
* Take a picture of yourself with your poster and send to Yvonne to be recognized in newsletter.
* Email Yvonne Body: [ybody@usa.edu](mailto:ybody@usa.edu) for more information
* Communication – Christina Gomez
* Current communication strategies
* Email
* Newsletters: Quarterly
* Hub community—http://communities.apta.org
* APTE Residency/Fellowship Education SIG
  + Email list based on current RFESIG member list
* Updated monthly
  + Future communications to include the new RFESIG website.
  + If you would like to receive communications or have information to share with the RFESIG community: Email Christina Gomez @ [cgomezpt@gmail.com](mailto:cgomezpt@gmail.com)
  + Open to new avenues of communication.

**Initiatives**

* Think Tank Resources – Sara Kraft
* Design: Sent out a survey to program directors asking them to share curriculum design, received and organized data from willing programs.
* Mission: Bring together representatives from residency and fellowship programs across specialty areas to develop resources for mentoring and curriculum that supplement existing resources of ABPTRFE.
* Members: 4 coordinators, 22 work group members responsible for reviewing resources
* Work Group Members: Tamara Gravano, Lauren Snowdon, James Moore, Tamara Kirk, Lisa Sator, Jackie Osborne, Molly Malloy, Arlene McCarthy, Trent Harrison, Valerie Bobb, Lee Marinko, Kim Wilcox, James Odenthal, Tom Denninger, Tara Dickson, Stephanie M. Hessel, Mary Kate McDonnell, David Nolan, Sarah K. Worth, Michael Bourassa, Melissa Kidder, Kris Porter
* Vetted the information with a rubric. Trained individuals. Initiated focus groups.
* Displayed the Think Tank Compendium Sample set up, methodology, and organization
* Question: When will it be available? A: Hopefully the end of next week. An email will be available. It will be under member resources not under the SIG for open access availability across specialties.
* More highlight of exceptional programs will be available at the “Breaking down Silos” presentation this afternoon.
* Awards update – Sara Kraft
* Residency/Fellowship Excellence in Mentoring 2020 at CSM – APTE
* Outstanding Resident or Fellow-in-Training (in process through APTA) Awarded in 2020 @ CSM– ABPTRFE Deadline Dec. 1, 2019.
* Research Collaboration group update – Raine Osborne
* Initial meeting was held at ELC with a centralized group to communicate and coordinate efforts. Framework started for research opportunities and contacts for research assistance. We also wanted to assess what resources are needed.
* We are almost ready to send out information to RF directors to seek collaboration and more feedback regarding high impact research that crosses disciplines.
* WHY: Growing interest & need for RF research and the need for coordinated effort to maximize impact & resources
* WHAT: A workgroup of the RFESIG of the APTE
* Establish a RF research priorities framework
* Establish connection with ELP through APTE
* Develop infrastructure for communication & collaboration among all interested RF researchers
* Develop channels for communication & collaboration with stakeholder within and external to physical therapy profession
* NEXT STEPS: Seek feedback from stakeholders
* Finalize mission, goals, and RF research priorities framework
* Create centralized source of information
* Identify initial project(s) and develop proposal(s)
* WHO TO CONTACT: Co-chairs
* Raine Osborne – [Raine.Osborne@Brooksrehab.org](mailto:Raine.Osborne@Brooksrehab.org)
* Sara Kraft – [kraftsv@musc.edu](mailto:kraftsv@musc.edu)
* Members: Addie Middleton, Carol Jo Tichenor, Gail Jenson, Greg Hartley, Kendra Harrington, Lisa Black, Mary Jane Rapport, Matt Briggs, Yvonne Body
* Special thanks given to Steven Chesbro from APTA for consultation and guidance
* **ABPTRFE update** – Kendra Harrington
* **Current Program Statistics:**
  + 266 accredited residencies; 52 accredited fellowships (318 total programs)
    - There was a 157% increase in the number of programs seeking initial accreditation in 2018 compared to 2017 (72 programs total)
    - On May 31, 2018 the first Performing Arts Fellowship was granted accreditation.
    - On June 30, 2018 the first Oncology Residency was granted accreditation.
  + Current Applications (105 total)
    - 84 initial accreditation applications:
      * 31 in developing status
      * 53 in candidate status
    - 21 reaccreditations
  + Site Visits:
    - 2016= 56
    - 2017 = 72
    - 2018 = 66
    - 2019 = 73\*
* **Current Residency/Fellowship Staffing:**
  + Fenos Judd hired August 2018 as Database Specialist to manage the AMS
  + Stephanie McNally left APTA September 2018. Linda Csiza was hired on January 9.
* **Resident Competency Instrument Evaluation Validation Study:**
  + Data collection closed September 17, 2018
  + To date:
    - 225 programs eligible to participate
    - 164 programs willing to participate. This represents a 73% participation rate.
      * 919 individuals have agreed to participate in the study
        + 477 mentors
        + 442 residents
      * 830 total evaluation data points:
        + 464 from mentors
        + 366 from resident’s self-evaluation
  + After CSM we will finish publications.
* **Accreditation Management System:**
  + The system launched in February 2018.
  + Expansive ABPTRFE program directory pages launched in August 2018.
  + All program accreditations have been utilizing AMS since 2018.
  + Pay Pal Integration occurred in November 2018. If you have not received a receipt your email is blocking it. Fix it and submit to Pay Pal.
  + All programs are using AMS to submit their Annual Continuous Improvement Report (ACIR) this month.
  + All documentation related to accreditation (substantive changes, petitions/waivers, appeals, etc.) will be submitted through the AMS.
  + Staff still integrating the Accreditation Report Rubric used by Council and onsite teams during accreditation/renewal of accreditation. Target integration April 1.
  + Updates will be added to the new website. Filter to narrow searches are now included.
* **Career Development Reception:**
  + Held at National Student Conclave on October 12.
  + 57 programs participated
  + Excellent feedback from programs, students, and APTA.
  + APTA requested event be held at NSC 2019 (October 31-November 2 in Albuquerque, New Mexico).
  + Details will go out to programs once APTA provides specific date and time for the event.
* **2019 Work:**
  + Updating Mentoring Resource Manual (to be published by April 1)
  + Conduct practice analyses for validation and revalidation of currently recognized areas of practice (DRP/DFP documents will be created and published following practice analysis completion):
    - Acute Care
    - Critical Care
    - Movement System
    - Spine
    - Sports Division 1
    - Higher Education Leadership
    - Neonatology
* **ABPTRFE -** Noel Golstadt
* Based on work with consultant group ABPTRFE recognized as Association of Specialized and Professional Accreditors (ASPA).
* Audit information available at the APTA HUB.
* Adopted new fee structure in 2018. Annual fee payment form is located on RFE HUB Community.
* Adopted clinical and non-clinical accreditation report rubric.
* Newsletter continues quarterly and is published at the RFE HUB community.
* Representatives from ABPTRFE and ABPTS now serve as nonvoting ex officio members of the Education Leadership Partnership (ELP). Multiple stakeholder group will consult on educational issues across continuum.

**Updates from other RF SIG**

* Matt Haberl: Ortho R/F Sig
* Strategic planning and advocacy and membership engagement.
* Will adapt across other sigs.
* Admin. Survey will be sent out to gather information about how long programs are taking for data entry. How programs are implementing the changes (e.g. finances).
* Looking forward to working with Raine Osborne regarding research and collaboration across SIGs.

**Break Out Session**

* ***What types of residency/fellowship topics would you like to include in a live chat (e.g. webex, facebook live, etc)? This would not be a presentation by a speaker but an opportunity for directors, faculty, graduates to have an open discussion to share concerns/opinions, etc)***

***Do you have individuals to recommend (including yourself) to moderate?***

* Cory Benzer presenter
* Goals: 1. Overall improvement of experience 2. Engagement
* Topics:
* Mentoring: students vs residents vs staff
* Engagement: avoiding burnout for mentors
* Educational opportunities for faculty
* What to do to have residents step up their game
* Implementation of new standards and requirements (e.g. annual report)
* Meeting quality standards: does partnership make more sense
* Interview process: Scoring rubrics.
* Metrics of success that predicts success of the residents.
* How people are meeting quality standards (e.g. 5% contact for adult sports if in a pediatric hospital: strategic partnerships to meet the requirement for that setting)
* Deadlines: Application/Interviews/Offers
* Technology for more efficient tracking of data/reporting
* Benchmarking
* Productivity
* \*\*\*How to structure management systems: faculty roles and responsibilities, sub- delegate responsibilities to coordinators for mentoring, examinations, clinical skills\*\*\*
* Discussion about the exhibits and how to help one another with the annual reports
* Sara Kraft- Some may be better for forum discussions instead of webinar. Are forums not something you would likely engage in? Forums would be better for documentation and can maintained electronically. What are the barriers for not wanting to participate in a forum? What would facilitate open communication on a forum? How can it be a more useful tool? Forums will be available on APTE website.
* Notifications to phone when there is a new post. Lack of direct access to interact with people. A live interaction would be best. Scheduled quarterly or every other month. A structured forum or notifications. Give specific topics for each quarter so people would be able to decide whether to join or not.
* Christina Gomez: the HUB community we have now has the ability, but you must sign up for it. It is not easy to access and there is not a clear way how to get it to your phone. Hopefully with the new site this will become easier.
* Post a different topic for discussion at a certain time at a scheduled date. If people are interested, they can show up to participate in the WebEx vs. going to a forum to type things in.
* Carol Jo Tichenor- How would we structure timing with different STANDARD time zones?

- Have it recorded to watch at later date.

- Start-stop time forum format to allow people to contribute with flexibility or receive the information that was discussed during the live forum.

* If there is a scheduled time/date and format for a live chat it would be worth it to have it as a webinar. Follow up questions would be difficult if it is not live.
* Structured questions/forums annually to develop discussion.
* Designated time to allow people that are experienced in that area moderate the forum.
* Have a communication platform that is easy to access and has better functionality. We will be clear how to better communicate if we have 1 platform. We will know more once the new site is available to see which platform is more accessible: the APTE forum or HUB. Matt Haberl- ABPTRFE is posting their information on the HUB and people need to be able to access it regularly.
* Posting the webinars on the HUB was a challenge and needs to be corrected.
* PODCAST
* Carol Jo Tichenor: section membership must be approved to see who the forums or webinars can go out to. Matt, do you have the capability on ORF SIG to have a forum that is available to non ortho members? Matt Haberl: No. We have a Facebook page that is available to our Ortho members which is a barrier. AOMPT has their own program director forum which is available to their members. Hopefully this group can break down the silo.
* ***Which of the currently available mentoring or residency/fellowship program resources would you be most likely to recommend to a colleague and why?***
* Professional development of program directors, faculty, and mentors
* Need for patient outcome studies
* Repeat Clinical Residency 101: How to Create a Successful Residency for ELC or CSM (Pre Con)
* Underlying foundation of teaching/learning: Practice Based Learning which is essential for the creation of tools/resources (why do we need it in order to apply it appropriately)
* ***What areas of Residency/Fellowship education do you think should be prioritized for research?***
* Kris Porter presenter
* 1. Outcomes and defining them: program, participant, pass rates, graduation rates, remediation rates
* 1a. Patient outcomes, patient reported and value of R/F education, are programs making money
* 1c. Goals, benchmarks, indicators
* 2. Residency models for growth. Do the various models lead to different outcomes?
* 3. Mentoring and mentoring value. What are the models/characteristics important for mentoring? 1:1, online? Characteristics and model of mentoring structure. Gail Jensen would be willing to lead a team on qualitative research about mentors.
* 4. Return on investment for programs, growth, sustainability, admin support, how do we prove the programs are valuable, residency models, organization, etc. do they lead to different outcomes?
* 5. Qualitative culture change. Board specialization, scholarly activity, advocacy, retention not just focused on patient centered outcomes
* 6. Live patient exams: developing a standard rubric, what it should include
* 7. Remediation case studies: Discuss Doctor Death in a Podcast. Killed a lot of patients because the doctors were pushed through the program regardless of remediation. Specifically, about live patient exams.
* 8. Survey about admin resources coming from ORF SIG: how much time we are spending on programs? No data to show for time spent on program development.
* ***Do you feel the RFE SIG membership has met your expectations? If so, in what way? If not, what would you like to see done differently?***
* Matt Briggs presenter: Yes, it has met expectations. No real negative comments or feedback in that regard.
* Resources developed. Think Tank has been great.
* Suggestions: Help facilitate standardization across programs regarding: offer deadlines, deadlines, start dates (especially when new programs cannot use RF-PTCAS)
* Facilitate communication across RF SIG groups (have participation across SIG groups from 1-2 members). Also, across entry level educational programs so interviews do not disrupt clinical rotations (possibly via and e-mail forum with dates and match dates), ABPTRFE, and new programs that are developing.
* Help facilitate more structure between ACAPT and graduation dates.
* Think Tank: Most programs need participate.
* Help continue to facilitate issues with clinicals and interviews.
* SIG chairs from all disciplines present at each other’s meetings for better collaboration across SIG’s and gain updates across disciplines. Members from this RF SIG board members should also go to another SIG’s meeting to provide updates.
* ***Are there areas that you would like more resources or support from the RFESIG?***
* Tania Brown presenter
* Centralized location for performance metrics, admin structures, testing on items, standardized items to be collected.
* What metrics should be collected?
* Guidance and help to make sure all the correct metrics to assess the success of the program are being collected.
* Faculty development.
* Standardized Assessments across R/F programs.
* Perform testing on items which are a part of the Compendium and break them up by specialties.
* Ideas on Administrative structure.
* Matt Haberl: Which outcomes are you referring to?
* Program outcomes. There are some that are overlapped. Participant and long-term assessment outcome. Which one are we measuring? What is consistent among programs?
* Gail Jensen: This process is in progress. There is a session tomorrow on competency-based education that should help. It will be very interactive and is looking at the learner continuum.
* Sara Kraft: Patient outcomes. Do patients get better if they are treated by someone that has graduated from R/F program? That is the most important metric to consider across specialties.
* ***What has encouraged you to participate in the RFE SIG as much as you have? And what limits or might limit your participation?***
* Melissa Bus presenter
* Contact from an individual member of the SIG: open and welcoming
* Barriers:
* Need to be a member of the APTE.
* Time: many people are working on other administrative tasks with their job and having the additional time to commit is difficult.
* Questions about mission, goal, and how to participate future involvement.
* Misunderstanding of Education Section: not only for academic educators
* How do we (RFESIG) participate in other RFE SIG’s?
* Making sense of SIG development hierarchy and organizational structure
* Don’t feel like you have anything new to contribute.
* If you are a part of multiple SIG’s having a plethora of emails and communication coming from multiple groups is overwhelming. \*\*\*Streamline information across SIGs \*\*\*
* Logging into APTA and access to multiple SIG’s: each website requires a separate log-in. One-click accessibility to all Academy websites.
* Becoming a member of multiple Academy’s is expensive.
* Getting understanding of the various SIGS.
* \*\*\*HUB: Gaining access and navigating it. How to navigate it and use it. Possible YOU Tube video with instructions. \*\*\*
* \*\*\*How to develop program and mentoring with new programs and established programs\*\*\* Pair new program directors with seasoned program directors as mentors.
* Sara Kraft- Being better at articulating the value of APTE? All PT’s are educators! www.aptaeducation.org
* Sara Kraft- Think tank: You will not have to log in since the information is open to all regardless of membership of the APTA or APTE. Not sure about the forums.
* ***If you could collaborate with another Residency/Fellowship program of a different specialty, what would that topic be? What are some barriers for this collaboration? Are there resources this SIG could provide to facilitate the process?***
* Jennifer Kline presenter
* Individual outcome studies, how to recreate a successful residency: Pre -Con or ELC, practice-based learning instead of tools and resources to ask why. We are great at developing tools and tasks we need to be outcome oriented. Opportunity for educational research.
* Internal audit prior to accreditation w/ feedback: support for each other for accreditation and developing programs.
* Having another specialty assess program goals and outcomes and give feedback
* Collecting outcomes
* Developing resources for mentoring and support during mentoring
* Admission process, student interviews and Clinical Education: universal dates
* Access to programs and information about available positions
* Barriers: Academic calendars, residency model, and regionally may be different
* Members should be involved across Academies
* Barriers: variety of organizational structures across specialties. E.g. Ortho has SIG, neuro does not which can make collaboration difficult or confusing.
* Membership of APTE required for involvement on the SIG
* Matt Haberl: leadership is different so variability in process is also a barrier.

Meeting Adjourned @ 10:00 am.