**RFESIG Executive Committee**

**Minutes**

**Date: January 19, 2024**

**Time Zone: 3:00 pm CT**

**Location: Zoom Meeting**

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| **Time** | **Topic** | **Purpose** | **Proponent(s)** |
| 3:00 pm | Welcome | Introduction | All |
| 3:05 pm | Officer Reports* Chair – Darren Calley
	+ CSM 2024
		- Plan to invite Kendra Harrington, Matt Briggs, Linda Csiza, Ryan Bannister, Derek Stepp, Alice Holder, Chalee Englehard to RFESIG Business Mtg.
		- RFESIG leaders to visit other Residency/Fellowship SIG specialty meetings to share about RFESIG and offer APTA certificate raffle
* Vice Chair – Dave Nolan
	+ Distinguished Mentor in RF Education Award
* Membership Secretary – Martha Bloyer
* Treasurer Secretary – Kristel Maes
	+ 2023 & 2024 Budget
	+ Gift certificates pending – may come out of 2024 budget
 | Update & Discussion | Officers |
| 3:20 pm  | Committee Reports* Nominating Committee Chair – Casey Unverzagt
	+ Updates 2024 election cycle – nominations set
* Communications Chair – Kris Neelon
	+ Pre-CSM January Newsletter – plans to go out in January, Darren to share chair message
* Program Committee
	+ Laura Zajac-Cox (ELC)
	+ Christina Bentrewicz (CSM)
		- 2/15/24 6-8 pm CSM 2024 Business Meeting
* Scholarly Research Chair – Raine Osborne
	+ Residency Fellowship Research Updates
 | Update | Committee Chairs |
| 3:30 pm  | Discussion Items* Website ongoing updates
	+ Review current website content for changes
	+ Send changes to Michelle Doyle, Association Coordinator (michele@aptaeducation.org)
* Mentor videos – [google document outline](https://docs.google.com/document/d/1y_L1HqlrcnGl2p-6a1zmdMBISnNNm0YCMthUZ5uVnXs/edit?usp=sharing)
	+ Process for reviewing videos discussed
		- Martha to streamline current rubric to 5 areas
		- Dave Nolan, Martha Bloyer, Kristina Stein to review submitted videos
* Assignments to attend other 2024 Residency Specialty SIG CSM Meetings. Raffle and award

**Thursday 2/15/24*** + 12-1 pm ON-19175 **Oncology** Residency SIG Meeting
		- Darren Calley to visit
	+ 6-8 pm ED-19187 **RFESIG** Business Meeting Academy of Education

**Friday 2/16/24*** + 6:30-7:30 am **Neurology** NE-19019 Residency Breakfast
		- Darren Calley to visit
	+ 12-1 pm AC-19123 **Acute Care** Residency/Fellowship SIG
		- Martha Bloyer to visit
	+ 1-1:50 pm SP-19236 **Sports** Specialization SIG Business Mtg
		- Dave Nolan to visit
	+ 1:30-2:30 pm OR-19288 **Orthopaedics** ORF-SIG Membership Mtg
		- Raine Osborne to visit
* Future CSM Residency/Fellowship Programming discussed
	+ Ideas for RFESIG input on selecting CSM content relevant to residency/fellowship (RF)
		- Preparing future didactic or clinical faculty
		- Prepare future directors/coordinators
	+ Could we have a RF 2-hour workshop at CSM to work on RF research, educational, mentoring content?
	+ Christina Bentrewicz to take ideas forward to quarterly mtg.
 | Discussion | all |
| 3:50 pm  | Upcoming meetings* CSM RFESIG Business Meeting 2/15/24 6-8 pm
* Executive Committee Meeting pattern: 2nd Friday of Jan, March, May, July, Sept, Nov @ 3:00 pm CT
 | Update | all |
| **Initiatives** |
| * Collaboration & Networking with ResFel SIGs
	+ The RFESIG is engaged in connecting other residency and fellowship education SIGs and leaders by collaborating on projects, sharing resources, providing networking opportunities, and creating innovative strategies to promote excellence in RFE.
* Mentoring and Education resources & videos
	+ The Collaborative Initiatives Among and Residency & Fellowship SIGs seeks to provide faculty and mentor development resources and build connections to support residency and fellowship SIG's
* Research Collaborative
* Rebranding Residency & Fellowship Resources
 |
| **Upcoming Dates** |
| **Next RFE SIG Executive Committee Meeting: Friday, March 15, 2024, 3:00 pm CT** |
| **RFESIG Roles** |
| * Darren Calley Chair
* David Nolan Vice Chair
* Kristel Maes Secretary/Treasurer
* Martha Bloyer Membership Secretary
* Casey Unverzagt Nominating Committee Chair
* Kristina Stein Nominating Committee
* Kris Neelon Communications Committee Chair
* Laura Zajac-Cox & Christina Bentrewicz Program Committee Chairs
* Raine Osborne Scholarly Research Committee Chair
 |
| **Attendance** |
| Darren Calley | x | Dave Nolan | x | Casey Unverzagt | x |
| Christina Bentrewicz | x | Kris Neelon | na | Laura Zajac-Cox | na |
| Martha Bloyer | x | Raine Osborne | x |  |  |
| Kristel Maes | na | Kristina Stein | na |  |  |

X = Attending; NA = Not Attending

**2023-2024 RFESIG Goals**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **AoE SIG** | **Board Position Goals** | **Strategic Plan Goal Being Addressed (Name and Letter)** | **Time Frame for Meeting Goal** | **Catalyst(s) to Achieving Goals** | **Barrier(s) to Achieving Goals** |
| RFESIG | Implement Residency/fellowship symposium. Take information from symposium to formulate research groups, plans, metrics. | Elevate AB; Lead A | 12 months | Symposium planning group; RFESIG leadership; connect with scholarship goal Scholarship of Education | Coordination and communication; follow-up action steps. |
| RFESIG | Add mentor training videos, rebrand THINK TANK, curate web-site content | Lead B; Advance B & C | 12 months | Residency & Fellowship Specialty SIG leaders; RFESIG leaders | Development of and vetting mentor video content. Defining new content branding. Disseminating, communication updates to members. |

**Academy Goals: 2022-2024**

**ADVANCE: Inspiring physical therapists and physical therapist assistants in their roles as educators.**

* A. Pathways – Creating pathways to inspire emerging educators.
* B. Advancing – Developing professionals through contemporary educational opportunities using innovative and accessible methods.
* C. Sharing - Disseminate best practices and resources to physical therapy educators.

**CONNECT: Leading physical therapy education through organizational collaboration and member engagement.**

* A. Partnerships - Create and strengthen interactive partnerships among education stakeholders.
* B. Members - Increase member involvement in the Academy to promote a diverse and inclusive environment.
* C. Representation - Ensure strategic representation of the Academy in every relevant forum

**ELEVATE: Elevating the profession by furthering physical therapy educational research.**

* A. Research Agenda – Prioritize research based on the gaps in evidence to support best practices in teaching and learning in physical therapy education.
* B. Collaboration – Support the development and collaboration of education researchers.
* C. Strengthen – Strengthen education research initiatives.

**LEAD: Exhibiting strong leadership to advance the Academy.**

* A. Members - Engage members to contribute to achieving the vision of the Academy.
* B. Communications – Maintain a strong Academy presence through branding, clear messaging, publications, and visibility.
* C. Leadership and Management – Maintain excellence in governance and management with a dedicated team and pipeline of future leaders.
* D. Resources – Supplement revenue streams to advance the mission and serve the membership.

**CSM 2024 Residency & Fellowship Programing**

Wednesday 2/14/24

* 8am-5pm OR-18560 **Navigating Innovations in Your Residency/Fellowship Program: Excellence in Teaching, Curriculum, Mentoring, and Outcomes**

Thursday 2/15/24

* 11am-1pm ED-17301 **Physical Therapist Residency Education: A National Study of Excellence and Value**
* 12-1 pm **ON-19175 Oncology Residency SIG Meeting**
* 3-5 pm FD-18684 **Put Me in Coach! The Value of Formal Mentorship for Developing PT Residency Programs**
* 6-8 pm **ED-19187 RFESIG Business Meeting Academy of Education**

Friday 2/16/24

* 6:30-7:30 am **Neurology NE-19019 Residency Breakfast**
* 11am-1pm OR-18559 **The Struggle Is Real: Helping the Struggling New Professional to Be Successful in Clinical Practice**
* 12-1 pm **AC-19123 Acute Care Residency/Fellowship SIG**
* 1-1:50 pm **SP-19236 Sports Specialization SIG Business Meeting**
* 1:30-2:30 pm **OR-19288 Orthopaedics ORF-SIG Membership Meeting**

Saturday 2/17/24

* 11am-1pm RE-17370 **The Value of Post-Professional Residency, Fellowship, and PhD Training**
* 3-5 pm **FD-19272 APTA Federal Residency and Fellowship Case Presentations**

**ELC 2023 Philadelphia RFESIG Member Meeting Poll Everywhere Questions**

