**RFESIG Leadership Meeting**

**Agenda**

**Date: July 12, 2024**

**Time Zone: 3:00 pm CT**

**Location: Zoom Meeting**

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| **Time** | **Topic** | | | | | **Purpose** | **Proponent(s)** | |
| 3:00 pm | Welcome | | | | | Introduction | All | |
| 3:05 pm | Officer Reports   * Chair – Darren Calley   + Membership enhancement: create budget approval for 2025, we potentially will get $15,000   Idea: granting free membership to PDs of developing programs   * + AoE initiatives   + Residency recruiting/messaging: need to come up with a proposal   + Shared residency/fellowship resources * Vice Chair – Dave Nolan   + Mentor Videos updates * Membership Secretary – Martha Bloyer   + Membership update * Treasurer Secretary – Kristel Maes   + Website updates | | | | | Update & Discussion | Officers | |
| 3:20 pm | Committee Reports   * Nominating Committee Chair – Casey Unverzagt * Communications Chair – Kris Neelon * Program Committee   + Laura Zajac-Cox (ELC)     - ELC education submissions   + Christina Bentrewicz (CSM)     - ELC education submissions   Res/Fel SIG submission on residency topic not accepted.   * Scholarly Research Chair – Raine Osborne   + Residency Fellowship Research Updates | | | | | Update | Committee Chairs | |
| 3:25 pm | Ongoing Items   * Website ongoing updates * Recruiting resources/videos * Mentor Training videos – [google document outline](https://docs.google.com/document/d/1y_L1HqlrcnGl2p-6a1zmdMBISnNNm0YCMthUZ5uVnXs/edit?usp=sharing) * Communication with RF specialties | | | | | Discussion | all | |
| 3:30 pm | Upcoming meetings   * Executive Committee Meeting pattern: 2nd Friday of Jan, March, May, July, Sept, Nov @ 3:00 pm CT | | | | | Information | all | |
| **Initiatives** | | | | | | | | |
| * Collaboration & Networking with ResFel SIGs   + The RFESIG is engaged in connecting other residency and fellowship education SIGs and leaders by collaborating on projects, sharing resources, providing networking opportunities, and creating innovative strategies to promote excellence in RFE. * Mentoring and Education resources & videos   + The Collaborative Initiatives Among and Residency & Fellowship SIGs seeks to provide faculty and mentor development resources and build connections to support residency and fellowship SIG's * Research Collaborative | | | | | | | | |
| **Action items and Upcoming Dates** | | | | | | | | |
| **Martha to send info on who members are (PD, PC, faculty)**  **Kristel to update website on seeking nominations for mentor of the year**  **Develop welcome email**  **Create member only resources**  **Next RFE SIG Executive Committee Meeting: Friday, September 13, 2024, 3:00 pm CT** | | | | | | | | |
| **RFESIG Roles** | | | | | | | | |
| * Darren Calley Chair * David Nolan Vice Chair * Kristel Maes Secretary/Treasurer * Martha Bloyer Membership Secretary * Casey Unverzagt Nominating Committee Chair * Kristina Stein Nominating Committee * Caitlyn Lang Nominating Committee * Kris Neelon Communications Committee Chair * Laura Zajac-Cox & Christina Bentrewicz Program Committee Chairs * Raine Osborne Scholarly Research Committee Chair | | | | | | | | |
| **Attendance** | | | | | | | | |
| Darren Calley | | x | Kris Neelon |  | Casey Unverzagt | | |  |
| Martha Bloyer | | x | Dave Nolan | x | Laura Zajac-Cox | | |  |
| Caitlyn Lang | | x | Raine Osborne | x | Christina Bentrewicz | | | x |
| Kristel Maes | | x | Kristina Stein | x |  | | |  |

X = Attending; NA = Not Attending

**2023-2024 RFESIG Goals**

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| **AoE SIG** | **Board Position Goals** | **Strategic Plan Goal Being Addressed (Name and Letter)** | **Time Frame for Meeting Goal** | **Catalyst(s) to Achieving Goals** | **Barrier(s) to Achieving Goals** |
| RFESIG | Implement Residency/fellowship symposium. Take information from symposium to formulate research groups, plans, metrics. | Elevate AB; Lead A | 12 months | Symposium planning group; RFESIG leadership; connect with scholarship goal Scholarship of Education | Coordination and communication; follow-up action steps. |
| RFESIG | Add mentor training videos, rebrand THINK TANK, curate web-site content | Lead B; Advance B & C | 12 months | Residency & Fellowship Specialty SIG leaders; RFESIG leaders | Development of and vetting mentor video content. Defining new content branding. Disseminating, communication updates to members. |

**Academy Goals: 2022-2024**

**ADVANCE: Inspiring physical therapists and physical therapist assistants in their roles as educators.**

* A. Pathways – Creating pathways to inspire emerging educators.
* B. Advancing – Developing professionals through contemporary educational opportunities using innovative and accessible methods.
* C. Sharing - Disseminate best practices and resources to physical therapy educators.

**CONNECT: Leading physical therapy education through organizational collaboration and member engagement.**

* A. Partnerships - Create and strengthen interactive partnerships among education stakeholders.
* B. Members - Increase member involvement in the Academy to promote a diverse and inclusive environment.
* C. Representation - Ensure strategic representation of the Academy in every relevant forum

**ELEVATE: Elevating the profession by furthering physical therapy educational research.**

* A. Research Agenda – Prioritize research based on the gaps in evidence to support best practices in teaching and learning in physical therapy education.
* B. Collaboration – Support the development and collaboration of education researchers.
* C. Strengthen – Strengthen education research initiatives.

**LEAD: Exhibiting strong leadership to advance the Academy.**

* A. Members - Engage members to contribute to achieving the vision of the Academy.
* B. Communications – Maintain a strong Academy presence through branding, clear messaging, publications, and visibility.
* C. Leadership and Management – Maintain excellence in governance and management with a dedicated team and pipeline of future leaders.
* D. Resources – Supplement revenue streams to advance the mission and serve the membership.

